



YOUR MEYER BALLROOM WEDDING





YOUR WEDDING AT PARAMOUNT'S MEYER BALLROOM

Includes the following:

- | | |
|---|--|
| 6 hour reception | On-site building security guard |
| 5 hours of top shelf open bar | Seasonal coat check staff |
| Champagne toast for head table | Unlimited personal consultations with Event Coordinator for pre-event coordination |
| Choice of white or black dining tables linens | Day-of coordinator to ensure your day unfolds as envisioned |
| Black linens and skirting for non-dining tables | Floor to ceiling windows overlooking the Fox River |
| Valet Service | Access to ballroom 2 hours prior to reception for set-up and decoration |
| 2 Wedding Party Suites | Weven client planning portal and client wedding website |
| Silk floral with mirror centerpieces | |
| Black lantern with LED candle centerpieces | |
| 2 flat screen TV monitors | |
| Outdoor patio with riverfront view | |
| Set up and take-down of all tables and chairs | |

Gift for Your Guests

One complimentary ticket to the next Paramount Theatre Broadway or Copley Theatre Bold show for each of your guests.

Contact us today for pricing and date availability!

APPLICABLE TAXES AND FEES INCLUDED IN PRICE. GRATUITY OPTIONAL. NO ROOM RENTAL FEES.

10% Discount for 200+ adult guests off per person reception rental rates – Children 3 and under are free.

*All days of major holiday weeks are treated as Saturdays. New Year's Weekend, Eve, and Day are at May-November rates.
All prices subject to change.*

Package not intended for private or corporate events. Please see Corporate and Private event packet for pricing.

OPEN BAR PACKAGES *Items subject to change*

5 hours of Standard Top Shelf Bar Package with champagne toast for head table.

Standard and Premium bar packages include: bottled water • soda • fruit juices

STANDARD BAR PACKAGE

(Included)

SPIRITS

Vodka

Tito's

Whiskey

Jack Daniel's

Cordials

Disaronno

Gin

Tanqueray

Rum

Captain Morgan, Malibu

Tequila

Teremana Blanco

WINE & BEER

Red Wine

Cabernet, Pinot Noir

White Wine

Chardonnay, Moscato,

Pinot Grigio

Beer

Bud Light, Corona, Modelo,

Moody Tongue Belgian

Blonde, Goose Island Neon

Beer Hug IPA, Heineken Non-

Alcoholic Beer

PREMIUM BAR PACKAGE

(Please add \$8 per person)

SPIRITS

Vodka

Tito's

Whiskey

Crown Royal, Jack Daniel's,

Jameson

Bourbon

Maker's Mark 90

Cordials

Bailey's, Disaronno

Gin

Tanqueray

Rum

Bacardi, Captain Morgan,

Malibu

Scotch

Johnnie Walker Black

Tequila

Teremana Blanco

WINE, BEER, & MORE

Red Wine

Cabernet, Pinot Noir

White Wine

Chardonnay,

Moscato, Pinot Grigio

Beer

Bud Light, Corona, Modelo,

Moody Tongue Belgian Blonde,

Goose Island Neon Beer Hug IPA,

Heineken Non-Alcoholic Beer

Hard Seltzer

High Noon

Champagne

*Book your wedding with us within 30 days of your site visit and you will be upgraded to the
Premium Top Shelf Bar Package at no charge.*

SIGNATURE DRINKS *(Included in the Standard or Premium Bar Package)*

choice of 2 signature cocktails

THE BLUSHING BRIDE*

Tito's Vodka, Champagne,
Lemonade, Cranberry Juice

THE HAPPY COUPLE

Malibu Rum, Orange Juice,
Pineapple Juice, Grenadine

THE DASHING GROOM

Maker's Mark, Sour Mix,
Grenadine, Ginger Ale

NON-ALCOHOLIC BAR PACKAGE*

(Please subtract \$7 per person)

Bottled Water, Sodas, Fruit Juices

**Not applicable with seasonal discounts. Cash bar for alcohol required. Champagne toast not provided for head table.*

CHAMPAGNE TOAST

(Please add \$6 per person)

Champagne Toast for all guests poured in plastic champagne flutes.

*Modifications to bar packages (i.e. added champagne toasts, upgrades, etc.) must be made at time of contract.
All persons under the age of 21 will be charged at the non-alcoholic rate for all packages offered once minimum spend has been satisfied.*

PREFERRED CATERERS

ALL PREFERRED CATERERS' SERVICE INCLUDES:

coffee station • linen napkins • china • water glasses • water carafes • silverware • cake cutting • wait staff
Starting prices are listed per person, are subject to change, and do not include tax and service fees.



