

# Catering Menus

Thank you for choosing Stillwell Catering Co. for your special day.

Chef Carlotta Flores infuses her cuisine with a signature blend of the best and local flavors coupled with the elegant presentation and styling of the Stillwell Catering Co.







### UNIQUE MENU PACKAGES INCLUDE

Stillwell Catering Co. provides you the flexibility to create your own customized menu that will capture the unique essence of your event. Offering classic plated dinner presentations as well as beautifully adorned buffet tables. All of our incredible menus are prepared in the on-site kitchen, and our ingredients are locally sourced. We offer vegetarian, vegan, gluten-free, dairy-free and kosher meals.

We are pleased to offer menu selections from our award winning partners Charro Steak & Del Rey, Charro Vida, and Barrio Charro.

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### Rehearsal dinner & pre-wedding celebrations...

Please inquire about having your rehearsal diner at one of our sister properties El Charro Cafe, Charro Steak & Del Rey, Charro Vida, and Barrio Charro as we offer an exclusive 10% discount on total food bill.



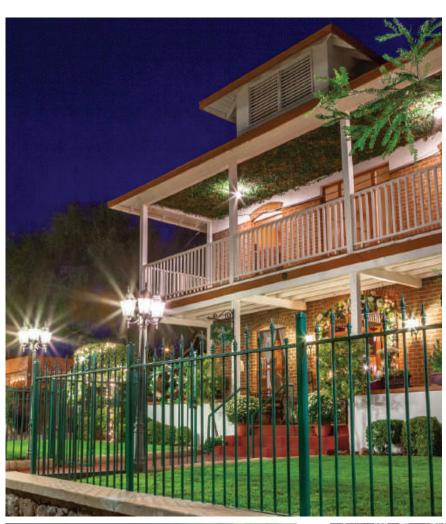






### STILLWELL HOUSE

HISTORICAL COURTYARD GARDEN, PREMIER EVENTS









### **APPETIZERS**

All menu packages include your choice of one of the following appetizers\* server passed during cocktail hour.

- domestic cheese skewer served with olives, grapes, and assorted flatbreads
- seasonal fresh fruit skewer
- mini cheese quesadillas with pico de gallo 2 per person
- tomato, goat cheese, and pesto bruschetta 2 per person
- spinach-artichoke and jalapeño dip with spiced tortilla chips 2 per person
- mushroom caps stuffed with sundried tomato and herb breadcrumb stuffing 2 per person
- grilled or fresh vegetable shooter with choice of dipping sauces; balsamic basil, hummus, gorgonzola, toasted onion, or chipotle ranch
- corn tortilla chips, garden fresh guacamole, and your choice of one succulent sauce salsa picante, salsa verde, pico de gallo, or salsa de elote

#### \*Offering vegetarian, vegan, gluten friendly, and dairy free

See additional appetizer purchases for your cocktail hour and reception on the last pages.







## GOURMET PACKAGES

Pick ONE of the following menus\* to serve to your guests. All menu packages are served with your choice of dinner roll with butter or fresh, homemade flour tortillas.

### **AMORÉ**

all natural grilled chicken breast in a fresh basil tomato sauce penne pasta with a pesto alfredo cream sauce seasonal vegetable sauté

31.95 per person

#### **CLASSIC STILLWELL**

all natural grilled chicken breast in a lemon cream, artichoke, caper sauce wild rice pilaf seasonal vegetable sauté

31.95 per person

### TASTY TUCSON

all natural grilled chicken breast with apple and prickly pear bbq glaze roasted green chile mashed potatoes seasonal vegetable sauté

31.95 per person

### FIESTA DE AMOR

all natural grilled chicken breast and tri colored pepper fajitas served with fresh guacamole (substitute beef or shrimp for an additional \$4.00 pp) sonoran rice frijoles refritos

31.95 per person

### LA PARILLA

all natural grilled chicken breast in a honey lime glaze with pico de gallo roasted green chile mashed potatoes old pueblo calabacitas

31.95 per person

#### MI TIERRA

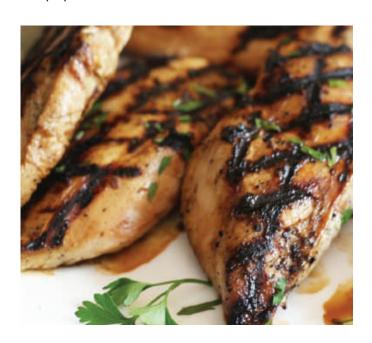
all natural grilled chicken breast in a jalapeño crema sauce cilantro rice old pueblo calabacitas

31.95 per person

### THE OLD PUEBLO

grilled chicken in a cilantro chimichurri chipotle crema penne pasta old pueblo calabacitas

31.95 per person



#### SONORAN HARVEST

roasted turkey breast over seasoned green chile bread stuffing with ancho chile gravy whipped yukon gold potatoes seasonal vegetable sauté

31.95 per person

#### HARVEST FEAST

roasted turkey breast over sundried tomato stuffing and cranberry pepita gravy whipped garlic potatoes seasonal vegetable sauté

31.95 per person

### ITALIAN CELEBRATION

all natural grilled chicken breast in a fresh pesto cream sauce penne pasta with a basil tomato bruschetta sauce seasonal vegetable sauté

31.95 per person

### LA PROVENCAL

all natural grilled chicken breast with a rosemary and heirloom tomato glaze whipped pesto potatoes seasonal vegetable sauté

31.95 per person

#### TRUE LOVE

lemon, garlic grilled chicken breast penne pasta with grilled cherry tomatoes, pine nuts and goat cheese seasonal vegetable saute

31.95 per person

### VERDE VALLEY VEGAN

two hola hemp tamales with tomatillo salsa agave and cinnamon baked sweet potato with cranberries and pepitas frijoles charros

