



BRIDGE TO COVERED PATIO



COVERED PATIO

CANCELLATION POLICY:

- Cancellations must be submitted in writing to the Parks & Recreation Staff.
- If a reservation is cancelled 90 days prior to the reserved date 50% of the deposit fee is refunded.
- If a reservation is cancelled 45-89 days prior to the reserved date 50% of the total rental fee is refunded.
- If a reservation is cancelled less than 45 days prior, the entire rental fee will be forfeited.

253-798-4141
9850 64th Street West

www.piercecountywa.org/esb
University Place, WA 98467

RESERVATION PROCESS

To make a reservation, contact the Pierce County Parks & Recreation Department. Once availability is confirmed, the rental form and deposit is due to secure your date. The balance of your rental fee is due 90 days prior to your event.

Reservations are booked one year in advance and are handled in the order received.

Make sure to allow time for setup and cleanup when making your reservation.

To schedule a facility tour, please call 253-798-4141 or email pceventrental@co.pierce.wa.us



Environmental Services Building

University Place, WA





SPACIOUS SETTING

blue rose
photography

COMBINED ROOMS

GREEN LAWNS AND SCENIC VIEWS



blue rose
photography

GORGEOUS VIEWS

Located at Chambers Creek Regional Park, the Environmental Services Building (ESB) is a unique setting for your wedding, reception, party or retreat. This scenic location boasts unmatched views of the Puget Sound, the Olympic Mountains, and the surrounding islands including Ketron, Anderson, McNeil and Fox.



www.piercecountywa.org/esb



LOBBY

CATERING and BEVERAGE

A current list of preferred caterers is located on our rental website. www.piercecountywa.org/esb

You may work with a caterer of your choosing but they must provide the following documentation; a valid Health Department off-site catering permit, a current business license, and a Certificate of Liability noting Pierce County as additionally insured.

Food prepared in a licensed kitchen does not require the use of a caterer (ie. party trays, boxed meals). Food prepared at home is not permitted.

Chambers Bay Grill/KemperSports is the only authorized alcohol/bar service provider for the ESB. This applies to the serving of any alcohol including champagne toasts. You may contact the bar/catering team at Chambers Bay Grill by phone at 253-552-4867 or by email catering@chambersbaygolf.com.

RENTAL RATES

Rooms can be reserved a la carte on Fridays or Full Facility only on Saturday/Sunday.

A Full Facility rental includes usage of the large event space, two meeting rooms, covered courtyard, grass lawn, lobby, commercial kitchen and use of audio/visual equipment. Black padded chairs, 8 ft. rectangle tables, 60" round tables and 30" bistro tables are included at no additional cost.

Weekend Room Rates - full facility only:

	OCT-APRIL	MAY-SEPT
Base fee (6 hours)	\$1,250	\$1,700
Each additional hour	\$125/hr	\$125/hr
Maximum fee	\$1,675*	\$2,300*

Damage Deposit - refundable \$500

***If your fee reaches the maximum rental amount your building access will be from 9 a.m. to 12 a.m. on Saturday or 9 a.m. to 10 p.m. on Sunday.**



Friday Room Rates (3 hour minimum):

Training Room	\$52
Public Meeting Room EAST	\$72
Public Meeting Room WEST	\$72
Public Meeting Room COMBINED	\$113
Full Facility - available after 5 p.m.	\$134

Damage Deposit - refundable \$500



Additional Options (flat fee):

Courtyard	\$30
Catering Kitchen	\$100
A/V Equipment	\$50
White Resin Chairs (200 available)	\$2/ea

Fee includes setup in one location. If second setup location is required add an additional \$30.

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