ENTICING CUISINE

Jason Stoffels / Batavia, IL
(630) 761-0399
enticingcuisine@sbcglobal.net
www.enticingcuisine.com
(Se habla español)
buffet: \$30 • plated: \$32



REULAND FOOD SERVICE

Brigit Reuland / Aurora, IL
(630) 859-2877
brigitreuland5@gmail.com
www.reulandfoodservice.com
buffet: \$32.50 • family style: \$37.50
• plated: \$36



MY CHEF CATERING

Susan Jacobs / Naperville, IL
(630) 717-1167
sjacobs@mychef.com
www.mychef.com
buffet: \$54 • family style \$49
• plated: \$59



CHEF BY REQUEST

Amanda Ingle / Lisle, IL
(630) 493-4300
aingle@chefbyrequest.com
www.chefbyrequest.com
buffet: \$60 • family style: \$70
• plated: \$90



CHIC CHEF CATERING

Ravi Jayara / Addison, IL
(630) 589-9542
ravi@chicchefcatering.com
www.chicchefcatering.com
buffet: \$90 • family style: \$100
• plated: \$105



WOODEN PADDLE

Joelle Beranek / Lemont, IL
(630) 296-4674
joelle@woodenpaddle.com
www.woodenpaddle.com/catering
buffet: \$75 • family style: \$75

	Buffet	Plated	Stations	Family Style	Italian	Indian	Latin American	Greek	Barbecue	Late Night Snack	Gluten Free	Vegan/ Vegetarian	Wedding Cakes
Enticing Cuisine	•	•	•		•		•		•	•	•	•	
My Chef Catering	•	•	•	•	•	•	•	•	•	•	•	•	
Chic Chef Catering	•	•	•	•	•	•	•	•	•	•		•	
Reuland Food Service	•	•	•	•	•				•	•	•	•	
Chef By Request	•	•	•	•	•			•	•	•	•	•	•
Wooden Paddle	•			•	•					•	•	•	

With the exception of a licensed bakery, all food must be provided by a preferred caterer.

Weddings required to use preferred caterers and entertainment options listed. All prices subject to change.

PREFERRED ENTERTAINERS



MUSIC BY DESIGN

St. Charles, IL
(630) 549-7782
hello@musicbydesign.com
musicbydesign.com



SOUNDS ABOUND ENTERTAINMENT

Tony Ho / Naperville, Illinois
(630) 718-1152
office@soundsabound.com
soundsabound.com



DJS FOR YOU

Dennis Burda / Naperville, IL
(630) 461-9988
djs4you.office@gmail.com
adj4you.com
Starting at: \$1,450



YAZZ EVENTS

Amy Yassinger / Deer Park, IL
(224) 218-9299
info@yazzjazz.com
yazzjazz.com
Live Musician: \$395 / DJ: \$1,595



SHOW ON THE ROAD

Joe Medrano / Naperville, IL
(630) 857-3350
info@showontheroad.com
showontheroad.com
Starting at: \$1,295



JPW PRODUCTIONS

Jon Wise / Plainfield, IL
(630) 978-2693
jon@jpwdj.com
jpwdj.com / jpwprophoto.com



DJ SUAVESMOOTH

Joshua Ahlgren / Aurora, IL
(630) 788-9488
booking@djsuavesmooth.com
djsuavesmooth.com
Starting at: \$900

	DJ	Photography	Photo Booth	Uplighting	Event Lighting	Live Music	Spanish-Speaking Emcee
Music By Design	•	•	•	•	•		
DJs For You	•		•	•	•		•
Show On The Road	•		•	•	•		
JPW Productions	•		•	•	•		•
Sounds Abound Entertainment	•		•	•			•
Yazz Events	•			•	•	•	•
DJ Suavesmooth	•		•	•	•		•

Weddings required to use preferred caterers and entertainment options listed. All prices subject to change.

CEREMONY SPACES & ADDITIONAL INFORMATION



ATRIUM

The Atrium, with tall ceilings and windows galore, is just steps away from the Meyer Ballroom and provides an elegant setting for your wedding ceremony of up to 200 guests. For a dramatic entrance, use the double staircase for your big bridal moment! The Atrium can also be used for a fun cocktail hour before your reception in the Meyer Ballroom.



MEYER BALLROOM

The Meyer Ballroom provides the ultimate convenience of ceremony and reception in the same location! This space is perfect for an intimate wedding ceremony for up to 200 guests. After your ceremony, guests flow back into the Atrium for cocktails while behind the scenes the Meyer Ballroom is transformed into the reception of your dreams!



OUTDOOR PLAZA

An outdoor ceremony on the plaza features a stunning view of the downtown river walk and cityscape. Say "I do" along the Fox River, across from the historic Paramount Theatre while enjoying this unique urban setting which accommodates up to 200 guests.

**Atrium is rain location and decided by venue 2 days prior.*

1 hour rehearsal (scheduled Wed., Thurs., between 10 AM-6 PM, Fri. between 10 AM-2PM within 30 days of event.)

Add \$10 per person for ceremonies in above spaces.

Includes a white trellis arch and 1 bottle of champagne for each Wedding Suite.

ADDITIONAL SERVICES (AS APPLICABLE)

All pricing subject to change. Discounts not applicable toward additional services.

