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From enchanting venues and cozy lodging to creative cuisine and a complete range of specialized services and amenities, your wedding at Big Cedar is a memory that will last a lifetime. We offer tranquil services at Cedar Creek Spa, world-class recreation for both bridal parties, full catering services and even fireworks. Choose from over 10 elegant venues throughout our properties and say "I do" with a spectacular view at America's Premier Wedding Resort. There's no better scenic backdrop for your perfect day than that of the magnificent Ozarks.







# Wedding Services

# WHAT TO EXPECT FROM THE BIG CEDAR LODGE WEDDING TEAM

A Big Cedar Lodge Catering Sales Manager will be designated to assist you with planning your special event. They will be responsible for providing suggestions for resort events & activities, food and beverage proposals, outlining the details into banquet event orders, provide banquet checks with estimated charges & final billing, provide a list of recommended outside vendors such as floral design, DJs and bands, photographers and officiants, and oversee the set-up of the ceremony and wedding reception location, food preparation and other resort operations. Please note the manager that has booked and/or serviced your wedding plans may not be on staff the day of your event. In that event an alternative manager will be provided to service the day of your event.

Should you need assistance with the following details, you may want to hire an outside Wedding Coordinator: assist with etiquette and protocol for family matters, create a time line for your entire wedding weekend, work with you to organize and coordinate your ceremony and rehearsal, confirm details with outside vendors, be the liaison with your family, bridal party, Band/DJ, florist, and other vendors, set up and removal of personal items and décor, set place cards, assist bride and bridal party with dressing, ensure that all the attendants have their flowers and are properly placed, etc. work directly with the resort and your Catering Sales Manager on your timeline and event details, and any other personal needs to complete your special day. The Big Cedar Lodge wedding team will happily work with your approved outside planner to ensure a successful event should you wish to hire one.

## General Venue Information

#### WHAT IS INCLUDED WITH OUR VENUES

LINENS: White, Sandalwood, Brown

PLACE SETTINGS: Napkins in Assorted Color Options, Glassware, Silverware, White Plate Ware

SETUP: Stocked Banquet Tables and Chairs appropriate to Each Venue, Indoor Dance Floor in Carpeted Venues, Buffet Stations, Bars

Existing Pew seating in Chapels

Stocked Folding Chairs for Outdoor Services

# FOOD AND BEVERAGE SELECTIONS & GUEST GUARANTEES

Final food and beverage selections are due 30 days prior to your event date in order to move forward with arrangements.

Big Cedar Lodge does not permit a group to bring on the property its own food and/or beverage for consumption during Events in any of our conference and function rooms or hospitality suites. All food and beverage consumed by the group must be purchased from Big Cedar Lodge.

If you wish to schedule a food tasting, you may do so through your Wedding Manager at cost. Big Cedar requires a minimum of 3 weeks' notice to schedule, with a complete list of food items your group wishes to taste, along with how many guests will be attending the tasting. The tasting will then be priced by the Banquet Chef for your approval prior to scheduling.

All charges you incur for food and beverage during any event you may schedule shall be itemized on your Banquet Event Order (BEO). The BEO will be submitted to you at a later date for your review and acceptance. Food and beverage prices are subject to change and will be guaranteed 90 days prior to the function.

A final guarantee of attendance is required for all private meal functions by 10am three (3) business days in advance. In the event that a guarantee is not given, Big Cedar Lodge will use the current house count on the event order as the guarantee. All charges are based on the guarantee, or the actual number of guests served if greater than the guarantee.

#### **SERVICE CHARGES & TAXES**

Taxes:

Food & beverage and location fees are subject to state sales tax, currently 8.35%

Service Charge:

A 22% taxable service charge will be applied to all food & beverage and location fees

A 20% service charge will be applied to outside vendor fees booked by your Wedding Manager

Labor Fees:

If the beverage service includes alcohol, there will be a \$125.00 charge per bartender for a minimum of two (2) hours; \$50.00 per bartender per each additional hour. Cash bar prices include sales tax and service charge. Standard set is 1 per 100 guests

Cash bar prices include sales tax and 22% service charge.

#### **DEPOSITS & BILLING**

Thirty Days prior to your event, 100% of the estimated Master Account will be due, less previously submitted deposits, which will be credited toward the overall event costs. Should your event go over the amount pre-paid, our accounting department will charge the credit card on file the day after your event. You will receive a final copy of your bill within 2-weeks of the event.

100% of the site location fees with service charge & tax are due upon contract as a non-refundable deposit.

