## SYCAMORE CREEK

2024 WEDDING PACKAGES AND PRICING



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#### WELCOME TO

## SYCAMORE CREEK

Sycamore Creek's exceptional venue spaces, and the captivating beauty of its 272-acre natural setting in the heart of the Ozark mountains, provide a breathtaking backdrop to showcase your love.

### Venue Spaces

Packed with thoughtful details, heartwarming symbolism, rustic character, modern amenities, and the craftsmanship of local artisans, our high-quality venue spaces create an aesthetic you and your guests will remember long after your event concludes.

#### Convenience and Service

Substantial experience (8-years in the business), a high standard of excellence, warm professionalism, and exceptional service all contribute to smooth events and minimal stress on wedding day. Multiple venue spaces also provide the ability to host a multi-day wedding weekend experience exclusively on the gorgeous Sycamore Creek property.

### Lodging

Located just 15 minutes from downtown Branson, out-of-town guests will enjoy the added benefit of having access to a plethora of fun activities and lodging options in town.

Sycamore Creek also offers the following accommodations:

- · Shiloh Ridge Lake View Honeymoon Suite
  - · Barnyard Bungalow
- · 6 climate-controlled Conestoga Glamping Wagons with electricity and full bathrooms

#### Our Mission

As a family-owned and operated business, family is at the heart of everything we do. From the venue spaces to the weddings and wholesome community events offered at Sycamore Creek, everything is done to ensure that families and friends can truly enjoy meaningful moments together throughout the years.

We hope that your wedding day is just the beginning of many happy memories to be made at Sycamore Creek. We're excited to partner with you during this magical and momentous season of life.



## HELLO FROM THE OWNERS

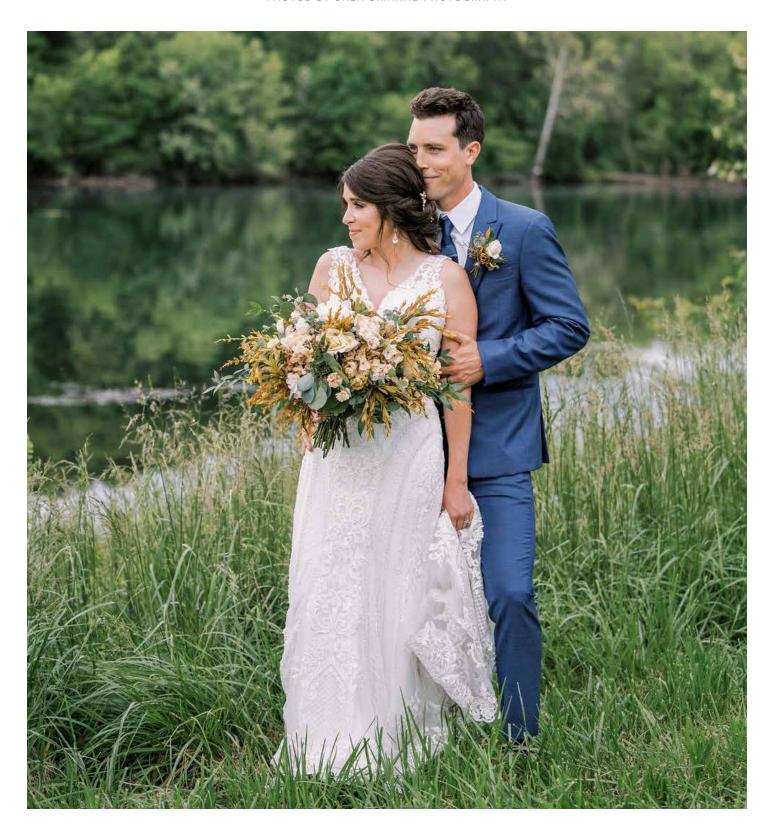
"Fueled by a passion for marriage and family, we established Sycamore Creek in 2015. Sycamore Creek's mission is to create a wholesome space in a gorgeous agricultural setting that fosters authentic connections and meaningful moments. Through our community events, we hope parents (including our wedding couples who may be future parents) are able to establish traditions and build a positive legacy that impacts their children for generations to come. We'd love the chance to show you some genuine hospitality and do our best to give you an experience where you can enjoy life's simplest and best pleasures."

