

Weddings & Special Events

AT CALVERT CROSSING



Where every occasion is a special event.....





Calvert Crossing's scenic views, rolling hills, manicured fairways, and shimmering creeks provide the perfect backdrop for your wedding and special events. Our facility can accommodate groups as large as 300 guests, but it is also perfect for smaller, more intimate gatherings.

Along with the beautifully landscaped surroundings, we offer indoor and outdoor event space, numerous photo opportunities for your special day, and some of the finest hospitality in the South. Our team is ready to assist you in planning your event just as you have always imagined. They'll help you select a menu that complements your style and budget, assist with room selection and dining configurations, and make recommendations regarding the best vendors in and around West Monroe, Louisiana for flowers, wedding cakes, photography, music, and more.



Our Facilities

THE BALLROOM

Our private Ballroom is very warm and welcoming and provides the perfect atmosphere for large events. It features ample dining space, natural lighting, a full-size dance floor, and a cozy wood-burning fireplace.

THE GRILLE ROOM

The adjoining Grille Room offers a casual and quaint setting, full bar, and comfortable seating. It is an ideal room to host all types of intimate gatherings like baby showers, birthday parties, bridal showers, and rehearsal dinners.

THE POOL PAVILION

Our adjacent Pool Pavilion, which overlooks the golf course, is available during the summer season and makes an ideal open-air venue for smaller gatherings and outdoor cocktail receptions.

THE GOLF COURSE

Towering hardwoods, manicured fairways, and picturesque golf course views are just a few elements that provide a beautiful backdrop for your outdoor wedding ceremony. Hosting your ceremony on-course will provide stunning photography and add to your guests' enjoyment.



ROOM RENTAL RATES & POLICIES

PRICING: \$1,500 plus tax for our Large Evening Event (during peak season)

ROOM RENTAL includes the following:

- 2,800 square foot event space including inlaid dance floor
- 900 square feet covered patio
- 900 square feet covered back porch
- Tables
- Chairs
- 4-hour time block

CATERING

We offer on-site catering and will customize each menu to fit your needs. Catering prices begin at \$10.95 plus tax, per person, and are based on menu choices.

STAFFING

Bartenders: \$75.00 each

Fee includes setup, fruit, mixers, cups, napkins, etc. Inquire about beverage pricing with our event coordinator.

AUDIOVISUAL:

Digital DLP Projector & Screen - \$100.00

PA/ Sound system with microphone - \$100.00



Our Services

FACILITY SERVICES & AMENITIES

We provide an array of services and amenities which may be included with your special event package and room rental fees.

- SET-UP AND BREAK DOWN
- TABLES AND CHAIRS
- CHINA, GLASSWARE, AND FLATWARE
- TABLE LINENS AND NAPKINS
- INLAID DANCE FLOOR
- CANDLE VOTIVES
- SERVICE STAFF
- TASTING SESSION
- VENDOR RECOMMENDATIONS
- AMPLE PARKING
- SPECIAL RATES ON GROOMSMEN & FAMILY GOLF PACKAGES



“We always have a fantastic time at Calvert. The food was awesome and everyone there is so nice and helpful.”

ON-COURSE CEREMONY SERVICES

Mother Nature already provides the picture-perfect backdrop for your outdoor ceremony. We'll take you on a tour of the property and help you select the perfect location based on the size of your event. We'll make recommendations regarding ceremony set up and provide you with a list of preferred vendors for linens, chairs, wedding trellis, flowers, and more.

CATERING SERVICES

At Calvert Crossing, you may choose to work with our experienced catering team who will help you with all the details to make your special event stress free. Or, you may bring your own licensed caterer or we can recommend several preferred caterers for your event.



Picturesque views and serene settings make the perfect venue for your outdoor wedding ceremony.





