



## 2022-2023 Wedding Package

Potomac Point Winery is a Tuscan styled venue, nestled in the heart of Northern Virginia. Surrounded by rolling vineyards, Potomac Point is an all-season, full-service venue designed specifically for weddings and private events. Every detail has been carefully thought out for a seamless wedding day. We've blended rustic charm, classic elegance, and world-class hospitality for an enchanting experience your guests will rave about, and your photographer will fall in love with, making for truly remarkable wedding photos.





### **Vines to Vows Package**

The Vines to Vows Package encompasses all rental aspects of your wedding day. This package includes the spaces for your ceremony under our hand-forged pergola; your cocktail hour hosted on our Patio overlooking the vineyard; and your wedding reception in our Richland Ballroom. The bridal suite is perfect for getting ready while the groom and his groomsmen gather in a separate space. Grape stomping with your new spouse for some amazing photos is also included.

### **Richland Ballroom**

The Richland Ballroom, our elegantly appointed event wing is adorned with classic chandeliers, beautiful hardwood floors and lined with windows overlooking our stone patio and lush vineyards below. Ballroom seats up to 200 guests.

### **Richland Patio & Humidor Hill**

Perfectly situated to view spectacular sunsets, our 2,500 square foot stone patio overlooks the lush vineyard below. The connecting Humidor Hill boasts the best views of the rolling vineyard; both spaces feature romantic string lighting.

### **Ceremony Grounds**

The Ceremony Grounds consist of a memorable aisle to walk down with vineyard rows as your backdrop. Your procession begins in our wine cave, crosses over our chic bridge and ends under our hand-forged pergola surrounded by greenery.

### **Barrel Room**

The Barrel Room is filled with romantic ambiance. This is the perfect space for photos amongst the casks. Brick arches and stucco walls define the room architecturally, while bronze chandeliers give it a Tuscan accent.

### **Coyote Wine Cave**

The Wine Cave is another beautiful photo location which also serves as the holding room prior to your ceremony. Walk through the barrel shaped opening to exit the cave through a pair of hand-made, two-hundred-year-old chestnut doors.

### **Bridal Suite**

The Bridal Suite is a private space dedicated to the bride and her bridal party. This elegant space is perfect for primping and relaxing before the main event. With a large floor to ceiling mirror, beauty bar, comfy lounge area, and Juliet balcony this space is ideal for getting ready and the photos that come along with it. Enjoy Potomac Point suite service and order from our bistro menu for the ultimate indulgence.





## **Vines to Vows Wedding Inclusions**

With Potomac Point Winery as your host, you receive:

- Access to the Bridal Suite, lounge area & Juliet balcony from 11am through the conclusion of your event.
- Access to the groom's space three hours prior to ceremony start time.
- Access to Ceremony grounds, Patio & Ballroom two hours prior to event start time.
- Outdoor ceremony pergola or indoor arbor.
- Up to 3 barrels for ceremony décor.
- 200 white ceremony chairs.
- Private ceremony parking lot.
- Private picnic pavilion & restroom for guests' arrival.
- Grape Stomping for the wedding couple.
- Private access to Barrel Room & Wine Cave.
- Privately reserved vineyard views and countless photo locations.
- 1-hour ceremony rehearsal the week of your event.
- Romantic Richland Ballroom. \*
- Private stone patio overlooking the vineyard. \*
- Natural hardwood flooring perfect for dancing. \*
- 200 oval back ballroom chairs for reception. \*
- 20 five-foot round dinner tables, 1 three-foot sweetheart table, 6 round cocktail tables. \*
- 5 wine barrels, perfect for hors d'oeuvres displays and cake tables. \*
- Dedicated wedding team consisting of your Venue Coordinator & Banquet Captain. \*

\*Ballroom & Patio à la carte inclusions

## **Dedicated wedding team services include:**

Your dedicated events team begins with your Sales Manager who will work with you to custom create the wedding package of your dreams. They are able to answer any questions you might have, tour you around the facility, and work with you to book your date. From there, your Venue Coordinator will work with you throughout your planning process. They will coordinate a menu tasting, customize a tailored diagram for your big day and assist with your logistics timeline and winery coordination. On the day of the event, your Venue Coordinator and Banquet Captain will be of personal assistance with your highlighted reception moments, your dedicated wedding team is here to be sure your special day goes off without a hitch.



