



MUELLER

A CATELLUS DEVELOPMENT

Branch Park PAVILION

STATE-OF-THE-ART, VERSATILE, INDOOR-OUTDOOR EVENT SPACE
LOCATED IN THE HEART OF AUSTIN, TEXAS

EVERYTHING UNDER ONE ROOF

Branch Park Pavilion is the venue Austin has been waiting for

The perfect setting for a variety of events - social and corporate events, weddings, conferences, markets, trade shows and more - Branch Park pavilion is the newest, greatest, most state-of-the-art event venue in Austin. Also, with an in-house full-service event planning agency, you'll be in the greatest and most experienced hands in the industry to make your event a huge success.

A BEST-IN-CLASS EVENT SPACE

Brand new ~9,600 sq ft usable event space in our 19,000 sq ft building that is fully ventilated with floor to ceiling windows, full audio capabilities, rigging installations and so much more.

AN UNRIVALED LOCATION

All within the very central neighborhood of Mueller - 7 minutes to downtown Austin, 15 minutes to Austin-Bergstrom Airport and less than 1 minute away from tons of hotels, restaurants and shops.



BRANCH PARK PAVILION

Venue Rates*

Rental Rates include use of the indoor space for a **10 hour period**.

THURS, FRI, SAT, SUN

\$6,500

MON, TUES, WED

\$4,500

ADDITIONAL HOURS

\$500
per hour

Includes up to 4 hours of coordination/communication/site tours, etc. with Branch Park Pavilion

Full day custom rates available

Non-profit discounts available on select dates

Additional hours for coordination, communication and site tours, etc. will be billed at \$125 per hour

To confirm a date for an event, **50% of the total contract fee and an additional refundable security deposit is due upon contract signing**, with balance due 30 days prior to the event.

***These rates reflect introductory pricing only** and are subject to change



Branch Park PAVILION

What's Included?

- Full use of entire venue space/spaces
- Onsite Venue Manager
- Fully air conditioned/heated venue
- Use of catering kitchen
- Use of bathrooms
- On-site trash & recycling service
- Password-protected WiFi
- Use of electricity in venue



MAX CAPACITY: 646

Capacity is unique for each event, dependent upon event design and layout. Event site maps will be required.



~9600 SQ FT



OPEN FLOOR PLAN



AVAILABLE YEAR-ROUND

Event Policies & Guidelines

EVENT PLANNING

Client is solely responsible for planning and coordinating their event, including day-of coordination. Branch Park Pavilion requires every Client to hire a professional wedding planner or event production company from Branch Park Pavilion's Recommended Vendors List, and for that planner/company to be present at all times during the contracted venue access times. A final site plan and production timeline are required (30) days prior to event date.

AUDIO/VISUAL

Branch Park Pavilion does not have an in-house sound system or speakers. Client is responsible for all A/V needs. See list of recommended vendors below.

LIGHTING

Branch Park Pavilion has basic overhead lighting on dimmers. Client is responsible for all additional lighting needed for stage, décor, entertainment, catering or other specialty lighting. See list of recommended vendors below.

CUSTODIAL

Custodial/porter service can be coordinated through Branch Park Pavilion at an hourly rate.

FIREARMS

Branch Park Pavilion has a strict No Open Carry, No Conceal Carry, No Gun Policy. Events requesting an exception to this policy, or the presence of armed security guards, must receive written approval from Branch Park Pavilion.

BRANCH PARK PAVILION MANAGER

A Branch Park Pavilion Manager must be present during the Client's contracted venue access times and is included in the venue rental fee.

SECURITY

A security and safety plan is required for every event, to be reviewed and approved in advance by Branch Park Pavilion. Plans should consider the nature of the event, if alcoholic beverages are being served, and the expected occupancy and use of the Premises. Security staffing requirements will be determined at Branch Park Pavilion's discretion, and requirements are subject to change if event details are modified. Security staffing costs are in addition to the venue rental fee and may be included at time of booking or added/ adjusted later.