Premium Bar Package	\$8 per person
Champagne Toast	\$6 per person
Uplighting	\$300
Rehearsal Day Reservation	(Pricing is event specific)
Add'l 1 Hour Prior	\$150
<i>(to be used for decorating and/or set-up only)</i>	
Add'l Hours of Reception	\$550 per hour
<i>(plus bar costs of \$4 per person per hour or cash bar)</i>	
Atrium for Cocktail Hour	\$750
Decorating Assistant	(Pricing is event specific)
Wooden Arch	\$300
Rose Gold Arch	\$100

Meyer Ballroom Ceremony & Atrium for Cocktail Hour	\$10 per person
<i>(includes 1 hour rehearsal, 1 hour ceremony, set-up & take-down of chairs)</i>	
Atrium Ceremony & Meyer Ballroom for Cocktail Hour	\$10 per person
<i>(includes 1 hour rehearsal, 1 hour ceremony, set-up & take-down of chairs)</i>	
Outdoor Plaza Ceremony & Ballroom for Cocktail Hour	\$10 per person
<i>(includes 1 hour rehearsal, 1 hour ceremony, set-up & take-down of chairs)</i>	

DEPOSIT & PAYMENT

A non-refundable deposit is required at the time of contract signing. We offer payment plans for remaining balance and are happy to work with you to find a solution that best fits your needs. Prices subject to change prior to contract signing. A \$500 refundable security deposit will also be required at the time of contract signing. All contracted charges to be paid in full 120 days prior to event date.

Applicable taxes and fees included in prices. Gratuity optional.



WEDDING DAY ITINERARIES

Atrium and Plaza timelines not customizable for select dates

FRIDAY & SATURDAY **CEREMONY & RECEPTION**

ATRIUM & OUTDOOR PLAZA **6PM CEREMONY**

5:30-6:00PM	Doors Open to Guests
6:00-6:30PM	Ceremony <i>in Atrium or on Plaza</i>
6:30-7:30PM	Cocktail Hour <i>in Ballroom</i>
7:30PM-12:00AM	Reception <i>in Ballroom</i>
12:00-12:30AM	Clean Up

MEYER BALLROOM **5PM CEREMONY**

4:30-5:00PM	Doors Open to Guests
5:00-5:30PM	Ceremony <i>in Ballroom</i>
5:30-6:30PM	Cocktail Hour <i>in Atrium</i>
6:30-11:00PM	Reception <i>in Ballroom</i>
11:00-11:30PM	Clean Up

FRIDAY & SATURDAY **RECEPTION ONLY**

5:30-6:30PM	Cocktail Hour <i>in Atrium or Ballroom</i>
6:30-11:00PM	Reception <i>in Ballroom</i>
11:00-11:30PM	Clean Up

SUNDAY **CEREMONY & RECEPTION**

ATRIUM & OUTDOOR PLAZA **11AM CEREMONY**

10:30-11:00AM	Doors Open to Guests
11:00-11:30AM	Ceremony <i>in Atrium or on Plaza</i>
11:30AM-12:30PM	Cocktail Hour <i>in Ballroom</i>
12:30-5:00PM	Reception <i>in Ballroom</i>
5:00-5:30PM	Clean Up

MEYER BALLROOM **10AM CEREMONY**

9:30-10:00AM	Doors Open to Guests
10:00-10:30AM	Ceremony <i>in Ballroom</i>
10:30-11:30AM	Cocktail Hour <i>in Atrium</i>
11:30AM-4:00PM	Reception <i>in Ballroom</i>
4:00-4:30PM	Clean Up