-Mike and Lisa Button

Spring Weddings

## CHASE & MISHAY

PHOTOS BY SHEA BRIANNE PHOTOGRAPHY









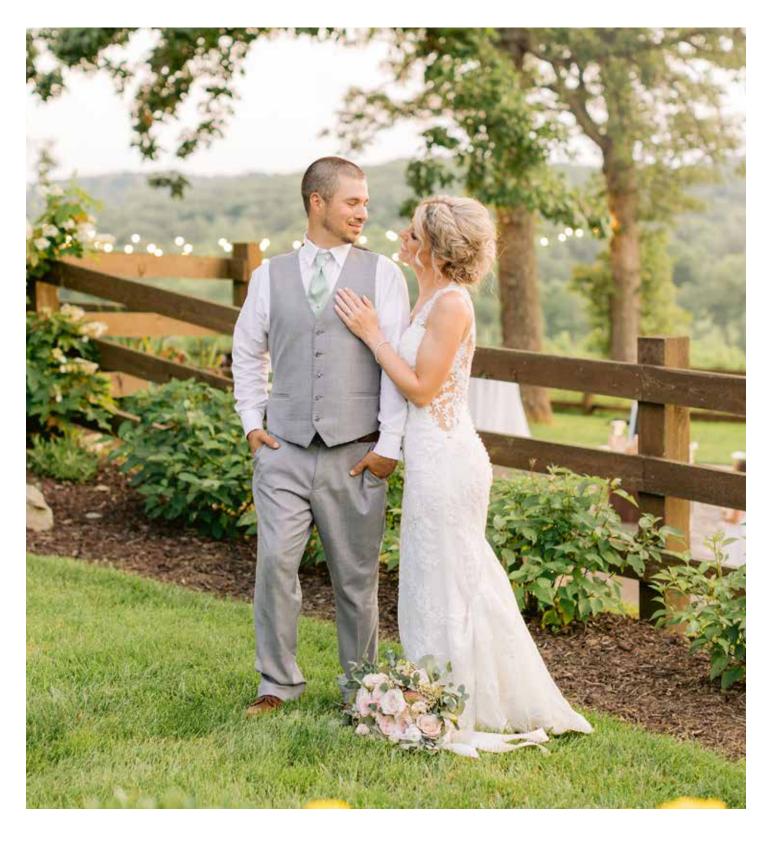


Sycamore Creek | Spring Weddings

Summer Weddings

## SUZANNE & RONNIE

PHOTOS BY SHERI HOLLOWAY PHOTOGRAPHY



Sycamore Creek | Summer Weddings | Shiloh Ridge Venue







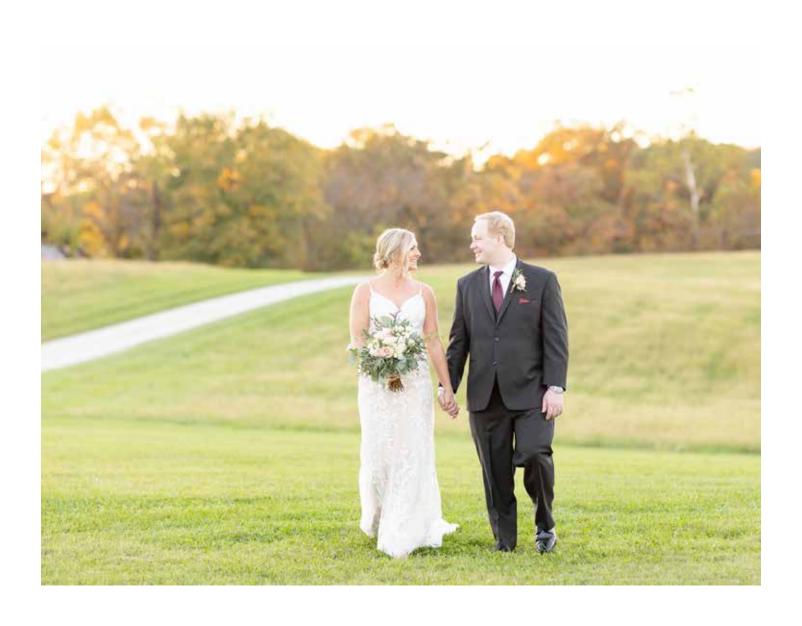


Sycamore Creek | Summer Weddings | Shiloh Ridge Venue

Fall Weddings

## TRAVIS & JAMIE

PHOTOS BY CHRISTINA ZAPATA PHOTOGRAPHY











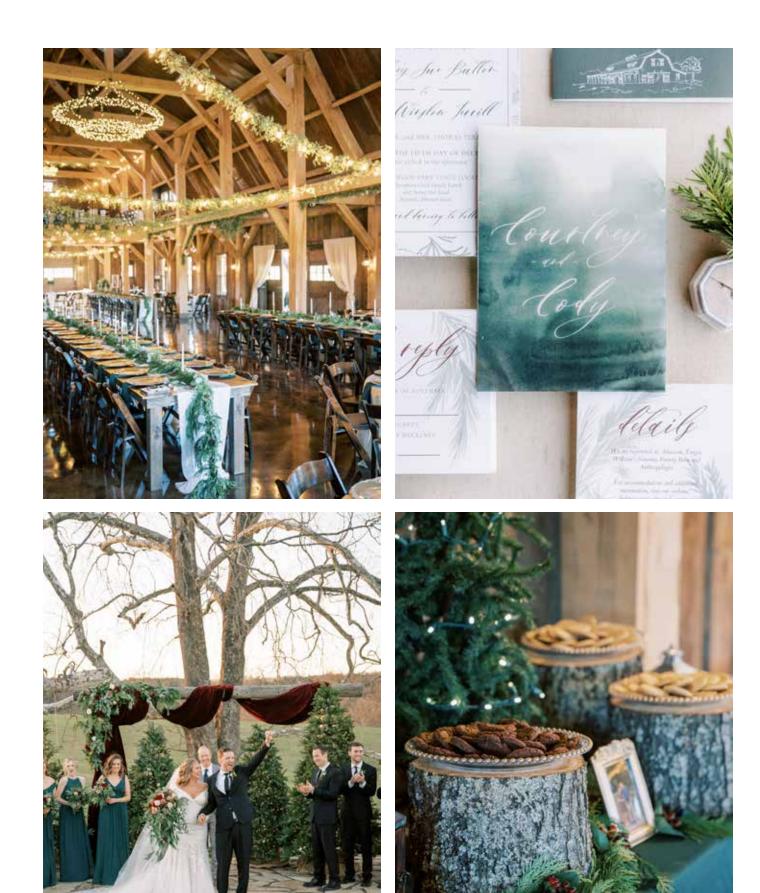
Sycamore Creek | Fall Weddings

Winter Weddings

## CODY & COURTNEY

PHOTOS BY SHEA BRIANNE PHOTOGRAPHY





Sycamore Creek | Winter Weddings

Our Venues



## HEARTWOOD BARN

Utilizing time-honored craftsmanship, this climate-controlled masterpiece boasts 30-foot ceilings, a stained concrete floor, an expansive covered back porch, and massive hand-carved beams joined with mortise and tenon joinery. Custom techniques provide the rich character of a building that's been standing for many years. Opening to picturesque views of rolling pasture with a breathtaking outdoor ceremony location at the grand sycamore tree, the peaceful ambiance and timeless beauty of this venue will heighten the romance of your wedding day experience.

Accommodates up to 300.



