

about us

Wells Hall, the Parish Hall of Christ Episcopal Church, Tacoma, has been the home for receptions and events for almost 100 years. Located in the Stadium (North Slope) area of Tacoma, this historic, Gothic hall and courtyard are perfect for your gathering of up to 180 guests.

Call or email for an appointment to visit our site and set your date!

253.383.1569 x 101
310 North K Street
Tacoma, Washington 98403

info@christchurchtacoma.org
christchurchtacoma.org

wells Hall

at Christ Church Tacoma

our venue

...inside wells hall

RECEPTIONS

Wells Hall's large, open space includes seating for up to 180, and a stage at one end for your band or DJ.

Our kitchen is ready for your caterer's use; or, self-cater for an additional fee of \$250.

Private lounge available for quiet use during your event.

Our office staff is available for help with planning your reception setup.

Our host will be on-site during your entire event to help ensure your day goes smoothly.

We set up for you--you are simply responsible for removing personal items and any decorations, plus any glass items. For complete information, contact the church office.

OUR FEES

Your fee includes a total of 8 hours, with the earliest start time at 10:00am, and the latest departure at 10:00pm. Up to 4 additional hours can be purchased until 10:00pm.

8-hour reception for \$2,000, additional time at \$350/hour, up to 4 hours.

Conditionally refundable deposit: \$750.

\$1,000 (1/2 of total fee) due with deposit & contract to hold date.

Balance due prior to 60 days before your event.

We accept checks, cash, and credit (+3%).

amenities

...we provide

TABLES

23 6-ft round tables, each seating 6-8
3 6-ft rectangular tables
1 4-ft square table

CHAIRS

180 cushioned chairs

SOUND SYSTEM

Our simple sound system with microphone is available for your use.

ON STAGE: BABY GRAND PIANO AND PODIUM

Feel free to make your presentation from our podium or use our piano for special music.

COURTYARD

Use our courtyard for your photo op, or move the tables and chairs outside for a garden gathering.

LINENS AND PLACE SETTINGS

white table cloths, and place settings for up to 150 (dinner, dessert, soup, silverware) available for an additional fee. No napkins or glasses available.

table cloths: \$10 each

place settings: \$7 each.

faq's

...questions answered

What is the capacity of Wells Hall?

Wells Hall holds 185 people, although we can seat 180.

Do you require preferred caterers?

You may use a licensed and insured caterer of your choice. Self-catering is available for an additional fee of \$250.

Do you allow alcohol?

We do; you must provide a WA State Banquet Permit, and a licensed and insured bartender.

Do you have parking?

You may use the parking lot next to Wells Hall and behind the church, as well as street parking.

Is Wells Hall accessible?

Wells Hall has a ground-floor entrance from our courtyard, and an accessible bathroom.

What do we need to reserve our date?

To hold your date, we need a signed contract and 1/2 of the fee, plus a \$750 conditionally-refundable deposit. The balance will be due 60 days prior to your event.

Visit our website for complete information.

christchurchtacoma.org,
or contact our office at
253.383.1569 x 101

