



SALEM
CONVENTION
CENTER



Salem Convention Center
Wedding Guide



Salem Convention Center

Weddings & Special Events

Congratulations on your engagement!
We are so pleased that you are interested in hosting
your event with us.

At the Salem Convention Center, you will be greeted
with top-notch service, attention to detail and
respect for your event vision - our goal is for you to
not have to lift a finger during your event.

Enjoy your guests and we'll do the rest! Our talented
catering team, experienced coordinators and elegant
setup are sure to impress.

We would love to have you entrust your day to our
team - please let us know how we can make your
dream a reality!

Please enjoy our event guide - here to help you
navigate our different packages and offerings.

Please contact our sales & catering team to
customize your event package today!

dream.

Ceremony & Reception Locations

Willamette Foyer

A beautiful floor to ceiling windowed area with city views - ideal for large ceremonies, socials or wedding receptions.

Willamette Ballroom

Our largest room - perfect for 250-500 person weddings. Boasts elaborate lighting fixtures and dramatic 25 foot ceilings.

Croisan Ballroom

Petite Ballroom - most suitable for small wedding ceremonies & receptions. Offers high ceilings, natural light and plenty of space for 25-100 guests.



gather.

Ceremony & Reception Locations

Gallery

Gathering area with floor to ceiling windows, gorgeous art and furniture groupings - ideal for social hours between ceremonies & receptions in the Santiam Ballroom.

Santiam Ballroom

Perfect for groups of 50 - 300. The Santiam Ballroom offers tall ceilings, multiple configurations and convenient access to our sculpture garden and gallery art.

Boardroom

The ideal location for micro weddings, rehearsal dinners and bridal brunches. Comfortably fits up to 50 guests.

celebrate.

Venue Rental Pricing

To be combined with food & beverage minimum. Service charge applied to all services.
Rental pricing below includes everything in Silver Package on following page.

High Season

Willamette Ballroom	\$2595
Willamette Foyer**	\$2195
Santiam Ballroom	\$1895
Croisan Ballroom	\$1595
Boardroom	\$895

Low Season

Willamette Ballroom	\$2195
Willamette Foyer**	\$1795
Santiam Ballroom	\$1495
Croisan Ballroom	\$1295
Boardroom	\$695

The Silver Package

Reception Ballroom
Choice of Banquet Rounds or Rectangular Banquet Tables
High Cocktail Tables & Glass-top Bistro Tables
Banquet Chairs
Linens & Napkins
Glassware, Dishware, Silverware
Glass Vase Centerpieces & Votives with Candles
Catered Dinner (Served or Buffet)
Bar Setup & Bartender
Wired Microphone for Toasts
Cake Cutting Service
Catering Staff
Catering Coordinator
Coordinator for Out of Town Guestrooms at the Grand Hotel
Complimentary Parking in our Underground Parking Garage

The Gold Package

Includes All Silver Package Items AND
Ceremony Space
Dancefloor
Staging for Headtable, Ceremony and Cake Table
White or Black Drape Behind Stage
Honeymoon Suite at the Adjoining Grand Hotel
Add \$500

The Platinum Package

Includes all Gold Package Items

AND

Hand Passed Appetizer Servers

Champagne & Sparkling Cider Toast

Photo Booth & Operator

Charger Plates (Silver or Gold)

Tasting (date based on availability)

6 Uplights to Add Pops of Color to your Ceremony or Reception

Bridal Suite to Prepare Hair & Makeup at the adjoining Grand Hotel

Add \$1500

Additional Enhancements

Do you want to enhance your wedding, but don't need everything in our Gold or Platinum packages? Our Additional Enhancements allow you pick & choose what items are most important to you!

- ***Ceremony Site - based on availability***
- ***Rehearsal Dinner & Bridal Brunch - based on availability***
- ***Tasting - \$100 (for 2 guests to taste 3 options)***
- ***Chiavari Chairs - \$7pp***
- ***Dancefloor - \$200***
- ***Staging - \$200 (up to 6 - 6'x8' panels)***
- ***Beautiful Drapery with Hanging Twinkle Lights (for behind headtable or ceremony stage) - \$200***
- ***Charger Plates (Gold or Silver) - \$1pp***
- ***Elite Linens - based on desired linen (overlay, table runner, etc.)***
- ***Champagne & Sparkling Cider Toast - \$9pp***
- ***Photo Booth & Operator - \$750-\$1000 - based on availability***
- ***Uplighting - \$60ea***
- ***Wireless Handheld or Lavalier Microphone - \$95ea***
- ***Chandelier Rental & Hanging Fee - \$300ea***

Service charge applied to all services.