## SYCAMORE TREE CEREMONY SITE

Nestled just behind the Heartwood Barn, our Sycamore Tree stands tall, providing you with a stunning natural background (and shade) for your wedding ceremony. At over 250 years old, this Sycamore is actually two trees that have grown into one-the perfect backdrop as you become one in marriage. Seating available for up to 300. Power access available at the ceremony site.



## SHILOH RIDGE

Surrounded by the timeless beauty of nature, our Amish-built timber frame pavilion, expansive patio, lush lawn, and indoor amenities provide extraordinary spaces to gather. Enjoy using this space as a bridal cottage for day-of hair and makeup, a comfortable space for family members to congregate during the wedding day, or use as prep space for the guys on wedding day. Bring in breakfast or lunch for your wedding party to enjoy on the open-air patio or use as an optional space for cocktail hour. Shiloh Ridge can be used as a ceremony and reception location as well as a place to host your rehearsal dinner and farewell brunch.



## THE GATHERING PLACE

Complete with a small stage area for bands and DJs, sound system with playlist capabilities, picnic tables, restrooms, vintage string lights, community lawn games, and fire pit, The Gathering Place is the ideal setting for welcome parties and rehearsal dinners-and as a space for the groom and his guys to hang out and relax on wedding day. Enjoy access to cornhole, pickleball court, bocce ball court, shuffleboard, ladders, washers, horseshoes, farm-style frisbee golf, and more. The Ranch Rider Super Slide is available for an additional \$300 charge.

