



## About Our Weddings

Willow Event Center was fully renovated in early 2019 under the new ownership. Complete with a fresh, contemporary look, plenty of space and an ample parking lot, Willow is the perfect place for your event! In addition to our amazing indoor space, we also offer a deck with a gazebo that is just right for outdoor ceremonies up to 130 seated guests or a fun cocktail hour under the stars. Our scenic grounds surrounding the deck offer great photo opportunities with a double pond and large trees as a backdrop. These factors come together to make Willow Event Center an elegant and affordable venue for your next event!

### INCLUDED IN THE VENUE RENTAL:

- All Guest & Incidental Tables And Chairs With Black Spandex Chair Covers
- All Linen For Guest & Incidental Tables Along With A Choice In Colored Napkins
- Choice Of Centerpiece Consisting Of Mirror Tile, Hurricane Glass OR Lantern With Candle
- White Folding Chairs For Ceremony With Free Set Up/Tear Down Of Chairs
- Access To Bridal Suite And Groom's Room 2 ½ Hours Prior To On-Site Ceremony
- We Can Also Rent Specialty Linen, Chairs/Covers, Sashes Or Décor For A Customized Look
- 1 Hour Of Rehearsal Time For On-Site Ceremonies During The Week

### BAR:

Willow Event Center provides all alcohol/beverage arrangements for you and your guests, including the bartenders for the event, clear plastic cups and all bar accompaniments. We have several packages that are sure to fit your needs. Glassware can be rented at an additional cost or through your caterer.

### CATERING:

We provide a list of exclusive caterers that have been in business for several years and are well versed in working at the venue. They have several different price points and menu selections, so you're sure to find something that's perfect for your guests. To help our clients determine pricing, we have sample menus from each caterer that offer a ball-park budget for food and service. Any outside caterers/food is at the sole discretion of management and will require an outside catering fee.

Willow Event Center is also ideal for corporate functions, educational seminars, celebrations of life, school functions, non-profit fundraisers, holiday parties and much, much more! We pride ourselves on being both versatile and accommodating for our corporate clients by creating unique layouts, orchestrating all your audio/visual needs, and even working with one of our caterers on your behalf to create the perfect menu for your event to save you time. Call or email today to make your appointment and see our newly renovated event space!

Thank you and we hope to see you soon!

Drew Hester

Owner/Operator



# 2021/2022 Wedding Packages

(ALL PRICING INCLUDES SET UP TIME 2 HOURS PRIOR TO THE EVENT. ADDITIONAL HOURS FOR SET UP ARE CHARGED AT \$50 PER HOUR.)

## RECEPTION ONLY

ALL PRICING BASED ON 4 HOUR RECEPTION  
(\$200.00 FOR EACH ADDITIONAL HOUR)

### January Through March

Friday & Sunday Evenings = \$1,195

Saturday & Sunday Holiday Evenings = \$1,595

### April Through December

Friday & Sunday Evenings = \$1,795

Saturday & Sunday Holiday Evenings = \$2,195

## ON-SITE CEREMONY & RECEPTION

ALL PRICING BASED ON 5 HOUR CEREMONY/RECEPTION  
WITH ACCESS TO PRIVATE SUITES 2 ½ HOURS PRIOR TO CEREMONY  
(\$200.00 FOR EACH ADDITIONAL HOUR)

### January Through March

Friday & Sunday Evenings = \$1,795

Saturday & Sunday Holiday Evenings = \$2,295

### April Through December

Friday & Sunday Evenings = \$2,495

Saturday & Sunday Holiday Evenings = \$2,995

## CEREMONY POLICIES

- Outdoor Ceremonies On The Deck Are Limited To 140 Seated Guests + Bridal Party. Larger Ceremonies Are Held Inside.
- Pricing Includes Secure Access To The Bridal Suite & Groom's Room Up To 2 ½ Hours Prior To Ceremony.
- Client Will Have 2 Hours Prior To Ceremony For Décor And Set Up, Including Gazebo. Additional Hours Can Be Purchased At \$50 Per Hour For Set Up.
- Rental Also Includes 1 Hour For Rehearsal At The Venue Monday – Thursday (Based On Availability).
- The Venue Reserves The Right To Move Outdoor Ceremonies Inside The Venue In The Event Of Inclement Weather.
- Pricing Includes White Folding Chairs For Ceremony And Complimentary Set Up/Tear Down.