## General Venue Information

#### SHIPPING INFORMATION

All boxes incoming/outgoing from FedEx or UPS should be coordinated in advance.

Incoming Shipping Information:

#### Big Cedar Lodge

Attn: "Wedding Manager Name" 1220 Ridgedale Road Ridgedale, MO 65739

#### Carriers:

Federal Express and UPS do not have weekend deliveries.

Federal Express and UPS do not have morning deliveries.

Deliveries will arrive approximately by 3:00 pm on weekdays.

#### Fees:

Do not send items more than 3 days prior to your event. Boxes received earlier than 3 days will carry a \$10.00 storage fee per box, per day.

USPS Mailing Address:

#### Big Cedar Lodge

Attn: "Wedding Manager Name" 1220 Ridgedale Road Ridgedale, MO 65739

#### **WEATHER & OUTDOOR EVENTS**

All outdoor events with amplified music or entertainment must conclude by 10pm.

Tent services must be arranged through your Wedding Manager and Big Cedar Lodge.

Lighting is required for outdoor events in the evening. Pricing will vary based on location and size of event.

If outdoor heaters and/or fire pits are needed, they will need to be rented in advance. Final weather calls for outdoor events are due by: Breakfast: Evening Prior, Lunch: 8am the day of the event, Dinner: 12pm the day of the event.

Ceremonies on the Grandview Lawn do not include a backup location. Patio ceremonies will be held within the reception space with no additional setup, standing room only.

#### **AUDIO VISUAL SERVICES**

Southwest Audio Visual is our provider of all Audio Visual needs offering TV and DVD packages, Projectors and Screens for slideshows, up lighting, and more.

Should you require any Audio Visual services in addition to those included with our Chapels, contact your Wedding Manager to discuss your needs and you will be provided a current pricing list and quote.

All charges you incur for Audio Visual services during any Event you may schedule shall be itemized on your Banquet Event Order, which will be submitted to you at a later date for your review and acceptance by execution. All charges for Audio Visual services are subject to 22% taxable service charge and sales tax.

#### RESORT TRANSPORTATION

The Resort provides complimentary on-call transportation to all leisure guests on the Big Cedar Lodge property with the exception of the following locations: Dogwood Canyon, Integrity Hills.

If the Group requires scheduled, private transportation to any Big Cedar locations or other off-site locations, the Group will notify the event manager of the additional transportation services required where upon the Resort will check availability and provide a quote for the Group's review and acceptance.

Private, reserved shuttles require minimum 10 days' notice to check availability.

### Vendor Guidelines

#### **OUTSIDE VENDORS**

Top of the Rock Property Gate Fees will be waived to each vendor upon entering the Top of the Rock property on the day of the event only.

Gate Address:

**Big Cedar Lodge** (physical) 190 Top of the Rock Road Ridgedale, MO 65739

**Top of the Rock** (physical) 150 Top of the Rock Road Ridgedale, MO 65739

You may also enter Big Cedar Lodge via the old entrance on 86 Hwy to Devil's Pool Road.

Top of the Rock Parking & Valet Services:

There is no complimentary valet provided for host, guests, or vendors affiliated with an event. Anyone entering the Top of the Rock property may park complimentary at the Welcome Center and take a complimentary shuttle to the valet drop off. Those that wish to valet, must pay a per vehicle valet fee.

If you wish to host valet for your vendors, party members, or guests, this must be arranged in advance with your Wedding Manager.

Parking/Storage/Breakdown:

All specifications for parking, storage areas, staging areas,

trash areas, and material delivery to be discussed with your Wedding Manager prior to vendor arrival.

All delivery, setup and breakdown times will be coordinated and approved by your Resort Catering Manager.

All requested load in/breakdown times to be given to your Catering Manager 30 days prior to the event; your guaranteed time to be given 2 weeks prior to event. To avoid inconveniencing our guests, load-in and load-out locations and times may be restricted based on property needs. All vendors are responsible for removal and cleanup of all trash and rentals upon conclusion of event, includes floral, boxes, furniture, plastic wrap, disposable props or any other items that have been brought to the event. No storage will be provided for remaining items and Resort cannot accept responsibility for lost or misplaced items. Additional fees may apply for trash removal. All vendors are responsible for the collection and cleanup of any items that are not property of Big Cedar Lodge at the conclusion of the event. Big Cedar Lodge is not responsible for collecting or returning items (including but not limited to rental items, china, glassware, silverware, props, or personal items).

Vendors contracted by Resort on behalf of wedding party will be subject to 20% service charge.

Property Damage and Liability:

Any damage that occurs by guests of the event or 3rd party hired by the host, it is the host's responsibility to cover the damage and charges will be placed on the master bill.