31.95 per person

### VIVA VEGAN

viva grains
avocado
nopalitos
frijoles charros and prickly pear jackfruit
31.95 per person

#### **VENETIAN GARDEN**

vegan penne pasta in roasted garlic tomato, artichoke, mushroom toss herb infused grilled squash duo

31.95 per person

#### LA FRONTERA

all natural grilled chicken breast with a tomatillo roasted corn salsa fresh corn tamale with raja crema black beans

31.95 per person

### SABOR DE SONORA

all natural grilled chicken breast with a mango fruit salsa whipped chipotle potatoes old pueblo calabacitas

31.95 per person

### STILLWELL HOUSE

HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

### HOT HACIENDA

all natural grilled chicken breast stuffed with nopalitos and rustic corn masa stuffing in cilantro crema salsa roasted green chile mashed potatoes old pueblo calabacitas

34.95 per person

### **TUSCAN FIELDS**

all natural grilled chicken breast stuffed with a sun dried tomato stuffing, spinach and goat cheese served with a pesto glaze whipped garlic potatoes seasonal vegetable sauté

34.95 per person

#### **DESERT BLOOM**

chipotle-peach glazed grilled pork loin served over green chile bread stuffing whipped yukon gold potatoes old pueblo calabacitas

34.95 per person

### **ROMAN**

rosemary and heirloom tomato glazed grilled pork loin served over italian herb stuffing whipped pesto potatoes seasonal vegetable sauté

34.95 per person





### LAGUNA

pan seared white fish with a white wine tomato-basil pesto whipped yukon gold potatoes grilled lemon asparagus

36.95 per person

### **DEL MAR**

tender verlasso salmon baked in a lemon caper artichoke cream sauce wild rice pilaf grilled herb asparagus

36.95 per person

### SINOLOA SHRIMP CULICHI

grilled tail on prawns in a creamy garlic poblano crema white cilantro rice with roasted corn black beans

36.95 per person

### THE FIFTH AVENUE

tender verlasso salmon with rosemary and heirloom tomato chutney pesto risotto seasonal vegetable sauté

36.95 per person

### **TUCSON SUMMER**

pan seared cod with fresh mango and tomatillo salsa white cilantro rice frijoles charros

36.95 per person





### SALADS

Love your greens? Add a Stillwell House Gourmet Salad to your menu package selection for 6.00 per person. Pick ONE salad to accompany your menu selection. Choose any of the following salads.

#### CHOOSE A STILLWELL GOURMET SALAD

- shaved parmesan caesar salad with homemade garlic toasts
- stillwell signature greens with fresh tomato, roasted peppers, basil, onion, and fresh mozzarella
- stillwell signature greens with crumbled feta, roma tomatoes, cucumbers, and kalamata olives
- stillwell signature greens with teardrop pear tomatoes, crumbled goat cheese, roasted red peppers and homemade croutons
- stillwell superfoods salad with kale, romaine, brussels sprouts, and pistachios
- fresh seasonal romaine salad, apples, walnuts, blue cheese, and purple onions
- stillwell signature greens with tomatoes, purple onions, carrots, and cucumbers
- spinach salad tossed with citrus segments, avocado, goat cheese, and slivered almonds
- spinach salad with blue cheese, raspberries, and almonds
- · chipotle and asiago cheese caesar salad with tortilla crispies, and queso panela
- stillwell signature greens tossed with jicama, red peppers, purple onions, and queso mexicano
- mixed greens, red grapes, pepitas, queso cotija, and dried cranberries
- arugula, watermelon, and mozzarella

# CHOOSE A STILLWELL GOURMET SALAD DRESSING Add a second dressing for an additional 1.25pp

- chipotle ranch dressing
- balsamic basil vinaigrette
- cranberry blush vinaigrette
- red wine and olive oil vinaigrette
- classic buttermilk ranch
- cilantro lime dressing

### AWARD WINNING BARRIO BREAD BASKET 3.00PP

• classic mesquite butter



### Stillwell Exclusives

### All of the following exclusive menus include your choice of a second appetizer selection.

#### **ENCHANTED EVENING**

all natural grilled chicken breast in a pesto cream sauce served with lemon herb jumbo prawns (2) whipped garlic potatoes seasonal vegetable saute

41.95 per person

#### **FOREVER YOURS**

classic beef short ribs in a carmelized onion and garlic au jus whipped yukon gold potatoes seasonal vegetable sauté

41.95 per person

### THE 1901

your choice of any two proteins: grilled salmon in a rosemary tomato chutney, filet mignon, or all natural grilled chicken breast in a lemon cream picatta sauce whipped yukon gold potatoes grilled asparagus

44.95 per person

### DOWNTOWN STEAK

salt and pepper encrusted filet with ancho chile au jus roasted brussels sprouts or esquites sonoran scalloped potatoes

44.95 per person

#### STILLWELL STEAKHOUSE

salt and pepper encrusted filet with red wine au jus mushroom sauté yukon gold whipped potatoes gorgonzola grilled asparagus

44.95 per person

#### TUCSON SURF N' TURF

citrus scallop and jumbo shrimp skewer choice of one additional entrée: mesquite grilled verlasso salmon with fresh chimichurri or classic filet of beef with green chile compound whipped potatoes mesquite grilled asparagus

48.95 per person

### ROMANCE IN THE AIR TRADITIONAL BUFFET

your choice of salad from page 5 oven-roasted turkey with cranberry pepita gravy mesquite grilled pork loin with au jus rustic herb stuffing roasted green chile mashed potatoes arizona pecan wild rice blend green beans with garlic and sundried tomatoes artisan bread display