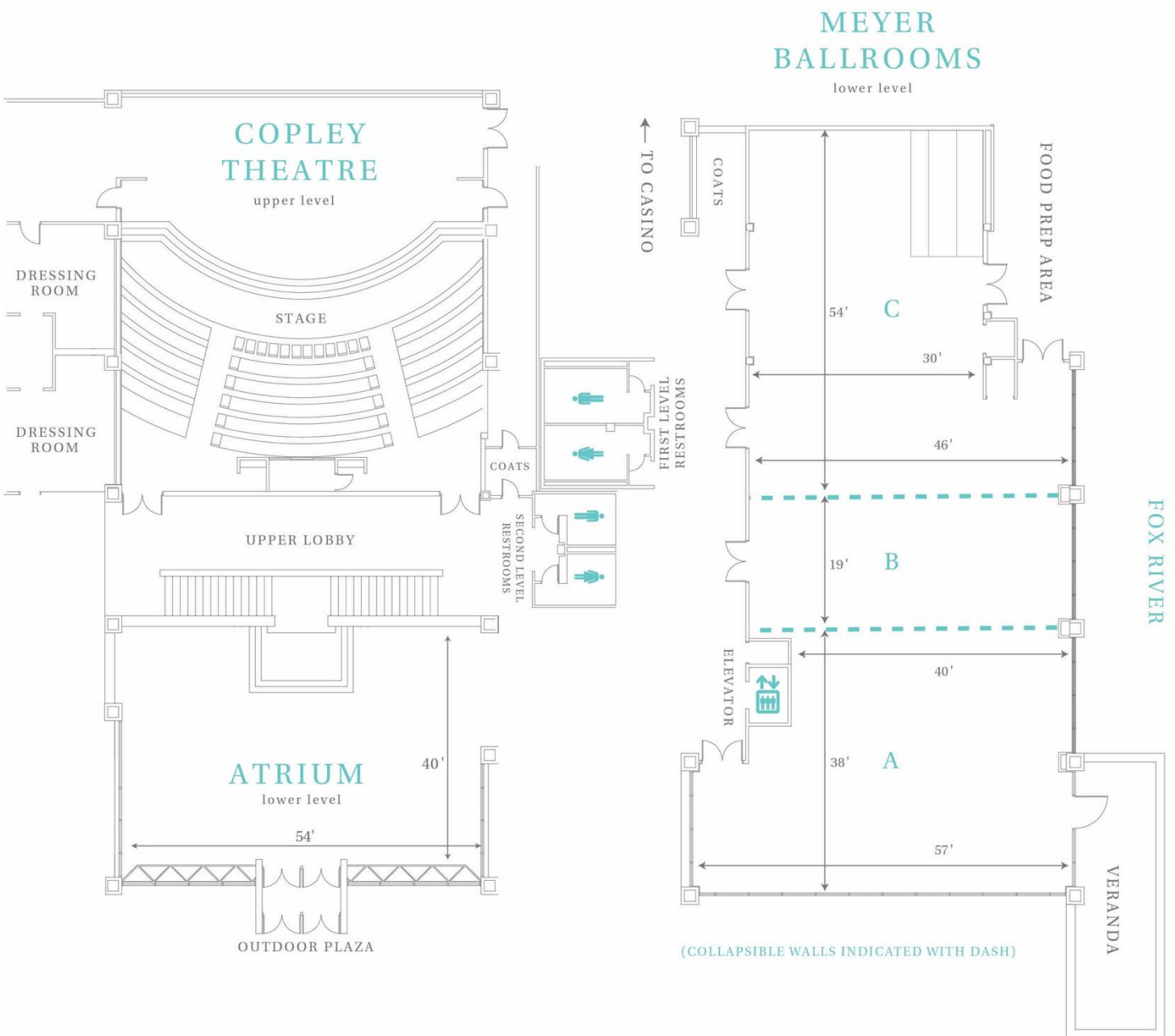
SUNDAY **RECEPTION ONLY**

4:30-10:00PM	Cocktail Hour & Reception <i>in Ballroom</i>
10-10:30PM	Clean Up

PARKING

For most weddings, valet parking is available. We will confirm availability three months prior to your wedding. If available, guests can valet, free of charge using the valet company contracted with the Meyer Ballroom. Valet closes at 11:00pm, at which time keys will be returned to the owners, vehicles may remain parked until event ends. If valet is unavailable, the Meyer Ballroom will refund the amount of \$2.50 per guest. The refund of \$2.50 per guest is *only* if valet is unavailable. *Valet pending availability and not guaranteed with all discounts.*

If valet parking is unavailable, there is free street parking. There is no time limit after 2p.m. on Saturdays, and no time limit on Sundays. City lot parking throughout downtown Aurora, 1-3 blocks from the Meyer Ballroom, is free all day Saturdays and Sundays. Local parking is available for a fee at the municipal garage located on the corner of Stolp Avenue and Downer Place, just one block south of the ballroom, or at the HCA self-park garage, located on Galena Blvd, just one block west of the ballroom.

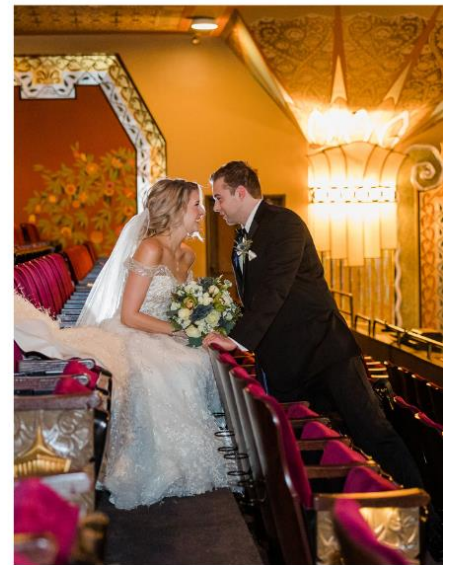




GRAND GALLERY

MBR
MEYER BALLROOM

YOUR GRAND GALLERY WEDDING





YOUR WEDDING AT PARAMOUNT'S GRAND GALLERY

Includes the following:

- 6 hour reception
- 5 hours of top shelf open bar
- Champagne toast for head table
- Choice of white or black dining tables linens
- Black linens and skirting for non-dining tables
- Silk floral with mirror centerpieces
- Black lantern with LED candle centerpieces
- On-site building security guard
- Seasonal coat check staff
- Paramount Theatre Marquee
- Red carpet and stanchions (*weather permitting*)
- 4 flat screen monitors and DVD player
- Set up and take-down of all tables and chairs
- Unlimited personal consultations with Event Coordinator for pre-event coordination
- Day-of coordinator to ensure your day unfolds as envisioned
- Access to Grand Gallery 2 hours prior to reception for set-up and decoration
- Weven client planning portal and client wedding website

Gift for Your Guests

One complimentary ticket to the next Paramount Theatre Broadway or Copley Theatre Bold show for each of your guests.

