



Curi  dsysey[®]

SCIENCE PLAYGROUND & ZOO





**To inspire love for science and curiosity about
the world to create a brighter future.**

CuriOdyssey, a nonprofit science and wildlife center, is the ideal venue for any event, including weddings, company retreats, offsite meetings, cocktail receptions, b'nai mitzvah, birthday parties and fundraising events. We have several spaces available for you to rent, depending on the unique needs of your event.

**Your rental fee supports early childhood education, animal conservation and more. For more information about our nonprofit, visit us
at curiodyssey.org**

Contact

Erik Cruz

Event Sales Manager
events@curiodyssey.org
650-340-7565
1651 Coyote Point Drive
San Mateo, CA 94401

A History of Coyote Point & CuriOdyssey

4,000 Years Ago Originally an island that the Ohlone Indians used as a fishing site.

1700s Spanish padres claimed the area for mission lands.

1830 Mexican government took over the area after the Mexican Revolution.

1850 The island was sold to shipping firm Mellus & Howard. The Howard family connected the island to the mainland and the area was used for dairy farming. A pier was also built to ship out lumber.

1880 An addition of a swimming tank and large bath house at the beach attracted many San Franciscans on the weekends.

1922 Pacific City Amusement Park opened. It was called the “greatest fun community since Coney Island.” but unfortunately Pacific City closed after only two years.

1940 The Howard Estate sold its 402 acres of Coyote Point to San Mateo for a park.

1942 The Federal Government was given 10 acres of land to establish the U.S. Merchant Marine Cadet School at Coyote Point.

1946 U.S. Merchant Marine Cadet School was purchased by the College of San Mateo as its first campus through 1953.

1953 The San Mateo County Junior Museum is opened on the knoll in a Quonset Hut by the San Francisco Junior League, later named the museum’s Auxiliary.

1958 The San Mateo County Junior Museum Auxiliary established the Decorator’s Show House fundraiser.
1963 County Park established at Coyote Point

1974 San Mateo County Junior Museum becomes Coyote Point Museum for Environmental Education.

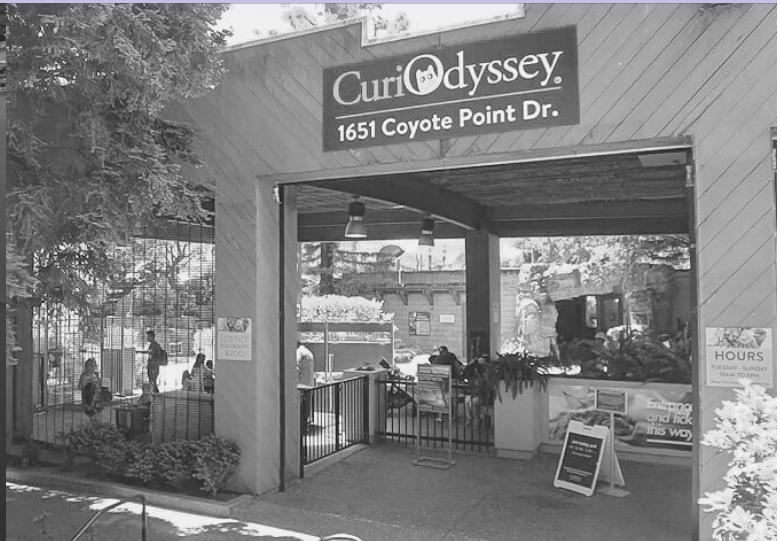
1981 New museum building opened with an 8,000 square foot permanent exhibition in the Environmental Hall, classroom space, a resource library, and a theatre.

1991 Animal Habitats opened, providing naturalistic habitats for native, non-releasable animals.

2006 Museum almost closed as a result of financial challenges. The museum was saved with a \$500,000 campaign completed in 30 days to keep the doors open under new leadership.