Our all-encompassing Vines to Vows package includes all spaces needed for your entire wedding day.

### *Vines to Vows Package Pricing:*

8 hour day + Ceremony Time	May, June, September & October	April, July, August & November
Saturday	\$8,700	\$7,700
Thursday   Friday   Sunday	\$7,450	\$6,650

Our à la carte ballroom & patio rental is perfect for couples looking to get married off-site, then host a stunning cocktail hour & reception at Potomac Point Winery.

### *Ballroom & Patio à la carte Pricing:*

8 hour day	May, June, September & October	April, July, August & November
Saturday	\$7,400	\$6,400
Thursday   Friday   Sunday	\$6,400	\$5,400

*Holiday Weekend Sundays follow Saturday Pricing: Memorial Day & Labor Day.*

*January, February, March, December – Ask for our Winter Weddings Package!*

*Food and Beverage rates are not included in the above rental rates.*

*Associated Food & beverage minimums are determined by date & package selected.*



## ***Beverage Packages***

### **Classic Wines**

#### **Choose 4:**

- La Belle Vie White
- La Belle Vie Rose'
- Chardonnay
- Custom White
- Abbinato
- Dolce Rubus
- Custom Red
- Coyote Cave Red

### **Reserve Wines**

#### **Choose 5:**

- Viognier
- Reserve Chardonnay
- Petit Manseng
- Norton
- Cabernet Franc
- Merlot
- All Classic Selections

### **Classic Beers**

#### **Choose 4:**

- Miller Genuine
- Miller Lite
- Coors Light
- Yuengling Lager
- Yuengling Light
- Bud Light
- Budweiser
- Heineken

### **Reserve Beer & Cider**

#### **Choose 5:**

- Sam Adams Lager
- Sam Adams Seasonal
- Corona Extra | Light
- Stella Artois
- Blue Moon Selections
- Star Hill Selections
- Devils Backbone Selections
- Bold Rock Cider
- All Classic Selections

<b>Beverage Packages:</b>	<b>Classic Wine &amp; Beer</b>	<b>Classic Wine &amp; Reserve Beer</b>	<b>Reserve Wine &amp; Beer</b>	<b>Non-Alcoholic Beverages</b>
<b>First Hour</b>	\$11 pp	\$13 pp	\$16 pp	\$5 pp
<b>Each Additional Hour</b>	\$6 pp	\$7 pp	\$9 pp	\$3 pp
<b>Wine Selections</b>	4 Classic Wines	4 Classic Wines	5 Reserve Wines	-
<b>Beer Selections</b>	4 Classic Beers	5 Reserve Beers	5 Reserve Beers	-
<b>Non-alcoholic Beverages</b>	Assorted Sodas, Iced Tea/ Water, Coffee & Tea	Assorted Sodas, Iced Tea/ Water, Coffee & Tea	Assorted Sodas, Iced Tea/Water, Coffee & Tea	Assorted Sodas, Iced Tea/Water, Coffee & Tea

*Upgrade your beverage package:*

<b>Sparkling Wine Toast</b>	<b>Sangria Bar (price per hour)</b>	<b>Mulled Wine (price per hour)</b>	<b>Liquor Signature Cocktails (2 Cocktail Maximum)</b>
<i>Additional \$4.50 pp</i>	<i>Additional \$3.50 pp</i>	<i>Additional \$3.50 pp</i>	<i>Custom Pricing</i>

*Wine & Beer selections subject to changed, based on availability.*





## **Personalized Accents:**

### **Wine Service with Dinner**

Classic wines \$11 per person

Reserve wines \$16 per person

### **Pre-ceremony refreshments**

Lemonade, Sweet Tea, Cucumber Water

\$2.50 per person

### **Potomac Point Logo Bottled Water Pre-Ceremony**

\$2.50 per bottle

### **San Pellegrino**

Still or Sparkling Water

\$2.50 per person

### **Port & Cigar Bar**

\$28 per person

### **Fire Pit**

\$100 flat rate

### **S'mores Bar**

\$5.50 per person

### **Grape Stomping**

(Included in Vines to Vows package)