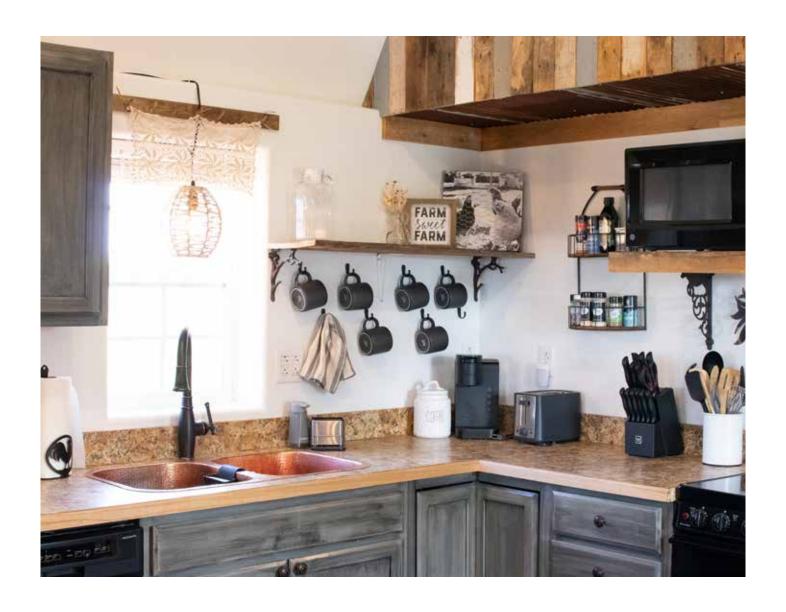
The Sycamore Creek Pizza Co. Wood-Fired Food Truck is also housed in this unique and intimate location. Inquire for food truck availability and pricing.

## Our Lodging at Sycamore Creek



## SHILOH RIDGE HONEYMOON SUITE

Our honeymoon suite is the perfect spot to relax and rest after a full day of wedding celebrations. Soak in panoramic lake views from your private deck, indulge in the comfort of a king-sized bed with luxury bedding, relax in front of an indigenous natural stone fireplace, refresh in the spa shower, prepare healthy meals in the suite's farmhouse kitchen and dine/enjoy coffee in the breakfast nook.



## BARNYARD BUNGALOW

Sycamore Creek's very own tiny house serves as the most charming spot to relax and unwind after a long day of wedding preparations and celebrations. Complete with a kitchen, bathroom, and king-sized bed in the loft, the Barnyard Bungalow provides guests with a true farm experience. Located just feet from our very own barnyard, wake up and gather farm fresh eggs or take a stroll to say hello to our farm animals.



## **CONESTOGA WAGONS**

Take a trip back to a time when people with grit chased their dreams in an untamed land. Reminiscent of the covered wagons the pioneers used to adventure west in the 1800's, our conestoga glamping wagons are outfitted with modern amenities like full bathrooms, electricity, heat, air-conditioning, and luxury bedding. We've circled the wagons on a ridge top where multiple trails lead to waterfront locations for fishing. Hiking and biking trails meander through wooded areas, rolling pasture, and over a mile of Taneycomo lakefront. At night, wind down the day gazing at the stars around the campfire as you listen to the sounds of owls hooting, coyote howling in the distance, crickets chirping, and frogs croaking in harmony.

## Your Wedding at Sycamore Creek

I-Day Ceremonies & Receptions

Enjoy your wedding day celebration with plenty of time to get ready, decorate, and enjoy your event. Indoor/outdoor options are available at all venue spaces listed below.

VENUE	DAY	COST
HEARTWOOD BARN & SYCAMORE TREE CEREMONY SITE UP TO 300 GUESTS	Saturday	\$4,950
	Friday & Sunday	\$4,550
	Monday - Thursday	\$3,750
	Off - Season December - March	Deduct 10% From Regular Season Price

VENUE	DAY	COST
SHILOH RIDGE LAKE VIEW VENUE - UP TO 100 GUESTS	Every Day	\$2,950
	(December - March) Off - Season	Closed









## HEARTWOOD BARN + SHILOH RIDGE

Enjoy your wedding day celebration with plenty of time to get ready, decorate, and enjoy your event. Indoor/outdoor options are available at all venue spaces listed below.

VENUE	DAY	COST
	Saturday	\$4,950
HEARTWOOD BARN & SYCAMORE TREE CEREMONY	Friday & Sunday	\$4,550
SITE  UP TO 300 GUESTS	Monday - Thursday	\$3,750
	Off - Season December - March	Deduct 10% From Regular Season Price
ADD THE SHILOH RIDGE LAKEVIEW VENUE 7 HOUR RENTAL \$1,850	<ul> <li>Additional Getting Ready Space</li> <li>Bridal Suite</li> <li>Pool Table</li> <li>Foosball Table</li> <li>Smart TV</li> <li>Lounge Area</li> <li>Make the most of the panoramic ridgetop lake views by hosting your cocktail hour and/or outdoor lakeview ceremony (up to 160 guests) at Shiloh Ridge. Move to the majestic Heartwood Barn for your reception.</li> </ul>	







## Rent-the-Weekend (April-November)

Make Sycamore Creek your home for the weekend. Perfect for destination brides!