2011 Coyote Point Museum for Environmental Education becomes CuriOdyssey, to better reflect the institution’s revitalization and renewed focus on hands-on science education.

Present Day - CuriOdyssey is currently in the process of a campus build and rebuilding the footprint of CuriOdyssey.



Redwood Hall

Our four-tiered Redwood Hall is more than 8,000 square feet and is largely composed of rich, Douglas fir. For large events, the whole hall can be rented out and allows for a feeling of intimacy while accommodating up to 300 seated guests.

The top level is over 2,100 square feet and features a stunning view of the Bay. This tier is perfect for smaller events or can be used as a featured space as part of a larger event. Each of the four levels can seat approximately 100 people, and features unique environmentally inspired architectural elements.

Our beautiful Redwood Hall can be rented out in single tiers or in combination. Each tier has unique architectural elements that create a rustic and grandiose theme to any event. Ceremonies, dining, dancing, cocktail hour and more can occur on any level.



Packages

All packages include access to museum and zoo

Daytime

Oak \$2,500

49 Guests - Theater & Classroom 10am-5pm

Juniper \$3,750

120 Guests - Top Level Redwood Hall 10am-5pm

Eucalyptus \$5,000

150 Guests - Top Two Levels in Redwood Hall 10am-5pm

Yosemite \$25,000

500 Guests - Exclusive Access to CuriOdyssey 9am-6pm

Evening

Events start at 5pm, access to space is indicated below

Cocktails in the Concourse \$3,000

100 Guests, Theater, Classroom, and Concourse 5pm-9pm

Sycamore \$5,000

120 Guests - Top Level Redwood Hall 1pm-12am

Cypress \$6,500

200 Guests - Top Two Levels in Redwood Hall 10am-12am

Sequoia \$7,500

300 Guests - Entire Redwood Hall 10am-12am

Hourly Pricing

Science Center and Zoo only

2,000 ft²

100 included in price

\$600 per hour

Top level Redwood Hall

2,100 ft²

120 included in price

\$700 per hour

Top two levels Redwood Hall

4,000 ft²

200 included in price

\$725 per hour

We are happy to create a package that best fits your event's needs based on our a la carte pricing.

All packages include taxes, fees, security and staffing for the entire event.

All packages include parking and admission for all guests and vendors.

All events require a fully refundable damage deposit in addition to package cost.

Additional guest subject to additional fees.

Prices are subject to change without notice.



Add-Ons

Pictured below are some of the available items you can rent or have as a part of your event!

60" Round Tables - \$14/ea

Brown Resin Wedding Chairs - \$4/ea

Astro Botanicals - 3 small or 1 large - \$500/ea

Accent Lights - \$150

Chandelier & Bottom Level Exhibits - \$350

*Animal Ambassador - 30 min - \$350

*Animal Ambassador - 1 hr - \$475

Otter Feeding - \$150

*Due to the avian influenza the option for birds as Animal Ambassadors or photos in the walk-through aviary are not available at this time.



Recommended Vendors

Catering

CuriOdyssey is committed to ensuring all activities and events held on our site produce as little waste as possible. We require all caterers and vendors that work at our site follow sustainable practices in their choice of food, preparation and transportation. Please refer to our list of green-minded caterers to accommodate your event at CuriOdyssey.