48.95 per person





# BRUNCH

### **SONORAN SUNRISE**

+ Add El Charro Churro French Toast
with cinnamon, sugar, and fresh agave berry syrup 4.50 per person
+ Add Just Egg Vegan Egg Subsitute 1.50 per person
scrambled eggs with cheddar cheese,
served soft taco or burrito style in flour tortillas
pico de gallo and salsa picante
chilaquilas: enchilada casserole
fire-roasted vegetable and potato sauté
refried beans or vegan black beans
choice of: homemade chorizo, peppered bacon,
turkey sausage, soyrizo

27.95 per person

#### **COUNTRY KITCHEN**

+ Add cinnamon sugar french toast
with apple cinnamon maple syrup 4.50 per person
+ Add Just Egg Vegan Egg Subsitute 1.50 per person
roasted vegetable and cheddar omelette
rosemary breakfast potatoes
grilled Barrio Bread toast with housemade marmalade
choice of virginia ham, peppered bacon,
or turkey sausage
simple salad with citrus vinaigrette

27.95 per person

### STILLWELL HOUSE HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

# À LA CARTE

### Appetizers & tastes to add to your event...

Most appetizers provide two pieces per person and are priced per person.

### TUCSON TAQUERIA - min 25

chips, salsa, guacamole choice of two street tacos recipes: beef birria, carnitas ranchero, pollo arizona, pollo tinga, grilled vegetables, or prickly pear jackfruit served with cabbage, cilantro crema, limes, cotija cheese, flour tortillas - 2pp

14.00 per person

#### SONORAN DOGS - min 25

traditional Mexican all beef hot dog served with all the fixings, chips and salsa

7.00 per person

### 1901 NACHOS - min 25

chips, salsa, guacamole, queso, jalapeños, frjoles, olives with choice of beef birria, carnitas ranchero pollo arizona, pollo tinga, grilled vegetables, or prickly pear jackfruit

12.00 per person

### STILLWELL RAW BAR\* - min 25

oysters, shrimp house cocktail sauce, horseradish, hot sauce, and citrus

MP per person





# À LA CARTE

### SONORAN FARE AND SPECIALTIES

- tortilla chips served with choice of dip

salsa fresca 3.00

fire roasted chile verde salsa 3.00

salsa picante 3.00

guachummus - housemade avocado hummus 4.00

fire-roasted chile queso blanco fondue 3.50

queso chipotle fondue 3.00

queso chipotle, bacon fondue 3.50

queso chipotle, chorizo fondue 4,00

grilled seafood queso chipotle fondue 4.50

nopalito roasted corn fondue 4.50

garden fresh guacamole 3.75

cranberry pepita guacamole 4.25

mango guacamole 4.25

jalapeño crab dip 4.50

### **QUESADILLAS**

mini quesadillas, fresh salsa 3.50 cilantro shrimp mini quesadillas, fresh salsa 4.00 grilled chicken mini quesadillas, salsa carne seca 4.00 mini quesadillas, salsa 4.00 grilled vegetable quesadillas, salsa 4.00 mango raspberry quesadillas, salsa 4.00

### **TUCSON TAMALE BAR**

- choice of two selections includes housemade salsa and frijoles refritos

classic fresh corn

vegan - hola hemp classic

vegan - hola hemp chipotle

chicken tomatillo

chile con carne

pork ranchero

12.00 per person





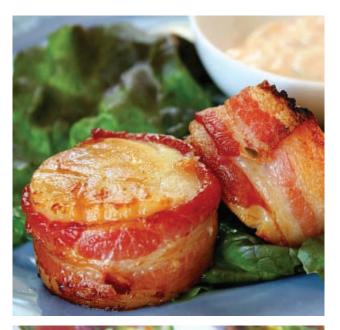
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# À LA CARTE

### **SONORAN TASTES**

fresh cocktail corn tamales with pico de charro 6.00 prickly pear bbg meatballs 4.25 chipotle chile meatballs 4.25 pork belly chicharron 4.75 chicken tinga mini tostadas 4.75 bacon-wrapped sweet potato 3.50 bacon-wrapped dates 3.50 bacon-wrapped shrimp 5.75 bacon-wrapped octopus 5.75 bacon-wrapped scallops 7.50 ahi tuna, jalapeño, avocado mini tostadas 5.75 sonoran chicken salad sliders 4.50 carnitas sliders 5.00 shrimp ceviche shooters 5.50 tequila lime shrimp skewers 6.50 ahi tuna with cilantro-avocado tostadas 6.50 grilled prickly pear-chicken skewers 6.50 oysters on the half shell, chorizo crumble 7.50 beef, chicken, or potato-corn mini taquitos, fresh salsa 3.50 sonoran bean mini chimichangas, cilantro crema 3.50 hola hemp vegan mini chimichangas 4.00 vegan - vegetable mini chimichangas, fresh salsa 3.50 cilantro chicken mini chimichangas, cilantro crema 3.75 birria mini chimichangas, fresh salsa 3.75 shrimp mini chimichangas, ginger peach salsa 4.25 carne seca mini chimichangas, fresh salsa 4.25 gf chicken or beef mini chimichangas 4.00

vegan - jackfruit rolled taquitos 5.00





# ÀLACARTE

#### MEDITERRANEAN FARE

mushroom caps filled with sautéed vegetables and seasoned bread stuffing 3.50 feta, spinach & sun dried tomato stuffed mushrooms 3.50 traditional sausage-stuffed mushrooms 3.75 mini meatballs in marinara sliders 4.25 grassfed marinara meatballs, spaghetti twirled on fork 6.00 oversized cocktail ravioli with marinara or alfredo sauce 4.75 tomato, pesto olive, and fresh mozzarella skewer 4.75 balsamic grilled chicken, pear tomato, and fresh mozzarella on a rosemary skewer 5.75 balsamic glazed lamb chops 6.50 vegan herb and vegetable stuffed mushrooms 3.50