Multiple venue spaces on the property allow you to host a multi-day wedding experience. Hosting all of your wedding weekend events at Sycamoore Creek provides your guests with the much appreciated convenience and pleasure of coming back to the same beautiful proprety each day.

### INCLUDED IN RENT THE WEEKEND PACKAGE:

#### Friday

- Setup at the Heartwood Barn (1 p.m. 5 p.m.)
- Guaranteed rehearsal (5 p.m. 6 p.m.)
- Use of either The Gathering Place venue or the Shiloh Ridge venue for your rehearsal dinner (6 p.m. 9 p.m.)
- · Store your wedding day items at the venue overnight

#### Saturday

- Heartwood Barn Venue & Sycamore Tree Ceremony Site
- · Shiloh Ridge Venue & The Gathering Place Venue

### Sunday

• Your choice of venues to host your farewell brunch (9 a.m. - 11:30 a.m.) and/or use this time to gather personal wedding day items left at the Heartwood Barn.

\*Unique loding options are available and may be booked through our website.

VENUE	DAY	SEASON	COST
RENT THE Weekend	Friday thru Sunday	April-November	\$10,250
		January-March	Unavailable
		Holidays	Inquire for price







Inner Images Photography

Chris Killingsworth Photography

Inner Images Photography

## Winter Micro-Weddings

Designed for those who desire a more intimate wedding celebration.

### **INCLUDED IN MICRO-WEDDING PACKAGES:**

- Private use of the venue space for up to 4 hours
- · Farmhouse tables and chairs for up to 50 guests
- · Access to private bridal suite and groom's suite
- Sound system with playlist capability for ceremony music or ambient background music. Your team will be responsible for cueing the music.
- Indoor Arbor

### TIME SLOTS:

9 a.m. - 1 p.m. 4 p.m. - 8 p.m.

VENUE	SEASON	COST
HEARTWOOD BARN VENUE	January-March Only	\$2,500







Sheri Holloway Photography (all)

## Elopements

With a picturesque natural setting, elopements at Sycamore Creek are unforgettable. Available for bookings 90 days prior to your wedding date. Fridays only.

### INCLUDED IN ALL ELOPMENT PACKAGES:

- 1 1/2 hour venue usage
- Seating for up to 25 people (excludes the Wild Beauty Elopement Package)
- Bridal bouquet and boutonniere (faux floral)
- Arbor (excludes the Wild Beauty Elopement Package)
- Champagne for two
- Sound system for ceremony music (Shiloh Ridge)
- Covered areas as a backup plan in the event it rains
- Officiant recommendations available upon request

VENUE	COST	PACKAGE SPECIFICS:
SHILOH RIDGE LAKE VIEW VENUE	\$950	Venue includes access to private bridal suite, grooms changing area, and restrooms
SYCAMORE TREE CEREMONY SITE	\$1,250	Includes access to private bridal suite, private grooms room, and restrooms at the Heartwood Barn
WILD BEAUTY	\$950	Transportation via Sycamore Creek's utility vehicle to a gorgeous space of your choice on the Sycamore Creek property. 5 people maximum.
HEARTWOOD BARN WINTER ELOPMENTS Jan-March	\$1,250	Includes access to private bridal suite, private grooms room, restrooms, and interior ceremony space at the Heartwood Barn







## Rehearsal Dinners

You won't have to travel far after your ceremony rehearsal when you book a rehearsal dinner onsite at either The Gathering Place or the Shiloh Ridge lake view venue.

### **INCLUDED IN REHEARSAL DINNERS:**

- Private use of the venue space for up to 4 hours (One complimentary hour may be added if additional time is needed for set up.)
- Banquet tables and chairs for up to 80 guests at Shiloh Ridge or up to 60 guests at The Gathering Place.
- Sound system or monster boombox with playlist capability for ambient background music
- Stocked fire pit
- Handle your own coordination, setup, professional catering, and decorating

VENUE	ТҮРЕ	COST
THE GATHERING PLACE OR SHILOH RIDGE	Rent the Venue	\$1,500

<sup>\*</sup> Able to book with Sycamore Creek. Inquire for pricing if you have booked your wedding elsewhere.







## Welcome Parties

Officially kick off your wedding weekend with a welcome party at The Gathering Place. Greet, eat, and play with friends and family while you enjoy four hours of access to the venue. One complimentary hour may be added to the front end of rental time if additional time is needed for set up.

### **INCLUDED IN WELCOME PARTIES:**

- Exclusive use of The Gathering Place venue
- All games at the venue (cornhole, bocce ball court, pickleball court, shuffleboard, washers, horseshoes, farm style frisbee golf)
- Access to the barnyard
- · Access to the playground
- · One stocked fire pit
- Banquet tables and chairs for up to 60 guests. Picnic tables available for an additional 40 guests.