Menu Items



HORS D'OEUVRES

4 Choices - \$12.95 per person

5 Choices - \$14.95 per person

6 Choices - \$16.95 per person

Our selection of hot and cold Hors D'oeuvres will complement your cocktail hour as your guests arrive. Choose from the following selection:

Chicken Wings

Meatballs

Jambalaya

Fried Catfish Bites

Mozzarella Sticks

Turkey and Ham Tray With Rolls

Smoked Sausage With Barbeque Sauce

Fruit Tray

Veggie Tray With Dip

Corn Dip With Chips

Spinach Dip With Chips

Cheese Tray With Crackers

Fried Chicken Bites

Potato Bar - *with sour cream, bacon,
chopped green onions, and cheese*

Nacho Bar - *with chips and jalapeños*

LUNCH MENUS

No matter how big or small your event, our lunch buffet is suitable for serving the entire gathering with our most popular dishes including:

SOUTHERN LUNCHEON

\$15.95

Baked Chicken Breasts
Served Over Yellow Rice
Green Beans With Bacon
Salad
Baskets of Rolls
Desserts
Iced Tea

SLIDERS AND SALAD

\$13.95

Turkey or Ham Sliders
Chips
Salad
Cookies or Brownies
Iced Tea

Menu Items



DINNER MENUS

Our delicious dinner buffets were designed to please every age and appetite. We offer a selection of menu items that include chicken, beef, and seafood as well as vegetarian options. Select from one of the packages below or create your own menu with the help from our on-site event coordinator.

SOUTHERN COMFORT

\$19.95

Southern Roast Beef
Crispy Fried Chicken or
Baked Chicken
Twice Baked Potato
Macaroni and Cheese
Green Beans With Bacon
Salad
Baskets of Rolls
Desserts
Iced Tea

CAJUN CUISINE

\$19.95

Shrimp Etouffee
Fried Catfish
Seasoned Red Potatoes
Baked Beans
Corn On The Cob
Cajun Cole Slaw
Salad
Baskets of Rolls
Desserts
Iced Tea

ITALIAN STYLE

\$19.95

Shrimp Fettuccine
Chicken Alfredo
Rice Pilaf
Italian Style Green Beans
Italian Salad
Baskets of Garlic Breadsticks
Desserts
Iced Tea

SOUTH OF THE BORDER

\$17.95

Chicken Fajitas
Soft Tacos
Mexican Rice
Refried Beans
Tri-Colored Tortilla Chips
Salsa and Sour Cream
Desserts
Iced Tea

DESSERTS

Cookies
Brownies
Lemon Squares



Our Policies



SECURITY & DEPOSITS

Booking deposit of \$500.00 is due upon contract to hold your chosen calendar date. This is non-refundable and will be credited toward your final balance.

Damage deposit of \$250.00 is due upon contract. This deposit will be returned within 7-14 business days concluding the event, assuming all regulations were followed and no damages are assessed to the event space or its surrounding facilities.

If extensive cleaning is required due to foreign substances, décor, or food, the deposit will not be returned and additional charges may be assessed for professional cleaning services. No glitter, paint, sand, confetti, or any other messy substance is allowed within the banquet space or its surrounding facilities.

Security Guard: \$120.00 for a minimum of 4 hours. Each additional hour will be \$30 per hour. All evening events require security. For larger events, extra security personnel may be required.

OUTSIDE VENDORS

Guests may bring in any of the following from their own vendors at no charge: DJ's or bands, florists, cake, photographers, specialty linens, chairs, tables, furniture, staging, lighting, or other equipment. All outside rentals must be delivered, set up, broken down, and picked up at your expense.

Calvert Crossing does not offer staffing for additional room setup or decorating. If you need suggestions for a vendor, please check with our event coordinator.

GUEST LIABILITY

All hosts renting our facility are responsible for the conduct of their guests for the entire duration of the event, including setup times and departure. Any unacceptable behavior will be dealt with by security personnel immediately. No outside alcohol or drugs are allowed on property for any reason.

Calvert Crossing is not responsible for stolen property or damage to items and vehicles in the building, surrounding facilities, and parking lot.