Contact us today for pricing and date availability!

APPLICABLE TAXES AND FEES INCLUDED IN PRICE. GRATUITY OPTIONAL. NO ROOM RENTAL FEES.

10% Discount for 200+ adult guests off per person reception rental rates – Children 3 and under are free.

*All days of major holiday weeks are treated as Saturdays.
All prices subject to change.*

Package not intended for private or corporate events. Please see corporate and private events package for pricing.

OPEN BAR PACKAGES *Items subject to change*

5 hours of Standard Top Shelf Bar Package with champagne toast for head table.

Standard and premium bar packages include: bottled water • soda • fruit juices

STANDARD BAR PACKAGE

(Included)

SPIRITS

Vodka

Tito's

Whiskey

Jack Daniel's

Gin

Tanqueray

Rum

Captain Morgan

Tequila

Teremana Blanco

WINE & BEER

Red Wine

Cabernet, Pinot Noir

White Wine

Chardonnay, Moscato,
Pinot Grigio

Beer

Bud Light, Michelob Ultra,
Goose Island Neon Beer Hug
IPA, Moody Tongue Belgian
Blonde, Modelo, Seasonal
Selection

PREMIUM BAR PACKAGE

(Please add \$8 per person)

SPIRITS

Vodka

Tito's

Whiskey

Jack Daniel's, Jameson,
Johnnie Walker Black,
Maker's Mark 90

Cordials

Bailey's

Gin

Tanqueray

Rum

Bacardi, Captain Morgan,

Tequila

Teremana Blanco

WINE, BEER, & MORE

Red Wine

Cabernet, Pinot Noir

White Wine

Chardonnay, Moscato,
Pinot Grigio

Beer

Bud Light, Michelob Ultra,
Goose Island Neon Beer Hug IPA,
Moody Tongue Belgian Blonde,
Modelo, Seasonal Selection

Hard Seltzer

High Noon

Champagne

*Book your wedding with us within 30 days of your site visit and you will be upgraded to the
Premium Top Shelf Bar Package at no charge.*

NON-ALCOHOLIC BAR PACKAGE*

(Please subtract \$7 per person)

Bottled Water, Sodas, Fruit Juices

** Not applicable with seasonal discounts. Cash bar for alcohol required. Champagne toast not provided for head table.*

CHAMPAGNE TOAST

(Please add \$6 per person)

Champagne Toast for all guests poured in plastic champagne flutes.

*Modifications to bar packages (i.e. added champagne toasts, upgrades, etc) must be made at time of contract.
All persons under the age of 21 will be charged at the non-alcoholic rate for all packages
offered, once minimum spend has been satisfied.*

CEREMONY SPACES & ADDITIONAL INFORMATION



GRAND GALLERY

Please add \$12 per person for Grand Gallery ceremony

The gorgeous Grand Gallery was designed to be the perfect ceremony space for your wedding! Wedding ceremonies in the unique two level space can impress up to 270 guests as you say "I Do" on the grand staircase. The newly renovated bar in the historic original lobby, brings your guests together to share cocktails in the space that thousands of Paramount Theatre patrons have gathered for years.



PARAMOUNT THEATRE*

Please add \$2,400+ for Paramount Stage ceremony

Built in 1931, the 1,843 seat Paramount Theatre is as historic as it gets. The stunning theatre captures a unique Venetian setting portrayed in the art deco influence of the 1930s. Walk down the aisle to your dream wedding on the beautiful Paramount stage where you are the star! The Paramount Theatre is also available as your dance floor for up to 270 guests.

**Availability is event specific*

1 hour rehearsal (scheduled Wed., Thurs., between 10 AM-6 PM, Fri. between 10 AM-2PM within 30 days of event.)

Includes 1 dressing area, with 1 bottle of champagne.

ADDITIONAL SERVICES (AS APPLICABLE)

All pricing subject to change. Discounts not applicable toward additional services.

**does not count towards minimum spend requirement*

Premium Bar Package	\$8 per person
Champagne Toast	\$6 per person
Rehearsal Day Reservation	(Pricing is event specific)
Add'l 1 Hour Prior	\$150
<i>(to be used for decorating and/or set-up only)</i>	
Decorating Assistant	(Pricing is event specific)
Add'l Hours of Reception	\$550 per hour
<i>(plus bar costs of \$4 per person per hour or cash bar)</i>	
Wooden Arch	\$300
Chair Covers*	\$8 per chair
Valet*	(Pricing is event specific)

Grand Gallery for Ceremony & Original Lobby for Cocktail Hour	\$12 per person
<i>(includes 1 hour rehearsal, 1 hour ceremony, set-up & take-down of chairs)</i>	
Paramount Stage for Ceremony	\$2,400+
<i>(Price subject to change based on technical needs. Availability is event specific.)</i>	
Paramount Stage for Dinner or Dancing	
<i>(Pricing and availability is event specific)</i>	
Original Lobby for Cocktail Hour	\$750

DEPOSIT & PAYMENT

A non-refundable deposit is required at the time of contract signing. We offer payment plans for remaining balance and are happy to work with you to find a solution that best fits your needs.