Inquire for pricing on the following:

- Slushy Machine rental
- Catering from our wood-fired Pizza Truck
- The Ranch Rider Super Slide

VENUE	ТҮРЕ	COST
THE GATHERING PLACE	Rent the Venue	\$1,500







Chris Killingsworth Photography (all)

## WHAT THE VENUE PROVIDES AT NO EXTRA COST

### **HEARTWOOD BARN**

- · Exclusive use of the Heartwood Barn venue and the Sycamore Tree ceremony site
- Bridal suite with private restroom/private entrance
- Year-round climate control
- · Sound system with playlist capabilities for ambient background music
- Staging kitchen for caterer with private entrance, commercial refrigerator and freezer, and commercial ice maker
- · Variety of tabletop decor from Bridal Borrow Closet
- Handicapped accessible restrooms
- Groom's room with private entrance
- Shower facilities
- Fire Pit
- · Ample parking onsite

#### **FURNITURE**

- 12 farmhouse tables to seat up to 100 guests
- Round and rectangular banquet tables for food service and additional guest seating
- Fruitwood padded chairs for up to 300 guests
- Hand-crafted sweetheart table
- Custom rolling bar
- Bistro tables and tall wooden welcome table
- Hand-crafted wooden cross
- Custom wooden arbor for indoor ceremonies





#### **SERVICES**

- Onsite venue manager and staff to work your event and bus tables when using our approved caterers
- Placement and removal of event tables and chairs (does not include setup of your decor)
- · End of night cleaning crew and trash removal
- Ceremony rehearsal (based on availability)
- Recommended Vendor List
- Wedding Planning Guide
- Use of designated areas of Sycamore Creek property for engagement photos during normal business hours
- Table layout options
- Transportation to stunning lake front location for photos (weather permitting)
- Guide to Branson for your guests

## WHAT THE VENUE PROVIDES AT NO EXTRA COST

## SHILOH RIDGE

- · Exclusive use of the Shiloh Ridge venue with lake views
- Timber-frame pavilion with string lights and heavyweight ivory draping for protection from wind and rain
- Use of ridgetop patio and lawn event spaces
- Climate-controlled indoor amenities including bridal suite, groom's changing area, handicapped accessible indoor restrooms, shower facility, refrigerator, freezer, pool table, foosball table
- Sound system and Monster boombox with playlist capability for ambient background

  music
- Fire pit
- Movable moon gate arbor
- · Ample parking onsite

#### **FURNITURE**

- Round and rectangular banquet tables, ceremony chairs, reception chairs for up to 100 guests
- Two wooden rolling bars
- Bistro tables





#### **SERVICES**

- Onsite venue manager and staff to work your event and bus tables when using our approved caterers
- Placement and removal of event tables and chairs (does not include setup of your decor)
- End of night cleaning crew and trash removal
- Ceremony rehearsal (based on availability and package selected)
- Recommended Vendor List
- Wedding Planning Guide
- Table layout options
- Guide to Branson for your guests

## **OPTIONAL ADD-ONS**

## Customize Your Experience!

#### Groomsmen Package | \$300

Reserve The Gathering Place for the guys to enjoy for 3 hours while the bride and her bridesmaids prepare at Shiloh Ridge-then meet at the Heartwood Barn for the big event! The Groomsmen Package includes the Gathering Place amenities listed on page 21.

### Welcome Party | \$1500

Officially kick-off your wedding weekend with a welcome party at The Gathering Place. Greet, eat, and play with friends and family while you enjoy four hours of access to the venue. One complimentary hour for set up can be added. Includes amenities at The Gathering Place listed on page 21. Above pricing is for the venue rental only. Food is not included. If you have chosen to host your wedding at another venue but would like to utilize Sycamore Creek for your welcome party, please inquire for pricing as pricing in this packet is for Sycamore Creek wedding clients.

#### Rehearsal Dinner | \$1500

You won't have to travel far after your ceremony rehearsal when you book a rehearsal dinner onsite at either The Gathering Place or Shiloh Ridge venue. Host up to 80 guests at your rehearsal dinner and enjoy use of the space for four hours. One complimentary hour can be added to the front of your rental for set up. Above pricing is for the venue rental only. Food is not included. If you have chosen to host your wedding at another venue but would like to utilize Sycamore Creek for your rehearsal dinner, please inquire for pricing as pricing in this packet is for Sycamore Creek wedding clients only.

\*Add the Sycamore Creek Pizza Co. Wood-Fired Food Truck to your event at the Gathering Place for a unique guest experience.

Based upon availability. Inquire for pricing.