#### CHAPEL OF THE OZARKS

#### TOP OF THE ROCK

UP TO 180 GUESTS | Resting at the highest point in Taney County, Missouri, this enchanting, three-story chapel boasts incredible floor-to-ceiling views of Table Rock Lake through a glass backdrop. As you enter through antique pine wood doors, the chapel opens to soaring 23-foot vaulted ceilings with seating for up to 180 guests. Say "I do" in one of the most breathtaking venues in the Ozark Mountains only at Chapel of the Ozarks.



#### THE GARDEN CHAPEL

#### BIG CEDAR LODGE

UP TO 80 GUESTS | Nestled against the picturesque hillside, this charming chapel features a circle drive with a fountain and whitewashed lap siding. Upon entering, you'll be greeted by traditional church pews that seat up to 80 guests, floor-to-ceiling windows with handcrafted shutters and vintage hanging lanterns. Enjoy the natural beauty of the Ozarks as you begin the rest of your life together in The Garden Chapel.



#### INTEGRITY HILLS CHAPEL

#### INTEGRITY HILLS

**UP TO 200** GUESTS | Situated high above Table Rock Lake on a majestic hillside, this romantic chapel features European-inspired elements, custom crafted by local Ozarks Craftsmen. Open the doors to reveal a stone floor, picture windows with panoramic lake views, gorgeous iron chandeliers and pew seating for up to 200 guests. As two sets of large doors swing open, the bride will be revealed and make a grand entrance in front of family and friends at Integrity Hills Chapel.











#### **BIG CEDAR LODGE**

UP TO 500 GUESTS | UP TO 10,974 SQ. FT.

Situated at the heart of Big Cedar, our ballrooms boast enormous handcrafted chandeliers, soaring ceilings, hand-painted murals, floor-to-ceiling windows and grand views of the lake. With space for 60 to 500 people, experience the beauty of Big Cedar Lodge and the Ozarks as you celebrate your big event in our Grandview Conference Center Ballrooms.

#### **LAKEVIEW ROOMS**

#### BIG CEDAR LODGE

UP TO 120 GUESTS | UP TO 3,162 SQ. FT.

With easy first floor access from our spacious Conference Center Lawn, this multi-functional space has the flexibility to be divided into three individual rooms. This space offers incredible views of Table Rock Lake and accommodates 30-120.



#### **GRANDVIEW LAWN**

BIG CEDAR LODGE

 $\mathbf{UP}\ \mathbf{TO}\ 500\ \mathrm{GUESTS}\ \mid\ \mathbf{UP}\ \mathbf{TO}\ 6,\!500\ \mathrm{SQ}.\ \mathrm{FT}.$ 

Feel inspired by the beauty of nature and rustic luxury at Big Cedar on the Grandview Lawn just outside of the Grandview Conference Center.

With space to accommodate up to 500 guests, our manicured lawn is set against the backdrop of Table Rock Lake, the Ozark Mountains and endless sky.

#### **CEDAR CREEK ROOMS & PATIO**

#### BIG CEDAR LODGE

UP TO 70 GUESTS | UP TO 2,111 SQ. FT.

Celebrate the beauty of the outdoors on your special day at Cedar Creek. With views of the Big Cedar property, these banquet rooms feature wooden beams and rustic decor. Available together or separate, these rooms accommodate 30-70 guests and feature outdoor patios with iron chandeliers and seating.



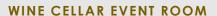


#### INTEGRITY HILLS - THE STABLES

**INTEGRITY HILLS** 

**UP TO 240** GUESTS | **4,765** SQ. FT.

Complete with Ozark Mountain views, this classic barn was designed to reflect an English riding stable. Filled with rustic elegance, this space features an open main level with two fireplaces, vaulted ceilings, custom chandeliers, a large upstairs loft and seating for up to 240 guests. After your ceremony in the Integrity Hills Chapel or on the Event Lawn, take a scenic stroll and arrive at the beautiful stables at Integrity Hills to celebrate.



#### TOP OF THE ROCK

UP TO 100 GUESTS

Descend the stone stairway and find yourself in the Wine Cellar event room with space for up to 100 guests. The private event room features Amish hand-hewn beams and glass doors that lead to an infinity pool with the magnificent End of the Trail bronze statue commemorating Native Americans and the Ozark region.