Wedding Dinner Menus

Created by Executive Chef Tory Knaus



dine.

Appetizers

Minimum (3) dozen per item - hand passed appetizers \$35 per server, per hour

Hot

Arancini Stuffed with Smoked Mozzarella & Pancetta with Spicy Marinara 30
Roasted Corn & Jalapeno Hush-puppies with Cajun Remoulade 32
Jerk Chicken Lollipops with Cilantro Pesto 33
Marinated Lemon Herb Halibut Cheek Skewers with Kalamata Tapenade 35
Grilled Sirloin Steak Bites with Onion & Tomato 34
Caribbean Coconut Shrimp with Chili Sauce 36
Chicken en Croute with Feta & Mushroom In Puff Pastry 30
Fried Pork Pot Stickers with Ponzu Dipping Sauce 30
Sesame Crusted & Seared Orange Chicken Skewers with Scallions 32
Meatballs with Harissa BBQ Sauce 34
Asparagus Wrapped in Puff Pastry with Goat Cheese 33
Portobello Purses with Goat Cheese in Herbed Puff Pastry 30
Bacon & Chive Phyllo Tartlettes 32
Assorted Petite Quiche 30
Chicken Satay with Peanut Sauce & Scallions 32
Vegetable Spring Rolls with Soy Marin Sauce 32
Chipotle Marinated Prawn Skewers 48
Spankopita with Cucumber Tzatziki 30

Cold

Dungeness Crab Cocktail with Avocado Relish 38
Sesame Seared Ahi on Crispy Won Ton with Arugula & Wasabi Cream 34
Bay Shrimp with Avocado, Corn Relish & Cilantro Cream 36
NW Dungeness Mini Crab Cakes with Lemon Artichoke Aioli 38
Jumbo Prawns with Cocktail Sauce & Lemon 36
Beef Tenderloin on Crostini with Rogue Bleu Cheese & Caramelized Shallot Confit 36
Stuffed Mushrooms with Boursin, Garnished with Bay Shrimp 30
Chicken Salad Phyllo Cups 30
Stuffed Pepper Dew with Salami & Ricotta 30
Caprese Skewers with Grape Tomato, Mozzarella & Basil 30
Antipasto Skewers with Pesto Mozzarella, Pepperoni, Kalamata, Tomato & Basil 34
Deviled Eggs with Tobiko 30
Fig Stuffed with Goat Cheese & Marcona Almond 28
Gruyere Gougers Dusted with Fine Herbs 28

ming/e.

Beverage Service

All alcoholic beverages must be served by OLCC licensed catering staff. No exceptions.
No alcoholic beverages will be allowed outside of the designated function room.
Guests purchasing alcoholic beverages must show valid photo ID

host / no host bars

Beverage service with portable bar & bartender
Includes Cocktails, Bottled Beers & Wine
Bourbon, Scotch, Vodka, Rum, Gin, Tequila & Whiskey

Deluxe Mixed Drinks 6ea

Premium Mixed Drinks 8ea

signature cocktails & mocktails

Create a cocktail or mocktail to match your wedding colors, mirror your favorite drink from date night, etc.

Signature Cocktails 10ea

beer & wine

Local, Import & Domestic Bottled Beer Selections 5ea

Local Wine By the Glass 8-9ea

NW Wines By the Bottle 35-45 per bottle

kegs

Includes Portable Keg Unit, Tap & Staff

Domestic Brands 525ea

Local Micro Brews & Imports 695ea

champagne toast

House Champagne 9pp

Elite Champagne 12pp



toast.

Service charge applied to all services.

Hotel Accomodations

The Grand Hotel in Salem

Conveniently adjoined to the Salem Convention Center, the Grand Hotel makes a comfortable, classy location for your wedding guests to reside during your wedding festivities! Couples enjoy the many suite options as spaces to prepare for their wedding day. Our suites are also perfect for your honeymoon night. Amenities include a hot breakfast buffet, free wifi and complimentary underground parking. Your wedding coordinator will make the booking process seamless by creating a group block for all of your guests and reserving your honeymoon suite or wedding prep rooms.

stay.



Contact Us

Salem Convention Center

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www.salemconventioncenter.org

joy.