### **BRUSCHETTAS**

roasted red pepper and fresh herb 3.50 basil, onion, tomato, goat cheese 3.50 olive tapenade goat cheese 3.50 figs & blue cheese 3.75 cilantro pesto, beets, and feta cheese 4.25 smoked salmon with capers 5.50 balsamic chicken salad 4.75 grilled fruit and goat cheese spread 4.25 beef tenderloin with horseradish and blue cheese crumble 6.00 vegan pesto and grilled vegetables 3.50 vegan grilled vegetable, cashew cream pesto spread 3.50

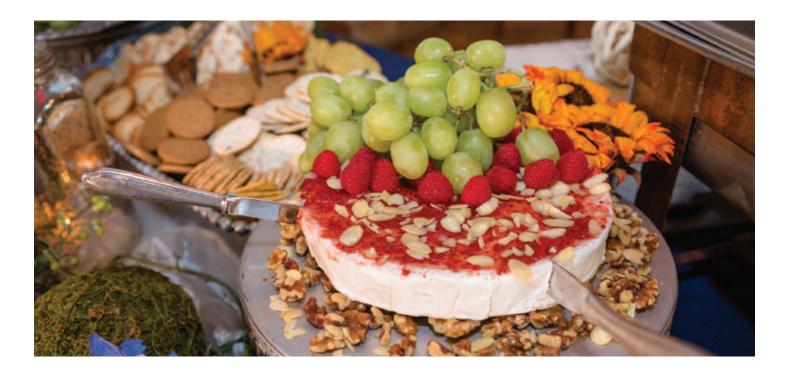
#### ALL AMERICAN CLASSICS

classic shrimp cocktail martini-style 9.25 prickly pear bbq pork slider 6.25 prickly pear bbq short ribs 6.25 classic cheeseburger slider 6.25 mini hot dogs 6.25 pigs in a blanket 3.50 mini grilled cheese stacks 3.50 classic fish n' chips cones, housemade tartar 8.50

#### **ASIAN TASTES**

edamame with sea salt 2.75
chinese chicken salad cups 4.50
citrus shrimp wontons 4.50
ahi-sesame ginger wonton 5.00
ahi tuna tartar on wontons 5.25
thai chicken skewers with
peanut dipping sauce 5.00
ginger sesame beef skewers 6.50
teriyaki shrimp skewers 5.25
soy ginger scallops 6.50
Tucson ramen - chinese noodle slaw
with a tucson twist served in mini takeout
boxes 6.00

# À LA CARTE



### Beautiful boards & delicious dips...

### - min 25 on all boards

spiced olive medley 2.50

spinach artichoke dip with flatbreads 3.00

baked brie with choice of: mango pepita, raspberry walnut, bacon jam or

sundried tomato and flatbreads 3.25

fresh seafood crab dip with flatbreads 4.00

pistachio goat cheese grapes 3.50

domestic cheese board with assorted flat breads 4.00

mexican cheese board with garlic spiced olives, jalapeño hummus and tortilla flatbreads 4.50

imported cheese platter with assorted crackers or breads 4.50

grilled or fresh vegetable board with choice of dipping sauce: hummus, gorgonzola, spinach artichoke, or toasted onion 4.00

fresh seasonal fruit board 4.00

mediterranean board with an assortment of hummus, tapenade, kalamata olives, tzatziki, rosemary feta spread, and flatbreads 5.25

tuscan cheese board with salami, prosciutto, peppercorn, olives, roasted peppers and mozzarella 6.25 the fifth avenue table charcuterie of locally sourced cheeses, olives, arizona pecans, spiced pepitas, homemade chorizo, with a signature agave mesquite honey and flatbreads 6.25

### STILLWELL HOUSE HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

## KIDS FARE

## AGES 3-12, \$12 PER CHILD - ADD MEATBALLS OR GRILLED CHICKEN FOR 3.00 PER CHILD. SELECT ONE ITEM FOR THE LITTLE GUESTS THE NIGHT OF EVENT

- 1/2 portion of your selected entrée
- cheese quesadillas served with refried beans, sonoran rice, and apple sauce
- traditional mac n' cheese served with dinner roll and apple sauce
- penne pasta with butter or marinara sauce served with dinner roll and apple sauce
- \*Gluten free available

### CHURRO BAR - 25 person min

choice of two flavors, pumpkin, classic, gfdf chocolate with caramel and chocolate sauce