\$250 flat rate

### **Corn Hole Set Rental**

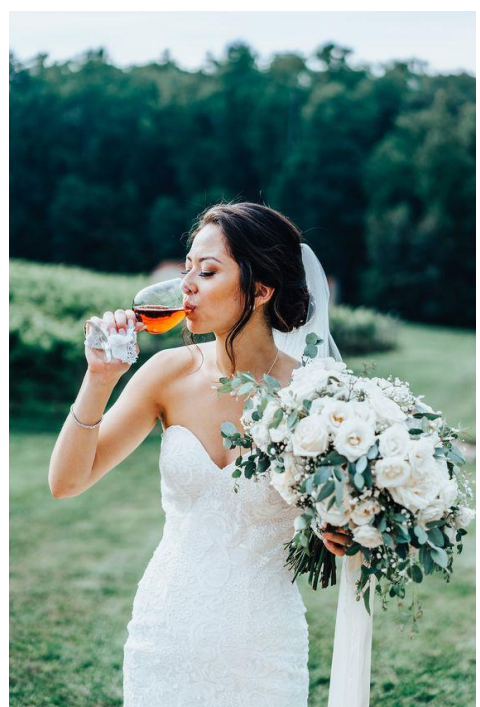
\$50 flat rate

### **Potomac Point Wine Glass Wedding Favor**

\$5 per glass

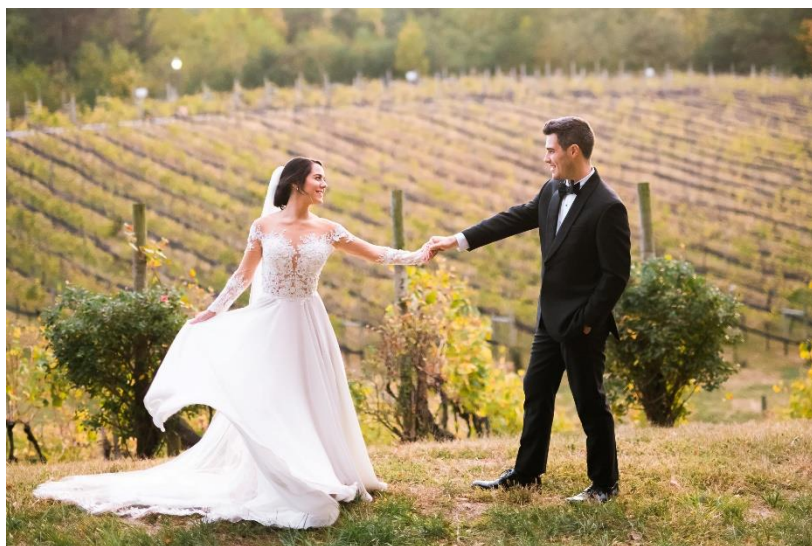
### **Macramé Swing**

\$75





## Frequently Asked Questions



### **What is the typical timing for a wedding?**

Our vines to vows package includes two hours for vendor set-up, one-hour cocktail hour, four-hour reception, and one hour for vendor clean-up. In the event that a client's décor will require a longer set-up time, additional discounted hours will need to be added to the rental time. If you are hosting your ceremony on-site, you will receive the additional ceremony time complimentary, with the vines to vow package. Note: Friday & Saturday events must conclude by midnight; Sunday events must conclude by 10:00pm; Thursday events must conclude by 9:00pm.

### **When do I have access to the bridal suite?**

With your Vines to Vows package you and your bridal party will have full access to the bridal suite beginning at 11:00am on the day of your event. You may leave your belongings in the salon for the duration of the event. All items must be collected by the conclusion of your event.

### **Will I be allowed to have a ceremony rehearsal the day before my event?**

Yes, we will provide a space to host your rehearsal the day prior to your wedding at no additional charge. The timing of this rehearsal will be scheduled within six months prior to your wedding date and is at the discretion of your Venue Coordinator. You will have access to this space for one-hour, based on availability.

### **What is the rain backup plan for my outdoor ceremony?**

We have several indoor options available for your ceremony & cocktail hour depending on the size of your event; we will view these options during your site visit.