**\*\*VENUE RENTAL RATES ARE SUBJECT TO CHANGE BASED ON EVENT SIZE AND RENTAL TIME\*\***

**\*\*VENUE RENTAL RATES APPLY FOR THE 2021/2022 CALENDAR YEAR AND ARE SUBJECT TO INCREASE IN SUBSEQUENT YEARS\*\***

2021/2022

# Bar Pricing

(ALL PRICING BASED ON 4 HOUR EVENT AND DOES NOT INCLUDE BARTENDER FEES)

## HOSTED FULL BAR

### Premium Liquor

Skyy Vodka, Seagram's Gin, Bacardi Rum, Seagram's 7 & Jim Beam  
Chardonnay, Pinot Grigio, Moscato, White Zinfandel, Cabernet Sauvignon, Pinot Noir or Merlot (Choice of 3)  
3 Domestic Beers & 1 Imported Beer  
Coke Products, Fruit Garnishes & Appropriate Mixers

**\$24.95**

(\$2 PER PERSON PER ADDITIONAL HOUR)

### Top Shelf Liquor

Tito's Vodka, Tanqueray Gin, Bacardi Rum, Captain Morgan's Rum, Jack Daniels & Maker's Mark  
Chardonnay, Pinot Grigio, Moscato, White Zinfandel, Cabernet Sauvignon, Pinot Noir or Merlot (Choice of 3)  
3 Domestic Beers & 2 Imported/Local Craft Beers  
Coke Products, Fruit Garnishes & Appropriate Mixers

**\$28.95**

(\$3 PER PERSON PER ADDITIONAL HOUR)

## HOSTED PARTIAL BAR\*

### Premium Wine & Beer

Chardonnay, Pinot Grigio, Moscato, White Zinfandel, Cabernet Sauvignon, Pinot Noir or Merlot (Choice of 3)  
3 Domestic & 2 Imported Beers  
Coke Products

**\$17.95**

(\$2 PER PERSON PER ADDITIONAL HOUR)

### Top Shelf Wine & Beer

Chardonnay, Pinot Grigio, Moscato, White Zinfandel, Cabernet Sauvignon, Merlot (Choice of 4)  
3 Domestic & 2 Imported/Local Craft Beers  
Coke Products

**\$19.95**

(\$3 PER PERSON PER ADDITIONAL HOUR)

\*HOSTED PARTIAL BAR WITH CASH OPTION FOR LIQUOR REQUIRES A \$100 SET UP FEE

\*\*DAYTIME EVENT RATES VARY, PLEASE ASK FOR PRICING AND AVAILABILITY\*\*

\*\*VENUE RENTAL RATES APPLY FOR THE 2021/2022 CALENDAR YEAR AND ARE SUBJECT TO INCREASE IN SUBSEQUENT YEARS\*\*

## CONSUMPTION BAR PRICING

CONSUMPTION BARS REQUIRE A PER PERSON MINIMUM PRICE OF \$8.00  
CLIENT CHARGED ONLY FOR LIQUOR, WINE AND BEER CONSUMED BY GUESTS\*

### Premium Brands

Cocktails **\$6.00 each**  
Top Shelf Liquors **\$7.00 each**  
Wine **\$5.00 per pour**  
Domestic & Imported Beer **\$4.00**  
Craft Beer **\$5.00**

**\*UNLIMITED SODA IS \$1.95 PER PERSON FOR 4 HOURS**

## CASH BAR PRICING

CASH BARS REQUIRE A PER PERSON MINIMUM PRICE OF \$8.00  
CLIENT ONLY CHARGED THE DIFFERENCE IF MINIMUM IS NOT MET

### Premium Brands

Cocktails **\$7.00 each**  
Top Shelf Liquors **\$8.00 each**  
Wine **\$6.00 per pour**  
Domestic & Imported Beer **\$5.00**  
Craft Beer **\$6.00**

## BEER SELECTIONS

### Domestic

Budweiser  
Bud Light  
Miller Lite  
Coors Lite  
Miller High Life  
Yuengling  
Michelob Ultra

### Imports

Stella Artois  
Corona  
Heineken

### Local Craft

Rhinegeist Seasonal  
Braxton Brewery Seasonal  
White Claw Products  
Fat Tire Amber  
Gavel Banger  
Alaskan Brewery Amber

## ALCOHOL POLICIES

- Management Reserves The Right To Ask For Proper Identification And Refuse Service To Anyone Under The Age Of 21.
- Management Reserves The Right To Deny Alcohol To Any Inebriated Guest And Insist They Have A Safe Ride Home.
- Management Reserves The Right To Ask Any Guest, Including Clients' Family, To Leave The Premises And/Or Call The Police If They Are Causing A Disruption To Other Guests Or Venue Staff.
- Bartenders Are Not Permitted To Serve Alcohol Shots To Guests Under Any Condition.
- Hosted Partial Bar With Cash Option For Liquor Requires A \$100 Set Up Fee.