EVENT PAYMENT & REFUNDS

Any remaining balances or estimates for the total of your event must be paid in full a minimum of (10) days before, if paying by check, and (7) days if paying via credit card. In the event of a "running tab" or an "as consumed" bar, you will be presented with a bill immediately following the conclusion of your event. Any overpayment or refundable deposits will be reimbursed to the host via business check within 7-14 business days.

TAXES & FEES

All events are subject to 10.99% sales tax on all taxable items. All tax-exempt groups must provide the official paperwork on file. All food and beverage sales are subject to 20% gratuity.

Bar Menu & Policies



BEVERAGE BAR OPTIONS

OPEN BAR – where guests can order any drink at the bar, and you'll have to pick up the tab when the event is over.

LIMITED BAR – where you offer a selection of drinks—beer, wine, and a signature cocktail, and/or set specific consumption times, such as the cocktail hour, the toasts and during dancing.

Inquire about beverage selection and pricing with our event coordinator.

STAFFING | Bartenders: \$75.00 each
Fee includes setup, fruit, mixers, cups, napkins, etc.

NON-ALCOHOLIC BEVERAGES

- SODAS
- ICED TEA
- LEMONADE
- BOTTLED WATER

ALCOHOLIC BEVERAGES

- DOMESTIC BEER
- LOCAL CRAFT BEER
- IMPORT BEER
- DRAFT BEER
- DRAFT IMPORTS
- HOUSE WINE
- WELL BRANDS
- CALL BRANDS
- PREMIUM BRANDS

ALCOHOL POLICY

Due to ATC Policy, alcohol must be provided and served by Calvert Crossing Staff only. Donated product is allowed for nonprofit events and charities. Product must be delivered to us by the representative of the company or distributor at least 24 hours in advance. All donated product remains the property of Calvert Crossing at the conclusion of your event per ATC Law. No alcohol may leave the premises whatsoever at any time.





Vendor Recommendations



BAKERIES | CAKES

Thurman's Food Factory	318-387-7848	www.thurmansfoodfactory.info
Bakery Boutique	318-600-6639	
Allbritton's Cake House	318-396-0015	www.allbrittonscakehouse.com

DJ'S & LIVE MUSIC

Dixieland DJ	318-237-2644
Jack Rabbit Slims	318-805-2264
Dan Sumner	812-345-7985

FLORISTS

All Occasions Flowers & Gifts	318-397-1002	www.alloccasionswestmonroe.com
Rebecca's Floral Design	318-376-2380	www.rebeccasfloraldesigns.com
Vee's Flowers	318-324-8337	www.veesflowers.net

HAIR & MAKEUP

Jeanne-Elise Lafontaine	228-369-2753
Arlette Aveda Concept Salon	318-410-0045
Rain the Salon	318-651-8088

HOTELS

Towneplace Suites by Marriott	318-387-7277
Hilton Garden Inn	318-398-0653
Home2 Suites by Hilton	318-322-8000