### **Do you allow the space to be decorated?**

Yes! We welcome decorations, such as flowers, candles, and lighting. We do not allow anything to be applied to the walls or building that will cause damage such as nailing into the walls. If you choose to use candles, we require that they are in containers to prevent damage to our surfaces and linens. We do not permit loose flower petals or confetti on property. Please consult with your Venue Coordinator prior to any decoration decisions.

**Do you provide day-of wedding planning?**

We do provide a day-of Venue Coordinator for weddings; however, we do not provide wedding planning services. Potomac Point would like to provide you with the best possible service, to insure we do so we provide a Venue Coordinator to assist with your big day. They are there to coordinate our staff and be sure that we are in line with your desired timeframe and specifications. We recommend hiring a planner for any additional needs concerning ceremony planning, transportation, vendor booking, décor consultations, DIY assembly, etc.

**Do you offer in-house catering?**

Yes! We do all catering on-site, creating the best possible quality & service. If your event has 75 or more guests, a tasting for the bride & groom is complimentary. Your Venue Coordinator will coordinate your menu tasting approximately three months prior to your event. Catering Tastings take place on Wednesdays and Thursdays based on chef's availability.

**May we bring in an outside caterer?**

With the exception of a wedding cake, we cannot allow outside food & beverages to be brought in. Le Grand Cru Catering must provide all of your food & beverage items. If you would like to view our catering packages & pricing prior to your site visit, please request a copy from our Sales Manager.

**May I offer a choice of entrees?**

We do allow a choice of two pre-selected entrees for seated meals. We require that you provide place cards with an indication as to which selection was chosen, and a detailed meal chart that we will provide you. We are happy to accommodate guests with dietary restrictions. Please request dietary restrictions on your RSVP cards.

**Do you provide in-house wedding cakes?**

We do not provide a wedding cake or storage for early deliveries, but we have a great list of local wedding cake bakers! There is no additional plating charge for Potomac Point to serve your wedding cake.

**Are dogs permitted at the winery?**

We are a dog friendly establishment; they are permitted in any outdoor spaces. You must make arrangements for your pup to be taken home once the reception begins.

**When do you need a final headcount?**

Your food and beverage guaranteed headcount must be received no later than 10 business days prior to your event. After this time, we are unable to accommodate a lower headcount.

**Is the bar package charged per person?**

Yes. All adult guests over 21 years old are charged the selected bar package at an hourly rate. Children, expectant mothers and guests under 21 are charged the non-alcoholic package rate.

**Do you offer a full-liquor open bar?**

PPW does not permit a full-liquor open bar; However, we can add-on up to two signature liquor cocktails with your beer & wine bar. Signature cocktails can be served for up to three hours. PPW does not permit shots, on-the-rocks drinks, or outside alcohol on premise.

**Will you tentatively hold our date until we can make a final decision?**

We are unable to hold any dates on a tentative basis. Once the contract is signed and the initial deposit is made your date is secure! An associated food & beverage minimum spend is determined by the date selected and will be listed in your contract. All food and beverage decisions can be made or changed after signing your contract as long as you meet the minimum spend.

**What is your payment schedule?**

Your refundable damage deposit is due at the time of signing your contract, along with the rental fee. Half of your Food and Beverage total is due four months prior to your event and your final payment is due ten business days out.

**What is the refundable damage deposit?**

A \$1,000 damage deposit is required with the signed contract. This is to cover potential damage by your guests and will be refunded 30 business days following the event, minus a 5% processing fee. If any damages have occurred, you will be notified, and we will bill you for any repairs over and above the deposit.

**Are we expected to give gratuity?**

Our 20% service fee on food & beverage will cover the bartenders and servers taking care of you that evening. Gratuity is not included nor required, but always appreciated for exceptional service.



## Preferred Vendors List

We recommend the use of our preferred vendors to ensure a beautiful & stress-free event.