#### Honeymoon Suite | Book through the reservation system on our website.

Experience the convenience of staying on-site the night of your wedding in our Shiloh Ridge Honeymoon Suite. Relax and unwind with a luxury king bed, spa shower, and gas fireplace. Wake up to lake views with coffee on your private deck and simple breakfast items stocked in the suite's kitchenette. Based upon availability.

### Barnyard Bungalow | Book through the reservation system on our website.

Lying just a short distance from the Heartwood Barn, accommodations include a kitchen and dining space, loft bedroom with kingsized bed, living room, and bathroom. Based upon availability.

#### 6 Conestoga Wagons | Book through the reservation system on our website.

Take a trip back to a time when people with grit chased their dreams in untamed land. Reminiscent of the covered wagons the pioneers used to adventure west in the 1800's, our conestoga glamping wagons are outfitted with modern amenities like full bathrooms, electricity, climate control, and luxury bedding.

### Fireworks | \$1750

End the night with a bang when you add the fireworks package to your wedding. Enjoy a one and a half minute professional fireworks display as you are sent off from your wedding. Based upon availability.

### Hayrides | \$350/hour

Give your guests the true farm experience with Hayrides around the ranch during your reception or cocktail hour. Based upon availability.

#### Fire Pit Service | \$100

During your reception, give your guests the experience of cozying up to a fire under the stars. You may bring your own firewood and use the fire pit for free - or hire us to harvest our trees, stock your fire wood, light and tend your fire throughout your event.

#### Loft Draping | \$150

Framing the loft space, this is the perfect add-on to draw the eye upward to the beauty and craftsmanship of the Heartwood Barn.

#### Sweetheart Draping | \$250

Frame your head table or sweetheart table (when located in the center of the barn) with our Sweetheart Draping package.

### Garland Draping |\$450

Highlight the natural beauty of the Heartwood Barn with the Garland Draping. White chiffon draping will follow the swags of greenery in the barn, creating an ethereal setting for your wedding.

### Overhead Draping | \$750

Add an extra layer of romance and whimsy to your reception with our Overhead Draping. Three swags of draping flowing from wall to wall create an even more magical space for your celebration.

#### Lawn Games | \$100

Keep your guests entertained during your cocktail hour and reception with your choice of three lawn games. Available games include Cornhole, Ladders, and Kan Jam. We'll bring them to the venue and set them up for your event. Based upon availability.

#### Rental Decor Closet | \$200

Enjoy access to our rental closet which houses various items such as lanterns, hobnail jars, acrylic signs, and more.

#### Vintage Settee | \$35

This rose pink vintage settee with intricate wood carvings provides the perfect seat for the new Mr. and Mrs. at their reception.

#### Slushy Machine | \$100

Offer your guests a refreshing treat when you rent our Slushy Machine for your event. Available for nonalcoholic beverages only, simply provide the ingredients and cups/straws and our staff will run the machine and serve your guests. Only available at the Gathering Place venue.

All pricing for customization add-ons subject to change without notice. Above pricing does not include sales tax.

## In-House Partners & Bartending Services

## IN-HOUSE PARTNERS & BARTENDING SERVICES

Our goal is for you to experience the most extraordinary wedding day possible. We've taken the guesswork out of choosing critical vendors. Enjoy the confidence and ease of contracting with one of our approved catering vendors.

## SYCAMORE CREEK APPROVED CATERING VENDORS

Simply Delicious: emailadmin@simplydeliciousllc.com
Knotty Catering: sarah@gettinbasted.com
Gettin' Basted: sarah@gettinbasted.com
Chick-fil-a: chick-fil-a.com/catering
Sycamore Creek Pizza Co:
weddings@sycamorecreekfamilyranch.com





#### ELEVATE ENTERTAINMENT

Voted the top DJ in the state of Missouri for multiple years, Elevate Entertainment ensures you have the best wedding day and reception possible. Pricing varies.

Email: hello@elevateentertainment.com Website: www.elevateentertainment.com/

## APPROVED BARTENDING SERVICES



### SIMPLY DELICIOUS BARTENDING

Email: bar@simplydeliciousllc.com Website: www.simplydeliciousllc.com/

### SHAKER'S MOBILE BARTENDING

Email: shakers.amyo@gmail.com Website: www.shakersmobilebartending.com/

## TANEY COUNTY SHERIFF SECURITY

Phone: (417) 546-7276 Email: danny.stottle@taneycountymo.gov

# Frequently Asked Questions

## FREQUENTLY ASKED QUESTIONS

## Are we allowed to bring in our own food?

Homemade foods are not permitted. You are welcome to choose from our list of approved catering vendors for your event.