### 8.00 per person





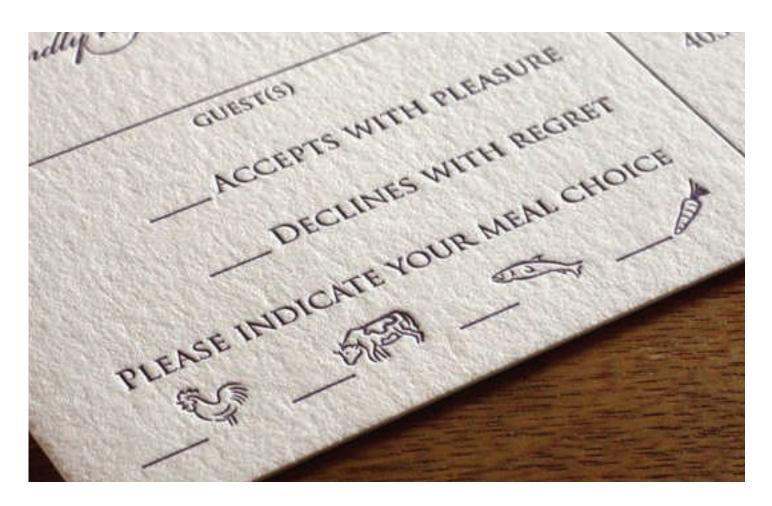


### STILLWELL HOUSE HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

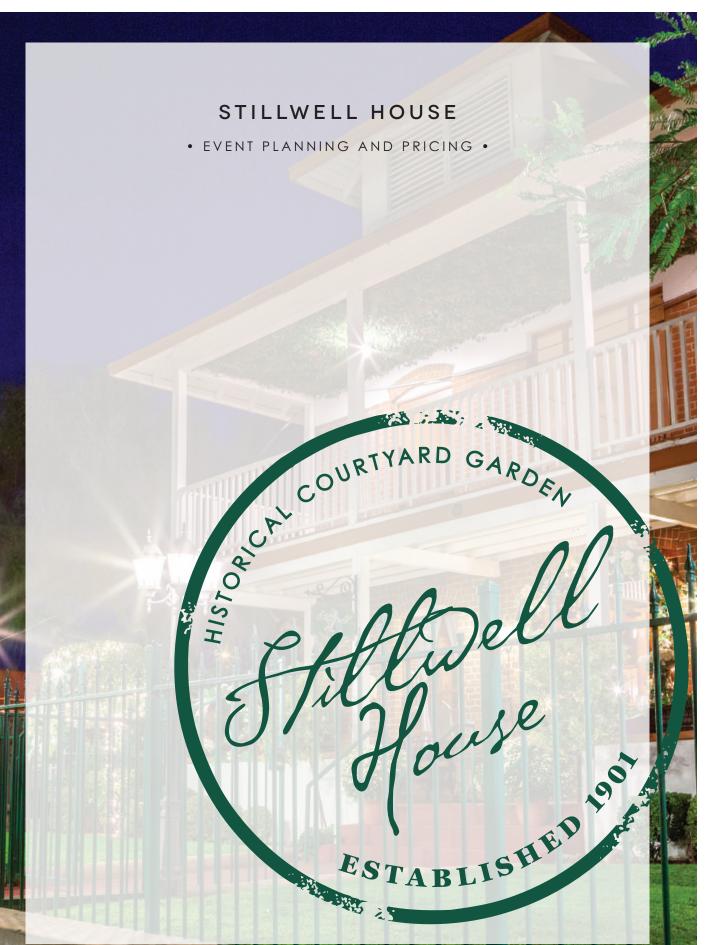
# Choice of Menu

If you want to give your guests the opportunity to choose between different entrée options for dinner there is an additional 4.00 per person charge, in addition to the selected menu price.

Have your guests select options when you send out your invitations. Provide Stillwell House with your final meal count and final seating charts denoting guests selections for dinner. Two week count is two weeks before your event. This style menu requires clients to provide escort cards for guests on the night of the event. All sides and salad selections must be the same for each guest.



\*If you want to give your guests the opportunity to pre-order their dinner selection on your response card between three (3) preselected entrée options for dinner, there will be an additional 4.00 charge per guest in addition to their selected menu price. All appetizers, salads, and side choices must be the same for each guest.



# Event & Celebration Guide

Thank you for choosing Stillwell House for your special event. We look forward to welcoming your guests to our beautiful venue, and providing them the best in setting, cuisine and service\*.







### CUSTOMIZE YOUR EVENT AND CELEBRATION

As one of Tucson's authentic historical landmarks, Stillwell House provides an elegant downtown setting for your special event. We offer wedding and event packages to fit any budget, taste and style. From classic garden bistro brunches to elegant candlelit evenings, we can help customize your event.



### STILLWELL HOUSE HISTORICAL COURTYARD GARDEN, PREMIER EVENTS









# PACKAGE INCLUDES\*

Your guests will be welcomed into our historic downtown facility and will enjoy the following amenities along with your chosen menu package. Your Stillwell House package includes;

Exclusive use of the property: 1901 Room Bar, Historical Courtyard Garden, and Stillwell House.

The 1901 Room for cocktail hour and/or dancing space which boasts an entertainment stage, dance space, ambient lighting, stationary TV with HDMI capability for slide shows, tables, chivari chairs and bar stools, historic old pueblo club antique style bar, two double use restrooms, gift and card box hutch, cake/dessert display backdrop, central air and heating - UV I Wave air purifying mobile fan units for your health and safety.

*Historical Courtyard Garden* for ceremony and/or dining reception. It includes classic bistro courtyard lighting, fountains, adorned arbor lounge settings and elegant tree lights. For chilly months we offer four portable space heaters.

**Stillwell House** for cocktail hour and/or dining reception, and/or indoor ceremony option. Stillwell House includes a center classic staircase which showcases both levels of dining. Two single use restrooms, handicap accessibility for the bottom level as well as central air and heating. Stillwell House includes two dressing quarters with complimentary amenities.

If marrying on premise we offer a courtesy one hour ceremony rehearsal the day before your wedding. This is also the time to drop-off any non-perishable product such as alcohol and decor. The only items we will not accept the day before are fresh flowers and desserts, these items need to be dropped off the day of the wedding. We also offer complimentary refreshments for your attendees during the ceremony rehearsal.

On the day of your wedding we offer a two hour courtesy preparation time immediately prior to event start time for dressing, photos, and last minute décor touch-ups.

Event time is 6 hours starting with your invitation time, house curfew is 11:30pm.

We provide mahogany chiavari chairs, various sized tables, linens and linen napkins in an assortment of colors and the additional items listed below:

- China and Flatware
- Assorted Charger Plate Styles
- Place Card Table with Linens
- Table Numbers and Stands
- High Chairs and Booster Seats
- Glassware
- Complimentary Cake Cutting
- Cake Risers
- Cake Cutting Knives



### Stillwell House Event Services

### Included in your full service package...

#### Catering

Your package includes catering from Stillwell Catering Co. Acclaimed and celebrated Chef Carlotta Flores and her team infuse cuisine with a signature blend of the best in local ingredients coupled with the elegant presentation and style of the Stillwell Catering Co. We offer both plated and buffet style dinner service. We will work with you to create a custom menu for your event to meet your taste, theme and budget. All couples will enjoy a complimentary tasting to be scheduled 6 months before their wedding date. Couples will select a complimentary tasting of their top 3 entrée selections to be prepared as a romantic dinner for two enjoyed in the comfort of their home. We will have this ready to enjoy for pickup on TBD set day and time. Couples will also select one appetizer from the included list to be offered to their guests during cocktail hour. Additional appetizers, salad course, and late night fare may be added as well. We also offer wonderful childrens menu selections as well as assistance with any dietary needs.