Prices subject to change prior to contract signing. A \$500 refundable security deposit will also be required at the time of contract signing. All contracted charges to be paid in full 120 days prior to event date.

Applicable taxes and fees included in prices. Gratuity optional.



WEDDING DAY ITINERARIES

GRAND GALLERY CEREMONY

Timelines may be customized.

FRIDAYS & SATURDAYS

6PM CEREMONY

5:30-6:00PM	Doors Open to Guests
6:00-6:30PM	Ceremony in Grand Gallery
6:30-7:30PM	Cocktail Hour in Original Lobby
7:30PM-12:00AM	Reception in Grand Gallery
12:00-12:30AM	Clean Up

SUNDAY

5PM CEREMONY

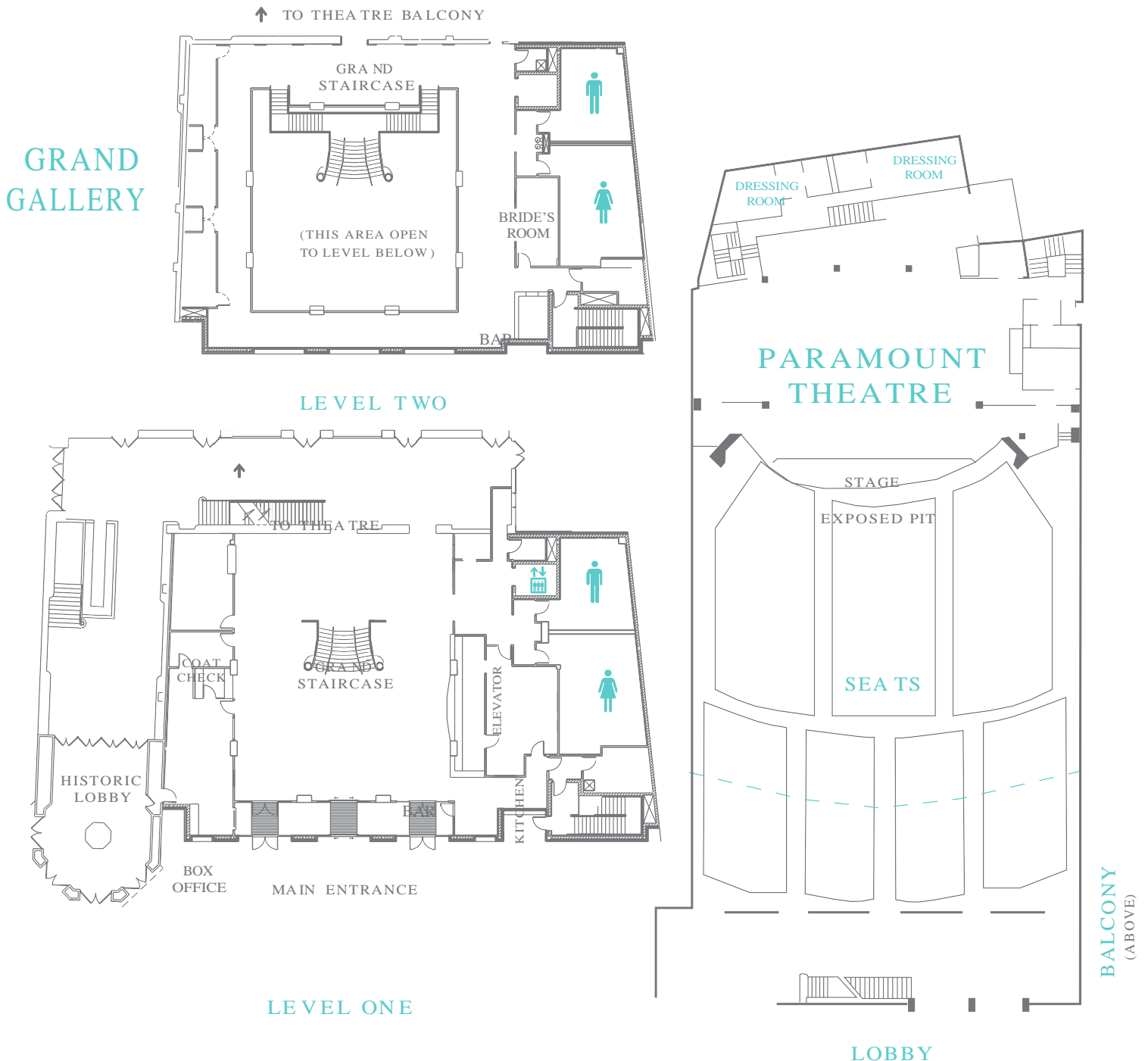
4:30-5:00PM	Doors Open to Guests
5:00-5:30PM	Ceremony in Grand Gallery
5:30-6:30PM	Cocktail Hour in Original Lobby
6:30-11:00PM	Reception in Grand Gallery
11:00-11:30PM	Clean Up