# Unforgettable Moments





### Intimate Events





#### LADY LIBERTY YACHT

#### CAMP LONG CREEK

**UP TO 36** GUESTS | **1,200** SQ. FT.

Coasting along beautiful Table Rock Lake, our 62' nautical yacht is fully equipped with modern comforts and features a beautiful main cabin, fantail veranda and open-air upper deck. With space for up to 36 seated guests, Lady Liberty Yacht is the perfect place for a bridal luncheon, sunset rehearsal dinner or farewell brunch. Celebrate as you listen to the soothing sounds of the waves and feel the gentle lake breeze.



#### **CHAPEL CEREMONY ONLY**

#### **BIG CEDAR LODGE**

UP TO 180 GUESTS

Our Garden Chapel at Big Cedar Lodge or Chapel of the Ozarks at Top of Rock are the perfect settings for your Wedding Ceremony. Either Chapel booked for 2:00pm or earlier Ceremony does not require a reception at Big Cedar Lodge. Keep it casual with a dinner reservation in one of our restaurants for up to a maximum of 30 guests with a limited menu. Or cap the day with activities on property with your friends and family.

 Options for Enhancements to include Floral, Officiant, Photography and Small Wedding Cake with a Confirmed Dinner Reservation at a Resort Restaurant.

# Spa & Salon



#### **CEDAR CREEK SPA**

Spoil yourself at the 18,000-square-foot, world-class Cedar Creek Spa & Salon. Complete with hand-hewn timber ceilings, natural stone floors, handcrafted stained-glass accents and antique-style chandeliers, the spa creates a luxurious and relaxing environment for a day of pampering. A grand, double staircase will lead you to one of 11 luxuriously appointed treatment rooms, each featuring its own cozy fireplace. The full-service salon is also equipped with massaging pedicure chairs and sofas.

#### SPA BRIDAL SUITE

As you prepare for your wedding ceremony, treat yourself and your bridal party to a private room in the spa for an afternoon of pampering. The suite features stone top vanities, full-length mirrors, custom-built window seats and French doors leading to a private patio and grand outdoor fireplace. Don't stress about the preparation, enjoy a day of relaxation and celebration in our Spa Suite.













The Icing on the Cake



Big Cedar offers an abundance of amenities to make your day exceptionally special. Ask about additions such as a fireworks, fire pits & s'mores and a private Champagne tour of Table Rock Lake on the Goin' Jesse - our antique Chris Craft boat.

Big Cedar Lodge's seasoned wedding and event planning staff creates seamless wedding experiences not only for the happy couple, but for everyone attending the event. Renowned for its thoughtful service, Big Cedar Lodge's staff ensures that each and every detail of weddings, receptions and special occasions is handled with the utmost care. From weddings to rehearsal dinners, bridal luncheons and campfire BBQ welcome parties, Big Cedar Lodge provides a full range of catering services for the simplest or most sophisticated of tastes.

While the focus is on the happy couple, friends and family can enjoy all that this rustic retreat has to offer. From a cave & nature trail golf cart tour to sunset cruises aboard our luxury Lady Liberty Yacht; from pickle ball to world class golf; from paddle boarding to bass fishing and rejuvenating treatments at the Cedar Creek Spa; endless activities are certain to impress wedding guests.















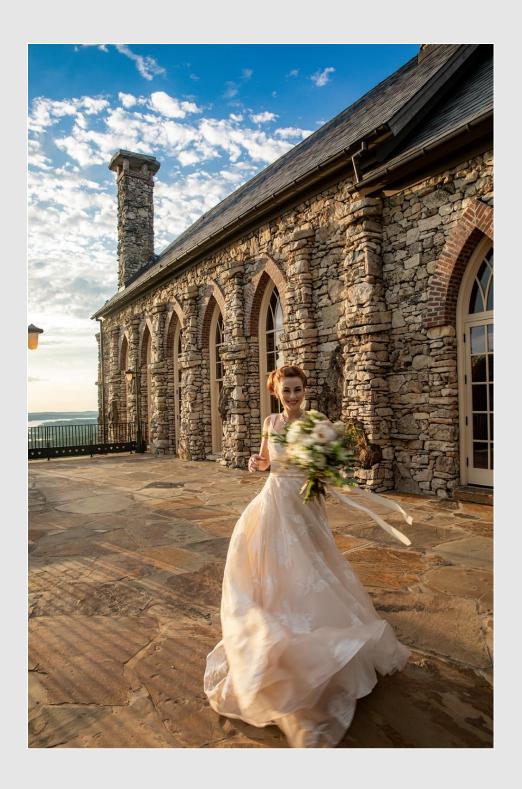














190 Top of the Rock Road, Ridgedale, MO 65739 800.225.6343 | bigcedar.com