49 Square Catering

415-834-5348
49sqcatering.com

Breakwater Barbecue

650-713-5303
breakwaterbbq.com

Carrie Dove Catering

415-460-9995
carriedovecatering.com

Cheat a Little Catering

650-227-1125
cheatalittle.com

Heirloom Catering

650-622-4171
heirloomcatering.co

The Homestead

408-638-5300
thehomesteadcatering.com

Le's Kitchen

415-340-0017
leskitchen.com

La Mediterranee

415-921-2956 ext 2
cafelamedsf.com

Melon's Catering & Events

650-583-1756
melonscatering.com

Michi Events & Catering

408-786-6684
michilife.com

Ñora Spanish Catering

510-833-6672
510nora.com

Par 3 at Poplar Creek

650-522-7525
par3thelodge.com

Taste Catering

415-550-6464
tastecatering.com

Toast Catering

650-877-8225
toastbayarea.com

Weir Catering & Events

650-595-3058
weircatering.com

Zen Peninsula

650-616-9388
zenpeninsula.com

Bartenders and Beverages

Bartenders Unlimited

415-454-3731
buevents.com

Rental Companies

AM Party Rentals

650-363-1050
ampartyrentals.com

Chairs 4 Events

650-226-5992
chairs4events.com

Standard Party Rentals

510-232-5030
standardpartyrentals.com

Unica Party Rentals

650-610-9002
unicapartyrentals.com

Musical Talent

Benny Be Music

415-290-8487
Bennybemusic.com

Erica Messer

415-786-9143
hauteharpist.com

Speechless Music

774-231-8589
Speechlessmusic.com

Off list caterers subject to additional fees

All vendors subject to venue approval

Last updated December 2022

Recommended Vendors

Event Planners

2 Friends Events

925-683-3937

2friendsevents.com

Adrian Parties

Weddings & Events

707-979-0749

adrianparties.com

The Organization Organization

510-292-0583

theorganizationorg.com

Dreams on a Dime

415-264-2764

dreamsonadime.com

DJs, Decorations & More

Denon & Doyle

800-944-9585

djay.com

Elite Entertainment

408-733-8833

e3music.com

Four Leaf Entertainment

415-699-6048

fourleafent.com

Verducci Event Productions

510-746-8279

verduccies.com

Hotels

Crowne Plaza - San Mateo

650-295-6112

cpfcc.com

Hilton - SFO Bayfront

650-340-8500 x2106

cara.allan@hiltonsfo.com

Residence Inn - San Mateo

650-574-4700 x412

mariott.com/sfosm

Photo Booths and Photography.

Eric James

ericjamesphoto.com

925-451-5332

Just the Little Things Photos

justthelittlethingsphotos.com

415-735-4728

Selfie Soiree

selfiesoiree.com

650-222-0734

Six & Ten Studio

cwagnerphotography.com

510-338-4186

Vivian Chen

vivianchen.com

510-579-3477



Policies & Procedures

Selection of Caterers

Our preferred caterers have worked with CuriOdyssey and are familiar with our building, policies and procedures. All the caterers on the list are environmentally-friendly companies who will adhere to our green guidelines. Caterers are required to complete a walkthrough with the events manager to make arrangements regarding deliveries, power needs, floor plan, loading areas and pick-up times. This is required for every event.

Off list caterers are subject to additional fees, policies and approval by the events manager.

Music and Decorations

CuriOdyssey is home to over 100 animals, and our primary concern is for their welfare. Music and decorations are restricted to ensure their safety. We do not allow balloons, piñatas, noisemakers or fog machines. Any music outside must be approved in advance by our wildlife staff, and may be turned off if it is deemed harmful to our animal residents.

Decorations may be hung on the walls of the Redwood Hall and must be removed (along with the adhesives) at the end of the event. Decorations may not be hung nor adhered to the Redwood Hall ceiling or rafters.

Pre-Event Floorplan/Walkthrough

A pre-event floorplan and walkthrough are required and must be provided to the events manager no later than two weeks prior to the event. The walkthrough must be scheduled in advance, and must take place during normal business hours.

Deliveries and Pick-Ups

All deliveries and pick-ups must be scheduled and coordinated in advance through the events manager.

Deliveries and pick-ups must take place during CuriOdyssey's closed hours unless approved in advance.

Equipment must be removed at the end of the event unless specific arrangements are made in advance. There will be a charge for equipment that is not removed at the scheduled time. CuriOdyssey staff will not assist in loading, unloading or carrying any items.