### Wedding Ceremony

Our lovely historical courtyard garden or Stillwell House can be used for your wedding ceremony. We will setup our mahogany chiavari chairs ceremony style, altar table if needed, guest book table with linen drape and guest water station.

#### Professional Staff and On-Site Event Manager\*

Stillwell House is pleased to offer our event management team who will oversee venue operations. We also provide the best in Serv-Safe certified, Pima County Health Dept Food handler certified, wait staff to assist you and your guests. If further assistance is needed, we will gladly provide a list of wedding coordinator professionals.

\*Si habla espanol

#### Audio & Visual Enhancements

We offer complimentary WiFi throughout the venue, stationary HDTV in the 1901 room with HDMI capabilities, use of a portable PA and projection screen, Sirius radio in the 1901 room and Stillwell House.

### Beverage and Bar Service

We're pleased to provide beverage and bar service for your event. Stillwell House professionally serves all liquor and spirits that you provide for your event. We also provide an experienced bartender, ice, garnishes, soft drinks, juices and tonic. Stillwell House is proud to offer an elegant coffee service. An informative liquor shopping guide is available online at www.stillwellhouse.com to assist with quantities and selections.

#### Elegant Cake Cutting Service and Stand

We provide a lovely cake and dessert display backdrop in our 1901 room. We include table and linens for dessert area with your choice of silver or gold cake stand and a variety of cake cutting knife sets. Cake cutting is complimentary. We can also provide any additional candy or dessert bar tables that are needed.

### Parking and Valet

We are delighted to be located in the heart of downtown Tucson with restaurants and bars in close proximity for guests to enjoy post event. Parking is predominantly street parking at the Stillwell House, it is free after 5pm Monday-Friday, and free all day on the weekends. Please reference downtown parking maps on our website. We are pleased to offer exclusive valet parking packages through Southwest Valet. Please inquire if you wish to arrange valet and we will gladly connect you with Southwest Valet to make direct arrangements.

### Inclusive services and add-ons...

### **BAR SERVICES**

Stillwell House provides professional bartending services, serving all liquor, spirits, and beverages that you provide for your guests.

- services of one bar and one bartender in 1901 Room
- bar glassware-highball, martini, wine, and champagne
- ice for the entire event
- · lemon, limes, olives, cherries, and margarita salt
- pepsi products pepsi, diet pepsi, and sierra mist
- orange juice, cranberry juice, tonic, and soda
- coffee service
- online alcohol quantity and purchasing guide, visit us online at www.stillwellhouse.com for guide
- 5.5 hours of open bar with your provided alcohol
- wine service during dinner with the wine you provide
- · we maintain the discretion to close your bar any time

### **BAR PRICING\***

1901 Basic Bar Package up to 100 guests 550.00
Parties of 100-150 Bar Package 650.00
Parties of 150-200 Bar Package
(requires two bartenders in 1901 room) 750.00
Parties of 200 Plus Bar Package
(requires two bartenders and bar back in 1901 room) 850.00+
Cocktail hour in main house is required in for
when dining in the courtyard and includes bartender
and bar setup 500.00

\*For large parties, we recommend adding extra bartenders and/or cocktail servers (additional bartender and cocktail servers \$200 ea.). See our quantity guide online to assist you in planning for your guests

### **OPTIONAL EXTRAS**

- rehearsal and ceremonial coordination inquire about availability 300.00
- additional pre-event time 125.00/hour
- décor take down 150.00
- next AM pickup of items 50.00

### WHAT YOU PROVIDE - Items to consider for your event...

- all dinner centerpieces
- · ceremony décor
- specialty dessert (complimentary cake cutting)
- DJ or live music and microphone for your ceremony or after dinner dancing
- photography
- wine, spirits, and alcoholic beverages see Stillwell House recommended shopping guide at www.stillwellhouse.com
- your officiant to oversee your vows and ceremony
- valet parking services provided by Southwest Valet



# Event Estimate

Your full service event\* with bar service, catering menu selections, and other services.

INCLUDES:		
FULL SERVICE PACKAGE + YOU	JR BAR SELECTIONS + YOUR EVENT MEN	IU
This quote is based on	adult guests with a \$	base min. per person menu charge
Catering Menu Total		<b>\$</b>
Catering Menu Children 3 to 12 - 12.00pp		<b>\$</b>
Ceremony Site Fee - up to 150 guests / 3.00pp over 150 guests		<b>\$</b>
Venue Rental for Fri/Sun/Weekday Rental - based on a 100 person minimum		<b>\$</b>
Venue Rental for Saturday - based on a 100 person minimum		<b>\$</b>
Additional Guest Fee - any guest of	over 100, 15.00pp	<b>\$</b>
Primary Bartending Services For	1901 Room	<b>\$</b>
Main House for Cocktail Hour wit	h Dinner in the Courtyard - 500.00	<b>\$</b>
Catering Sales Tax (8.7%)		<b>\$</b>
Venue Tax (2.6%)		<b>\$</b>
Service Charge (22%) - on venue/	catering	\$
Total Estimated Cost		\$
- Discount and/or Promotional Rate		\$
Final Estimated Total		\$

<sup>\*50</sup> person min. For Fridays, Sundays and Weekdays year-round

<sup>\*100</sup> person minimum for Saturdays

<sup>\*50</sup> person min for any event in June, July, and August

<sup>\*</sup>Ask about our 1/2 venue rental fee for July and August weddings

### EVENT PAYMENTS

### **FULL SERVICE PACKAGE ESTIMATE**

We are happy to provide you with the following price estimate based on your initial attendance numbers and your menu selections. This is an initial estimate only and does not include any other additions that you may make at a later date.

