Home See the Space Rates About Us Vendors Reviews Contact

Event Rates

	Rates	Details
Reception Event Center Only (Unlimited number of hours)	Friday: \$3,700 Saturday: \$4,400 Sunday: \$2,500	Includes: Reception Event Center, Chiavari Chairs and Cushions, Colored Lighting on limestone walls, Dinner/Banquet/Cocktail tables, Custom Pin lighting on each table, 20' x 20' Dance Floor Built-in bar, Hospitality Suite including Dressing Room, Exclusive access to building (Entire building closed to the Public, Skyway admittance to event guests only)
Ceremony & Reception (Unlimited number of hours)	Friday: \$4,500 Saturday: \$5,200 Sunday: \$3,300	Includes: Everything from Reception Only rental (above) + Fully decorated Ceremony Suite, Optional drapery lights at altar, separate set of Chiavari Chairs and Cushions (no room "flip" needed), Ceremony Rehearsal, Rehearsal & Ceremony Coordination/Cueing
Corporate/Private Events, Ceremony Rental Only	Contact us below with your event needs. We will happily provide you with a custom quote.	Our space is perfect for private events of 200 and under, Holiday parties, Anniversary parties, Bar and Bat Mitzvahs, Awards banquets, Proms
Capacity	150 Ceremony, 200 Reception	Ceremony Suite 150 does not include those standing at the altar
Catering & Bar Service	No Food/Beverage Minimums, No Cake Cutting Fee	13+ catering and bar service companies listed under Preferred Vendors. <u>BYOB Hosted Bar option</u> All dinner and bar service must be served from approved catering list.
Additional Fees	• 413 on Wacouta Coordination: \$35/hr from Access Time – End of event, dependent on your chosen timeline • 413 on Wacouta	Coordination: No fees for planning process communication (unlimited calls, e-mails, site visits). Floorplan Diagram creation and set-up, Week-of Vendor confirmations, Rehearsal Coordination (if applicable), Vendor Check-in, First floor décor set-up (Name cards, Guest book), Ceremony cueing, Grand March cueing, Décor pack up at end of evening, Venue operations (A/C, Heat, Restrooms) Security: Extended Coordination/Welcome of guests at entrance, Keeps building closed for
	Security: \$25/hr from Guest Arrival – End of event, dependent on your chosen timeline	private event (no Public entrance), Keeps gifts secure throughout evening
	• Insurance: \$175	• Insurance: www.WedSafe.com required insurance provider. Covers you for \$1 Million in damage to the building
		 Additional fees due 14 days before event and are non-refundable 2017 and later dates are an additional \$5/hr Note: Hourly rates are an additional \$10/hr on Holidays and Holiday weekends
Discounts	• Off-Peak Season dates (January-April): \$400 off	Limit one discount per event
	• Short Notice booking (6 months or less out): \$400 off	
	• Military Discount: \$400 off	
Optional Fees	• <u>Linens</u> : \$8/table, .50 cents per napkin	• Linens: Black/White/Ivory linens, 18 color napkins
	• Gold Candelabras: \$400	• Gold Candelabras: Centerpieces for all dinner tables + accent tables. Includes set up/take down/lighting of all candles.

413 on Wacouta Event Center | Lowertown St. Paul

	• Card box: \$10 • Table # Stanchions: \$2 each	• Card box: Vintage white birdcage • Table # Stanchions: 12" tall silver holders, you provide cardstock number signs
	• <u>Cupcake Tree</u> : \$25	• Cupcake Tree: 3 or 5 tiers
How to secure a date	50% of rental rate due at contract signing, Balance due 6 months from event	All monies paid are non-refundable
Ceremony at Mears Park (1/2 block away)	\$150	• We can be your "rain back-up plan." Only 48 hours notice needed to add Ceremony rental! • Please call the Park Permit Office at 651-632-5111 to check availability

For decoration restrictions and other frequently asked questions, please see our FAQ section.