DECORATIONS

All decorations, promotional materials, supplies, rental equipment, etc. must be removed immediately following the Event. Nothing should be taped, nailed, screwed or otherwise permanently installed on the pillars, walls, floors or other parts of the facility, furnishings, or surroundings in such a manner as to damage or mark any part of the facility, unless given written approval from Branch Park Pavilion. For rigging/hanging details and approvals, reach out to Branch Park Pavilion.

The following are expressly not permitted at Branch Park Pavilion without prior written approval: aisle runners or carpet and carpet tape, adhesive tape, monofilament line, confetti, glitter, rice, bird seed, floral petals, sand, live fish, dried marine life, sparklers, pyrotechnics, open flame (including candles), smoke/haze machines, bubbles or bubble machines, water balloons, and dunk tanks.

Event Policies & Guidelines

SOUND RESTRICTIONS

At any time during an event, Branch Park Pavilion may monitor sound levels and require amplified sound be adjusted. Indoor Amplified Sound must be kept to 85 decibels at the property line at all times. If the event opens the garage doors, Outdoor Amplified Sound is allowed up to 85 decibels at the property line during the following times:

Sunday - Wednesday 10:00 AM - 10:30 PM

Thursday 10:00 AM - 11:00 PM

Friday - Saturday 10:00 AM - 12:00 AM

Pending City of Austin Sound Permit approval

LOADING RAMP

Convenient loading access is available along the east side driveway between the Pavilion and the park. Vehicles can pull directly onto the driveway alongside the Pavilion to unload, but must completely unload and then exit the driveway to park in approved areas. Vehicles may not block the city sidewalks at any time.

POWER ACCESS

Branch Park Pavilion is equipped with power accessible throughout the building. Power distribution (labor & equipment) is not included in the rental fee.

PARKING

Pay-to-Park parking is available on surrounding streets. Parking garage access can be arranged by contacting Branch Park Pavilion. Valet parking is encouraged (see recommended vendor).

LOAD IN, LOADOUT & DELIVERIES

All load in activities, vendor arrivals, and deliveries must be scheduled within the contracted venue access times, and Client must be present to receive and sign for all shipments delivered to Branch Park Pavilion. Shipping items to Branch Park Pavilion ahead of time is not allowed without prior written approval, and Branch Park Pavilion is not responsible for receiving or storing unapproved shipments or deliveries. All event items and equipment must be removed immediately following the event and within the contracted venue access times. Client may purchase additional load out hours subject to availability. Should loadout not be completed during the contracted time, Branch Park Pavilion reserves the right to charge for any additional time used. Contracted venue access times are strictly enforced.

CLEAN UP/TRASH

Branch Park Pavilion provides (2) 4 cubic yard containers - one for mixed trash and one for recycling. The Client and their Caterer are responsible for removing all garbage/recycling to these containers during the event and hauling away any excess at the end of the event.

No items may be stored overnight without prior written approval. Branch Park Pavilion is not liable for any missing items or items left behind, and any such items will be regarded as disposable. If a large amount of trash, event items, rentals, or catering equipment are left behind after the event or improperly disposed of, a clean-up fee will be added to the final invoice at Branch Park Pavilion's discretion.

Event Policies & Guidelines

CATERING, ALCOHOL AND BAR SERVICES

Branch Park Pavilion allows catering and bar services and strongly suggests using one of the many preferred vendors listed below. All Full-Service Caterers on this list are also licensed and insured to handle all alcohol provisions. Branch Park Pavilion is not a TABC (Texas Alcoholic Beverage Commission) licensed venue, and all alcohol must be provided by a licensed vendor and served by TABC certified bartenders.

Catering and bar vendors are required to submit current proof of insurance to Branch Park Pavilion prior to the event date. It is the responsibility of the Client and the vendors to obtain and pay for all permits associated with off-premise catering and bar services, and follow Austin Public Health and TABC regulations. Clients can reference the Austin Public Health and TABC websites for more specific information related to events.