### 1ST BOOKING PAYMENT (25% OF EVENT TOTAL)

To secure Stillwell House for your wedding event date, we require a non-refundable and non-transferable deposit that will be applied to your total package balance when you book your wedding date at Stillwell House.

### INTERIM / 2ND PAYMENT (25% OF EVENT TOTAL)

On or before the mid-date between your booking date and your event date, we require a non-refundable and non-transferable deposit that will be applied to your total package balance. This is also a great time to schedule your preliminary final to go over event details, please contact us to schedule. We will email you a reminder before or on your due date. We will also contact you about Casa Stillwell - your wedding menu tasting at home.

### FINAL PAYMENT (50% OF EVENT TOTAL BALANCE)

One month prior to your event date, we will email to confirm rehearsal day and time according to our current event calendar. We will also schedule your final appointment at this time. At your two week final appointment, we will require a total payment. Two weeks prior to your event we require total payment based on final head count and final menu selection. Actual fees for facility rental, bartending, and catering will be based upon attendance confirmation and final payments made two weeks prior to your event date. Once the guaranteed guest count is given it may be increased by 5% within 72 hour notice., but it may not be decreased once the final count is given. If less guests attend you will have the option to take their entrées home with a signed liability waiver. Please review house policies upon signing your rental agreement. We accept most major credit cards (a 3% total payment processing fee for Visa, MC, Discover, and AMEX), cash, checks and money orders.

Your final planning session takes about two hours and is scheduled during the workday on weekdays only (Monday-Thursday during office hours of 8:00am-4:00pm), and your meet time will be determined by the current event schedule. Fridays, nights, and weekends are heavily reserved for events.

### LEADING UP TO YOUR WEDDING

#### **BOOKING YOUR EVENT DATE**

Once you decide on your event date with us we will send you a booking contract for your review and signature. Once signed, you either mail a signed copy and check or money order for the 1st payment due to **Stillwell House - PO BOX 1203, Tucson, AZ 85702** or you may sign, scan, and email your contract to **events@stillwellhouse.com**. You may request a credit card online payment link - all credit cards subject to a 3% service charge or arrange an in person signing and payment drop off. Once signed contract and 1st payment have been received you will begin your journey with us to the event/wedding day. Your date is now secure with your desired date and you may begin selecting your vendor favorites.

#### 6 MONTHS PRIOR TO WEDDING - INTERIM / MIDPOINT BETWEEN BOOKING & EVENT DATE

- Casa Stillwell pickup a romantic dinner for two for your 3 entrée selections to sample at home. Tasting date and time TBD We will email you to arrange best day and time for your tasting pickup. We require you choose 1 appetizer selection from included list to offer your guests during cocktail hour. Please notify us of any special dietary restrictions or needs. Choose from the children's selection (if applicaple). Notify us of any appetizer, salad, and or late night fare you wish to add.
- Schedule a preliminary final appointment with Stillwell House to go over wedding details such as vendors you have booked, timeline, colors, etc. Appointments are available if needed in person, via phone, or by Zoom.
- Interim payment is also due at this time, please note your exact due date on your contract. This payment must be made within 2 weeks of this due date to keep your contract current and in good standing. A email reminder will also be sent.

#### 1 MONTH PRIOR TO WEDDING

- Confirm your final appointment which will be **2 weeks-10 days** before wedding. Please note at this appointment the couple will need to provide final guest count, final payment and final wedding details. Stillwell House will email you to schedule and or you can call to arrange **520-623-9123 or email us at events@stillwellhouse.com**
- Confirm your wedding rehearsal date and time if ceremony is on premise, if ceremony is not on premise Stillwell House will confirm your product drop-off. Stillwell House will email you to schedule this rehearsal/supply off time typically done 1 to 2 days prior to your event based on our current event calendar.

#### 2 WEEKS - 10 DAYS PRIOR TO WEDDING

• Final appointment with wedding couple to confirm all final wedding details - final guest count and final payment are due at this appointment. Final appointments are not offered on weekends and are typically scheduled at 2pm. Please allow two hours for your appointment. Not in town, a phone final can be scheduled.

#### ONE TO TWO DAYS PRIOR TO WEDDING\*

- Ceremony rehearsal and/or product drop-off signage, candles, printed seating charts and or menu cards, etc.
- You have up to **1 courtesy hour** for your ceremony rehearsal. Stillwell House does require your officiant and DJ to be present at the rehearsal. Please limit rehearsal to immediate wedding party and family.

### THE DAY OF YOUR WEDDING

• All vendors can arrive 3 hours before wedding start time to begin their setup.

### 2 HOURS BEFORE YOUR WEDDING

• Wedding party will be allowed in dressing quarters and appropriate areas to begin dressing and/or take pictures.

\*We do not accept fresh florals the day before, these will need to be dropped off on your wedding day

\*We do not accept any desserts the day before and will not refrigerate any food items overnight except alcohol

### STILLWELL HOUSE HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

### HOW THE CAKE IS SLICED

• ESTIMATION GUIDE FOR 50, 100, AND 150 GUESTS •

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Sept 2

### How The Cake Is Sliced

### Estimation Guide for 50 guests. Full Service Package + Bar Selections + Event Menu.

### FOR 50 GUESTS

Based on 50 adult guests with a 31.95 pp base menu charge for Friday-Sunday and Weekday weddings only.