### Photographers

Amative Creative  
amativecreative.com  
[Andrea@amativecreative.com](mailto:Andrea@amativecreative.com)  
434.515.1215

Genevieve Leiper  
Genevieveleiper.com  
[gleiper@genevieveleiper.com](mailto:gleiper@genevieveleiper.com)  
703.200.1428

Kimberly Lyddane Photography  
KimberlyBLyddane.com  
[info@KimberlyBLyddane.com](mailto:info@KimberlyBLyddane.com)  
703.678.9028

Lindsey Paradiso Photography  
LindseyParadiso.com  
[Hello@LindseyParadiso.com](mailto:Hello@LindseyParadiso.com)

Victoria Heer  
Victoriaheer.com  
[Hello@VictoriaHeer.com](mailto:Hello@VictoriaHeer.com)

### Cinematography & Aerial

Whole Heart Studios  
Bill@WholeHeartStudios.com  
443.900.6056

**Photo Booth**  
Bibbs Fun Photo Booth Mirror  
bibbsfunphotobooth.com  
[bibbsfunphotobooth@gmail.com](mailto:bibbsfunphotobooth@gmail.com)

Black Tie Entertainment  
www.MusicDJ.com  
[JohnL@MusicDJ.com](mailto:JohnL@MusicDJ.com)  
703-803-7722 x 214

### Transportation

Fredericksburg Limousine  
Fredericksburglimo.com  
[limousineservicesva@gmail.com](mailto:limousineservicesva@gmail.com)  
888-565-3262

### Planners

Chic Weddings and Events  
Chic-weddings.com  
[info@chic-weddings.com](mailto:info@chic-weddings.com)  
202.656.2594

Roberts & Co Events  
robertseventplanning.com  
[Tabitha@RobertsEventPlanning.com](mailto:Tabitha@RobertsEventPlanning.com)  
804.564.4459

Weddings by Nicole G.  
WeddingsbyNicoleG LLC.com  
[Nicole@weddingsbynicolegllc.com](mailto:Nicole@weddingsbynicolegllc.com)  
703.662.3246

### Florists

A. Morgan Event Floral  
Amorganfloral.com  
[amanda@amandaveronee.com](mailto:amanda@amandaveronee.com)  
540.222.6369

The Rosy Posy  
www.therosyposy.com  
[info@therosyposy.com](mailto:info@therosyposy.com)

Vintage Floral Design  
Vintagefloraldesign.com  
[Info@ella.wedding](mailto:Info@ella.wedding)

### Beauty

Best Face Forward  
www.bestfaceartists.com  
[bestfaceforward@hotmail.com](mailto:bestfaceforward@hotmail.com)  
866.851.5247

Bobby Pins & Blush  
www.bobbypinsblush.com  
[Teddi@bobbypinsblush.com](mailto:Teddi@bobbypinsblush.com)  
540.623.6337

Hair: BBeautiful By Erika  
[www.bbeautifulbyerika.com](http://www.bbeautifulbyerika.com)  
[erikabergsagel@gmail.com](mailto:erikabergsagel@gmail.com)  
703-569-6900

### Cake Bakers

Fluffy Thoughts Cakes  
Fluffythoughts.com  
[Customerservice@fluffythoughts.com](mailto:Customerservice@fluffythoughts.com)

Sweet Reasons  
Sweetreasons.com  
[info@sweetreasons.com](mailto:info@sweetreasons.com)  
540.785.1558

The Icing  
TheIcingCakes.com  
[Info@theicingcakes.com](mailto:Info@theicingcakes.com)  
540.659.9955

### Lodging

Courtyard Marriott Quantico  
[Allison.Bratton@marriott.com](mailto:Allison.Bratton@marriott.com)  
703.221.6293  
5.1 Miles from Winery  
Shuttle Service Offered

### Entertainment

Bialek's Music  
bialeksmusic.com  
[info@bialeksmusic.com](mailto:info@bialeksmusic.com)  
301-340-6206

Black Tie Entertainment  
www.MusicDJ.com  
[JohnL@MusicDJ.com](mailto:JohnL@MusicDJ.com)  
703-803-7722 x 214

### Officiants

Jeff Maszal  
[Jeff@weddingceremoniesbyjeff.com](mailto:Jeff@weddingceremoniesbyjeff.com)  
703.980.1677

Premier Wedding Pastors  
Ed Choy  
[Ed@premierweddingpastors.com](mailto:Ed@premierweddingpastors.com)