FOOD TRUCKS

Food trucks are allowed along Aldrich Street only with proper City of Austin ROW permitting. All food trucks must have proper permits and insurance before entering the property. The Client is responsible for any property damage sustained as a result of having food trucks at their event.

INCLEMENT WEATHER PLANS

If Clients are utilizing outdoor spaces at the Pavilion, Clients should plan for and discuss alternate, inclement weather plans and submit any adjusted site plans no later than (30) days prior to the event for Branch Park Pavilion's approval.

WEDDING REHEARSALS

No guaranteed Wedding Rehearsal times at Branch Park Pavilion are offered. If a day/ time is available before the Client's event date, a (1) hour time slot can be reserved for an additional fee.

GREEN ROOM

A 8' x 8' room with adjacent, private restroom is available for Green Room/ Production use. All talent rider requirements are the responsibility of the Client.

WIFI

Branch Park Pavilion has a WiFi system built into the venue and professionally managed by an exclusive provider. No other IT providers or companies are authorized to provide services on property. WiFi connectivity is free with your rental, which is sufficient for email, light social media use, web browsing, etc.

Upgrades including custom WiFi network names/passwords, unrestricted speeds, ethernet hard lines, on-site technical support for your event, and dedicated bandwidth for events featuring live broadcasts or high end multimedia presentations are available through Branch Park Pavilion's exclusive IT provider at additional costs.

Event Insurance

EVENT INSURANCE

Branch Park Pavilion requires the Client provide a Certificate of Insurance (COI) meeting the minimum requirements below, no less than (30) days prior to the event date. The COI must name Mueller Master Association as Certificate Holder, as well as and all its affiliates, as Additional Insured, to be valid for coverage in the State of Texas.

INSURANCE REQUIREMENTS

Aggregate: \$1,000,000 / Each Occurrence: \$1,000,000

Damage to Property: \$100,000

Host Liquor Liability: \$1,000,000

Certificate Holder/Additional Insured:

In addition to the Client's insurance policy, all catering and bar vendors are required to provide a COI meeting the same requirements as above, and including commercial Liquor Liability Insurance. For events not serving alcohol, Liquor Liability Insurance is not required.

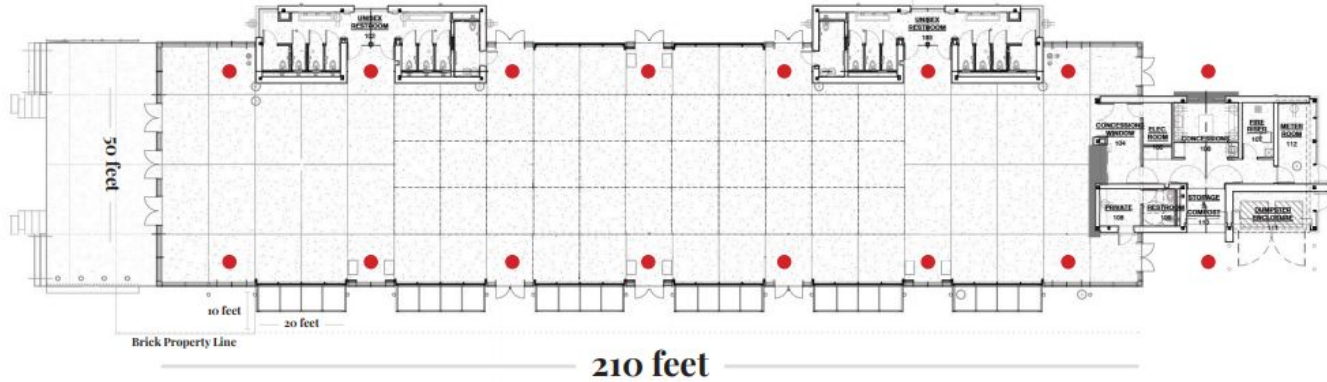
MUELLER
A SPANISH DEVELOPMENT

Branch Park
PAVILION





Branch Park PAVILION



SCALE



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