PARAMOUNT THEATRE MAPS

PARKING

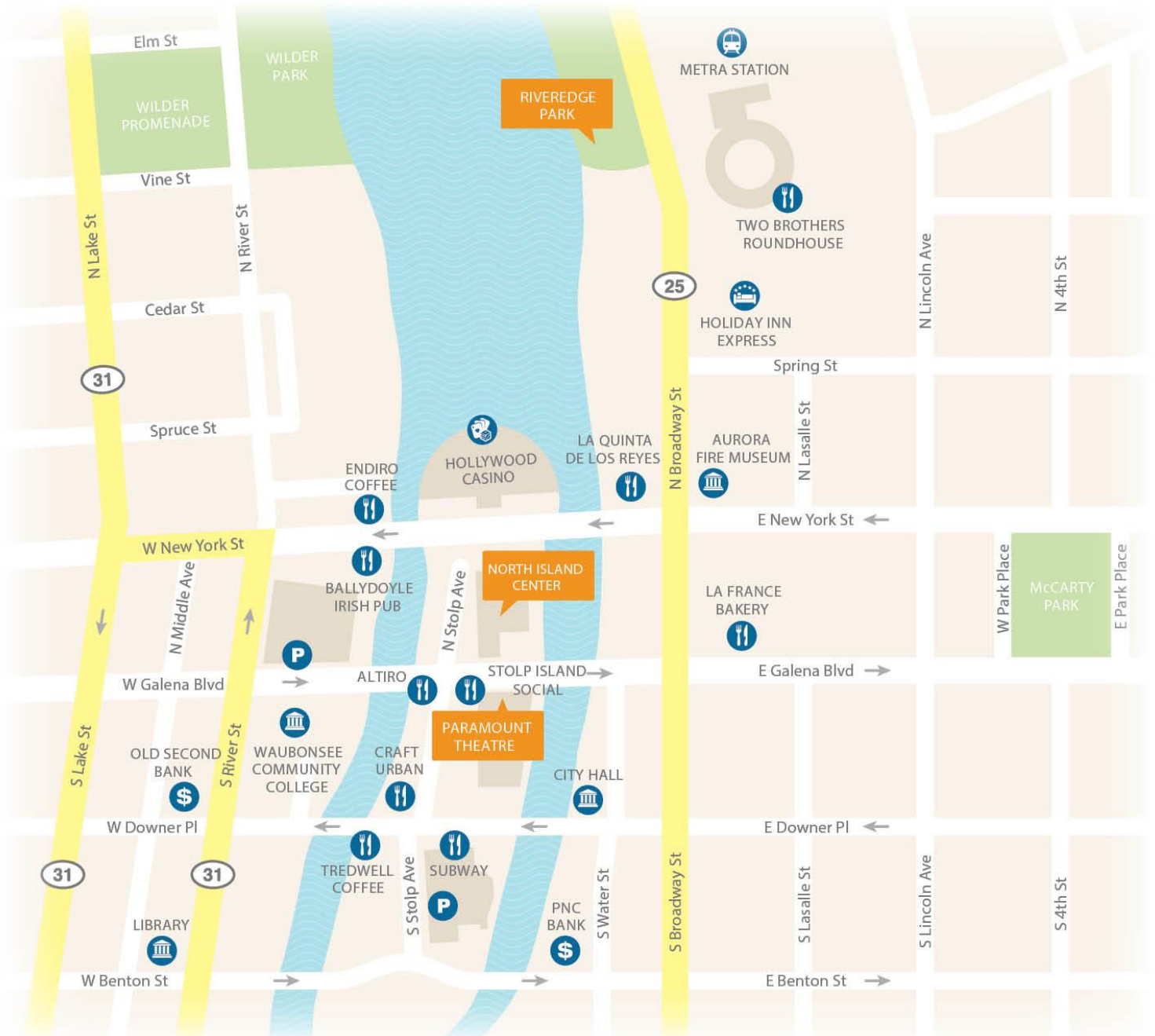
Street parking is free on Saturdays after 2 p.m. No time limit on Sundays. There is also a free parking lot on River Street, just one block north of the theatre. Local parking is available for a fee at the municipal garage located on the corner of Stolp Avenue and Downer Place, just one block south of the theatre, or at the Hollywood Casino garage, located on Galena Blvd, just one block west of the theatre.

Valet parking service can be arranged for most events. Cost is subject to the number of hours of the event, number of attendees and/or number of cars parked. Package pricing is available for complimentary valet service, or a guarantee for the number of cars parked can be arranged, if attendees pay individually for valet.



OUR LOCATION

GRAND GALLERY
A PARAMOUNT VENUE



WHY CHOOSE US:

We are more than just a beautiful venue, we are a caring team passionate about making your wedding day amazing! Our day-of coordinators take care of even the little things. Our coordinators' professionalism and superb communication will make your day effortless. We are inclusive of and love all couples!

FOLLOW US ON SOCIAL MEDIA! @ParamountsMeyerBallroom



VENUE FAQs

ARE WE ABLE TO HAVE BOTH THE CEREMONY AND RECEPTION ONSITE? Yes! We have multiple venue options onsite for all your wedding day events including the ceremony, cocktail hour, and reception.