CATERING MENU TOTAL (50 guests x 31.95pp)	\$ 1,397.50
CATERING MENU CHILDREN 3 TO 12 (12.00pp)	\$
CEREMONY SITE FEE FOR MARRIAGE ON SITE (5.00pp)	\$
VENUE RENTAL FOR UP TO 100 GUESTS	\$ 2,500.00
PRIMARY BARTENDING SERVICES FOR 1901 ROOM	\$ 550.00
COCKTAIL HOUR IN MAIN HOUSE WITH BAR (500.00 - best when dining in the garden)	\$
VALET *optional	\$
CATERING SALES TAX 8.7%	\$ 121.58
VENUE TAX 2.6%	\$ <u>65.00</u>
SERVICE CHARGE (on venue/catering) 22%	\$ <u>857.45</u>
TOTAL ESTIMATED COST	\$ <u>5,491.11</u>
- DISCOUNT / PROMO	\$
FINAL ESTIMATED TOTAL	\$ <u>5,491.53</u>







### STILLWELL HOUSE HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

### How The Cake Is Sliced

### Estimation Guide for 100 guests. Full Service Package + Bar Selections + Event Menu.

### FOR 100 GUESTS

Based on 100 adult guests with a 31.95pp base menu charge for Friday, Sunday, Weekdays, and Saturday.

Friday, Sunday, and weekdays 50 person min, Saturday 100 person min.

	FRI., SUN., WEEKDAY	SATURDAY
CATERING MENU TOTAL (100 guests x 31.95pp)	\$ 3,195.00	\$ 3,195.00
CATERING MENU CHILDREN 3 TO 12 (12.00pp)	\$	\$
CEREMONY SITE FEE FOR MARRIAGE ON SITE (5.00pp)	\$	\$
VENUE RENTAL FOR UP TO 100 GUESTS (increase in guests is increase in rental)	\$ 2,500.00	\$ 3,200.00

### • Friday, Sunday, and Weekday Venue Fee: \$2,500.00 • Saturday Venue Fee \$3,200.00 •

ADDITIONAL GUEST FEE (for events over 100 guests @ 15.00pp)	\$	. \$
PRIMARY BARTENDING SERVICES FOR 1901 ROOM	\$ 650.00	\$ 650.00
COCKTAIL HOUR IN MAIN HOUSE WITH BAR (500.00 - best when in the garder	n)\$	\$
VALET *optional	\$	\$
CATERING SALES TAX 8.7%	\$ <u>277.97</u>	\$ 277.97
VENUE TAX 2.6%	\$ <u>65.00</u>	\$ 83.20
SERVICE CHARGE (on venue/catering) 22%	\$ <u>1,252.90</u>	\$ 1,406.90
TOTAL ESTIMATED COST	\$ <u>7,890.87</u>	\$ 8,813.07
- DISCOUNT / PROMO	\$	. \$
FINAL ESTIMATED TOTAL	\$ <u>7,940.87</u>	\$ 8,813.07







### STILLWELL HOUSE

HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

### How The Cake Is Sliced

### Estimation Guide for 150 guests. Full Service Package + Bar Selections + Event Menu.

### FOR 150 GUESTS

Based on 150 adult guests with a 31.95pp base menu charge for Friday, Sunday, Weekdays, and Saturday. Friday, Sunday, and Weekdays 50 person min, Saturday 100 person min.

	FRI., SUN., WEEKDAY	SAIUKDAY
CATERING MENU TOTAL (150 guests x 31.95pp)	\$ <u>4,792.50</u>	\$ 4,792.50
CATERING MENU CHILDREN 3 TO 12 (12.00pp)	\$	\$
CEREMONY SITE FEE FOR MARRIAGE ON SITE (3.00pp ceremony fee on 150 guests)	\$	\$
VENUE RENTAL FOR UP TO 100 GUESTS	\$ 2,500.00	\$ 3,200.00

### • Friday, Sunday, and Weekday Venue Fee: \$2,500.00 • Saturday Venue Fee \$3,200.00 •

ADDITIONAL GUEST FEE (for 50 additional guests @ 15.00pp)	\$ 750.00	\$ 750.00
PRIMARY BARTENDING SERVICES FOR 1901 ROOM	\$ <u>750.00</u>	\$ <u>750.00</u>
COCKTAIL HOUR IN MAIN HOUSE WITH BAR (500.00 - best when in the garde	en)\$	_ \$
VALET *optional	\$	_ \$
CATERING SALES TAX 8.7%	\$ <u>416.94</u>	\$ <u>416.94</u>
VENUE TAX 2.6%	\$ 84.50	\$ <u>102.70</u>
SERVICE CHARGE (on venue/catering) 22%	\$ <u>1,769.35</u>	\$ <u>1,923.35</u>
TOTAL ESTIMATED COST	\$ 11,013.29	\$ <u>11,885.49</u>
- DISCOUNT / PROMO	\$	_ \$
FINAL ESTIMATED TOTAL	\$ <u>11,013.39</u>	\$ <u>11,885.49</u>







### STILLWELL HOUSE HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

### STILLWELL HOUSE

HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

### Join us...

THE 1ST WEDNESDAY
OF EVERY MONTH
FROM 5PM TO 7PM

# UNDER the STARS

OUR MONTHLY SAFE DISTANCE OPEN HOUSE

#STILLWELLHOUSE

Schedule a safe distance tour of the property, meet with our masked Event Specialists, and explore our historical courtyard garden - under the stars! Email us for no contact pricing estimate and package information.

### STILLWELL HOUSE

HISTORICAL COURTYARD GARDEN, PREMIER EVENTS

STILLWELLHOUSE.COM

### Presenting Care-Full Celebrations

OUR SAFE PLAN TO CELEBRATE YOUR LOVE!





COVER YOUR COUGH OR SNEEZE



AVOID SHAKING HANDS



WEAR A FACE MASK



STAY HOME IF YOU FEEL SICK OR HAVE A FEVER



AVOID TOUCHING YOUR FACE OR MOUTH



WASH HANDS USE PLENTY OF HAND SANITIZER

VISIT OUR SITE FOR MORE DETAILS & SEE OUR SAFETY PLANS WE NOW HAVE IN PLACE