Staging and Preparation

CuriOdyssey has prep and additional staging area; there is no kitchen or cooking facilities on site. All catering spaces are multiuse areas and must be cleaned thoroughly after use and must be used according to the restrictions set by the events manager. Any additional time needed in the catering spaces must be arranged in advance. Caterers may also set up an outdoor kitchen to prepare food onsite. CuriOdyssey welcomes the use of grills, ovens and fryers in our outdoor areas. All catering areas must be cleaned thoroughly after use. Caterers are required to remove all trash offsite at the end of the event.



Policies & Procedures

Set-Up, Break-Down and Clean-Up

Plans for set-up must be reviewed and approved four weeks in advance by the events manager. Set-up will not be allowed to begin before the pre-arranged time. Limited set-up is allowed during open hours. The renter is responsible for all set-up and breakdown in the museum and for proper handling and storage of all equipment.

Renter and vendors must use only the entrances and exits permitted by the events manager.

At the end of the event the renter must remove all equipment and décor unless special arrangements have been made with the events manager. CuriOdyssey will not be responsible for any items remaining on the premises. A fee will be charged for any items not removed by the pre-arranged time. CuriOdyssey will not be responsible for any lost or stolen catering supplies, equipment or other property.

After the event, CuriOdyssey's facilities must be returned to the condition in which they were found. Cleanup and bagging of trash and recycling is the responsibility of the renter and/or renter's subcontractors and vendors. If a CuriOdyssey representative deems routine cleaning and maintenance inadequate to return the premises to its prior condition, the additional cost of special maintenance services or repairs will be deducted from renter's security deposit and/or billed directly to the renter.

Rental Hours

Agreed-upon rental hours include set-up and breakdown time. When booking an event, it may be necessary to work with your caterers to determine adequate time for set-up and cleanup. Additional time may need to be scheduled for equipment deliveries and pick-up, which will require additional fees.

Smoking

Smoking and vaping are not permitted anywhere within the Coyote Point Recreation Area. Event visitors must leave the Park if they want to smoke. Renter is responsible for communicating to guests that smoking is not allowed. Any guest found violating this rule will be asked to leave the event. Any evidence of smoking on the premises will lead to a full forfeiture of the security deposit.

Event Staff

Our Events manager will work with you in the planning stages to organize your event and will serve as the main point of contact. During your event, we will provide additional staff members to help supervise your event.

Depending on the size, time and needs of your event, additional staff and/or a security guard may also be required at an additional fee. CuriOdyssey staff is responsible for the safety of the facility, exhibits and animals.

CuriOdyssey staff is not available to help the renter, vendors or subcontractors with set-up, clean-up or breakdown.

Policies & Procedures

Insurance

All events require special event insurance. Please see the Facility Rental Agreement for minimum limits and additional information.

Damage/Cleaning Deposit

A refundable damage/cleaning deposit is required no later than three months before the event. This deposit will be refunded in full provided the event ended on time, the venue was clean, and no damage was done to the facilities. The refundable damage/cleaning deposit will be forfeited in the case of any event guest or vendor smoking or vaping on site.

Payments and Pay Schedule

Fees may be paid by check, cash, or credit card. For all events, 30% of the total rental amount is due at the time of booking, and the remaining amount and refundable damage/cleaning deposit is due 90 days prior to the event. For events booked fewer than three months in advance, the entire rental amount and refundable cleaning/damage deposit is due at the time of booking.

Cancellations

Cancellations must be received in writing. Refunds will be given according to the following schedule:

- 30% of the rental fee is due at the time of booking. This deposit is non-refundable.
- Cancellations that occur more than 90 days from the scheduled event are refunded all non-deposit fees.
 - Cancellations that occur 61-90 days from the event are refunded 50% of the non-deposit fees.
 - Cancellations that occur 31-60 days from the event are refunded 25% of the non-deposit fees.
 - Cancellations that occur 30 days or fewer from the event will receive no refunds or credits.