## Are we required to have a wedding coordinator?

A designated day-of coordinator is required for all Sycamore Creek wedding couples. We highly recommend hiring a professional coordinator to fill this role. A day-of coordinator creates a wedding day timeline, oversees decor setup and clean-up, keeps things running on time, ensures wedding party members are in place, and acts as the point of contact for Sycamore Creek staff if questions or issues arise on wedding day. Our policy is not to go to the bride or her mother with any questions or issues on the day of the wedding so that they are able to enjoy the day and soak in every moment without distraction.

## Do we get to have a rehearsal at the wedding venue?

A one-hour walk-through rehearsal at your ceremony site is included in all packages (excludes the elopement and micro-wedding packages), but is dependent on Sycamore Creek's calendar availability. You may contact us 30 days prior to your wedding date to inquire about venue availability for your rehearsal. Rent-the-Weekend packages include a guaranteed rehearsal.

## Do you have any decor restrictions?

- Glitter, confetti, Chinese lanterns, and sparklers are not permitted. (Cold sparks are allowed only if they are purchased/booked through Elevate Entertainment.)
  - Only flameless candles may be used on the Sycamore Creek property with one exception. Real candles may be used on the concrete patio at the Shiloh Ridge venue.
  - No pushpins, nails, screws, staples, tacks, glue, other adhesive material, or chains may be used
    anywhere in the barn, on trees, on chairs, or in landscaped areas. Zip ties and twine are preferred
    methods of attaching decor.
    - · Command strips are not allowed on painted walls but may be used on barn-wood surfaces.
  - Smoke effects, explosives, or pyrotechnics by applicant, applicant's vendors, or guests are not allowed. Fireworks are allowed only when purchased through Sycamore Creek and utilize Sycamore Creek's approved fireworks vendor.

## Do you have a backup plan if there is bad weather?

Yes. All of our venue locations have sheltered facilities in the event of inclement weather.

## FREQUENTLY ASKED QUESTIONS

## How long do we get to be in the venue?

Rental time varies based upon which package has been booked and which day of the week your wedding falls on. Please note that your event setup and cleanup must be completed during the designated rental time. Exceeding the rental time will result in additional hourly fees.

## How many guests does your venue accommodate?

- · A standard one-day wedding at the Heartwood Barn can accommodate up to 300 people.
  - A Shiloh Ridge one-day wedding can accommodate up to 100 guests.
    - Lakeview Ceremony/Heartwood Barn Reception up to 160 guests.
      - Elopements can host up to 25 people.

## What do you require to book your venue?

All couples must tour the venue before booking. Once a tour has been completed, a signed contract and nonrefundable save-the-date retainer are required to officially save your date.

## What is your payment policy?

Approximately half of the venue rental fee (serving as your nonrefundable, non-transferable save-the-date retainer) will be due at the time of booking. The remainder of your venue rental fee, as well as any add-ons will be due 30 days before your event. Sycamore Creek accepts checks, money orders, cashier's checks, and credit cards with a 3.5% processing fee.

## What is your cancellation policy?

All save-the-date retainer payments are nontransferable and nonrefundable. If a wedding is canceled or postponed six or more months before the event date, a refund of the venue rental fee (if already paid) minus the save-the-date retainer will be given. If an event is canceled or postponed four months or less prior to the event date, the couple will forgo a refund and will be responsible for paying the remainder of the venue rental fee as it will be impossible at that point in time for us to rebook the date with another client.

## FREQUENTLY ASKED QUESTIONS

## Do you allow alcohol?

Beer, wine, champagne, and seltzers with a maximum of 6% alcohol content as well as up to 3 mixed drinks with hard liquor are permitted if Sycamore Creek requirements are met. All alcohol must be purchased and dispensed through one of our approved bartending services. Tailgating, kegs, doubles, shots, and 100-proof alcohol are not permitted.

## What is the Sycamore Creek staff responsible for?

Sycamore Creek's venue management team will be on-site during the entirety of your event to handle venue-related tasks and issues. They will place your tables and chairs, restock the bathrooms, take trash to the dumpster, break down tables and chairs, and deep clean the venue at the end of the night. Event staff will also help with bussing tables in conjunction with our approved catering vendors. Event setup and tear-down is the responsibility of the wedding client or their hired vendors.

## Do we have to clean up at the end of the night?

Sycamore Creek clients are responsible for removing all personal items, decor, leftover food, additional event items, signage, and floral by the end of the rental time.

## Are cars allowed to stay onsite overnight?

All vehicles must be removed from the property by the end of the rental period.

## When can vendors arrive to set up?

Per your contract, vendors can begin arriving once your rental period has begun. They will also be responsible for removing any items by the end of your rental period.