



Est. 1841

**Note: Times are from set up to clean up and close*

<i>Mondays</i>	<i>4pm - 9pm</i>	<i>\$ 450</i>
<i>Tuesdays</i>	<i>4pm - 9pm</i>	<i>\$ 450</i>
<i>Wednesdays</i>	<i>4pm - 9pm</i>	<i>\$ 450</i>
<i>Thursdays</i>	<i>4pm - 9pm</i>	<i>\$ 450</i>
<i>Fridays</i>	<i>2pm - 10pm</i>	<i>\$ 950</i>
<i>Saturdays</i>	<i>8am - 10pm</i>	<i>\$1450</i>
<i>Sundays</i>	<i>12pm - 6pm</i>	<i>\$ 750</i>

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Deposit: 50% is due at the time of booking. Nonrefundable

\$250 Security deposit. Refundable

Credit Card on file

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Balance is due 2 months or 60 days prior to the event.

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Insurance: Proof of vendor insurance 2 weeks prior to the event.

Client is responsible for purchasing Event Insurance for the day. To be provided no later than the week of the event.

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Trash: Client is responsible for clean up and trash removal. HBF will remove bagged trash for an additional \$225.

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Please call the Heyward House for any additional information or questions.