PHOTOGRAPHERS

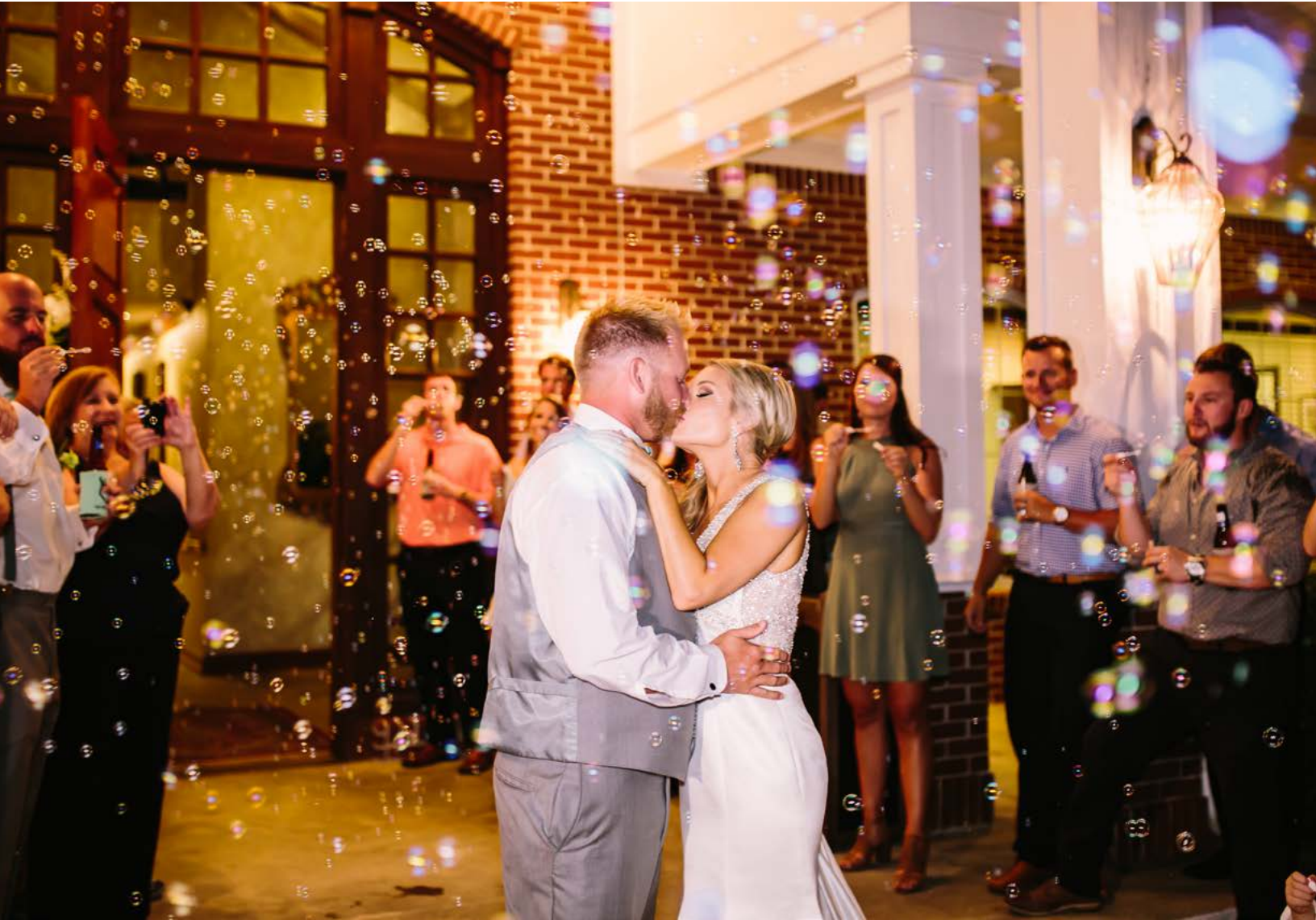
Ivy B Photography	318-771-7053	www.ivybphotography.com
Kassie Wade Photography	870-918-4908	www.kassiewadepphoto.com
Steven Myers Photography	318-680-9027	www.stevenmyersphotography.com

RENTAL COMPANIES

Dansby's Taylor Rental	318-323-0312	www.taylorrentalmonroela.com/
Ram Party Rental	318-322-4100	
Sage Events & Design	318-557-9757	www.sageeventsanddesign.com

TRANSPORTATION COMPANIES

JPS Executive Transportation	318-512-4218	www.jpstransportation.com
Limousines Unlimited	318-325-5466	www.limousinesunlimitedwm.com
Anytime Limo	318-816-2622	www.anytimelimo.limo



Calvert Crossing Golf Club
515 Hodge Watson Road - Calhoun, LA 71225 | www.CalvertGolfClub.com

For more information on how to book your wedding or event,
please contact our Sales & Event Coordinator at
(318) 397-0064