HOW MUCH TIME SHOULD I BOOK IN EACH ROOM? Weddings are booked for 6 hours for the reception and an additional hour if your ceremony is on site. You are also allowed access to your venue 2 hours prior to your guests' arrival. When you arrive at the start of your event, everything that the Meyer Ballroom provides will be set up, allowing you and your vendors time to prepare any additional items. Our team will take care of room clean-up at the end of your event time. We are happy to remove anything you would like thrown away, but we kindly ask that you have your guests, decor, gifts, etc. removed by the end of your 6 hour reception time.

CAN I COME TAKE A TOUR? Yes! We would love the opportunity to show you the venues and discuss the details of your wedding. Tours are available by appointment.

WHAT IS INCLUDED WHEN BOOKING MY WEDDING? When you book your wedding at the Meyer Ballroom or Grand Gallery, we include all of your event essentials for no extra charge. All wedding reservations include tables, chairs, table linens (black or white), setup & takedown of dining tables and chairs, 5 hour standard open bar package, two centerpiece options, day-of event coordinator, security guard, seasonal coat check, 2 wedding party suites, valet (Meyer Ballroom only), and a champagne toast for the head table.

WHAT ARE MY DÉCOR OPTIONS? You are welcome to bring in any décor and decorations that you feel would enhance your theme. There are two in-house centerpieces available at no additional charge. Please note that decorations that could damage any surface in the event spaces cannot be used. NO tapes, adhesives, nails, staples, paint, markers, ink, pencils, chalk, paste or other markers of any kind can be used on any of the building's surfaces. Rice, confetti, birdseed, potpourri, glitter, or any granular substance of that nature MAY NOT be utilized within the venue's facilities. Nothing can be hung from the chandeliers or ceiling. No pyrotechnics are allowed anywhere on the premises. Sparklers are permitted with advance notice and venue approval. Candles are allowed but must have 1 inch of glass above the flame. No candles are permitted on the floor.

CAN WE COME IN EARLY TO DECORATE? You are allowed access to our venue 2 hours prior to your guest's arrival. Should you feel you need more than 2 hours to decorate, you have the option to purchase additional hours of decorating time. When your load-in time begins, we will have all of your tables, chairs, and linens set so the room will be ready for you and/or your vendors to decorate at that time.

WHAT BAR PACKAGES ARE AVAILABLE? All weddings include a 5 hour Open Standard Bar. There is an option to upgrade to a 5 hour Premium Open Bar for an additional cost. Additional Open or Cash bar time is available when purchasing additional event time. *Non-Alcoholic Open Bar available; alcoholic beverages will be available for purchase.*

CAN I LEAVE MY ITEMS AT THE VENUE OVERNIGHT? We ask that all items, including items that you brought in, be removed at the end of your reception. In certain cases, exceptions can be made, but written approval must be granted at least 7 days prior to your event with the Paramount Events Coordinator. We are not responsible for any items left overnight or not collected at the end of your reception.

HOW DO I BOOK MY EVENT? Bookings can be done in person at the venue or over the phone. Give us a call at 630-723-2468, and we'd be more than happy to walk you through the booking process!

DO YOU OFFER PAYMENT PLANS? Yes! We offer payment plans, and we are happy to work with you to find a solution that fits your needs. For more information, please contact us at 630-723-2468. All events must be paid in full at least 120 days prior to your event.

HOW CAN I MAKE MY PAYMENTS? Payments are accepted by personal checks, cashier's checks, money orders, cash, and credit or debit cards. Payments with credit cards may be subject to a transaction fee.

WHAT IS YOUR CANCELLATION POLICY? All sales are final. Once you have signed a contract, there is no refund of money upon cancellation. If you wish to reschedule, you will have 1 year to select a new date. A rescheduling fee will be applied.

DO YOU ALLOW ANIMALS? We do not allow animals with the exception of service animals. Incorporate your favorite animal in your special day by naming a signature drink after them!

DO YOU HAVE ADEQUATE PARKING? For Meyer Ballroom weddings, valet parking is included with standard bookings. Valet parking may be available for additional purchase for Grand Gallery weddings. Street parking is available, as well as multiple city lots, including one located just one block north of the Meyer Ballroom and the Grand Gallery. There are also two paid garages, both located just one block away from the Meyer Ballroom and the Grand Gallery.

WHO DOES THE CATERING? You will select one of the Preferred Caterers that service our venues for your wedding day cuisine. All preferred caterers' service includes coffee service, linen napkins, china, water glasses, silverware, cake cutting, and wait staff. With the exception of a licensed bakery, all food must be provided by one of our preferred caterers.

WHO DOES THE ENTERTAINMENT? You will select one of the Preferred Entertainment vendors that service our venues for your wedding day needs. Entertainment vendors must maintain a reasonable sound level and may be monitored and lowered at the discretion of management. We will work with you to coordinate a location for a DJ table, band, speakers, and any other necessary equipment. Please note that booking a band for entertainment may decrease the venue's capacity.