

FRANKLIN Jte FRANKLIN FRANKLIN FRANKLIN FRANKLIN History and Culture Center

# Historic Moments Live Here

THE MISSION OF THE HISTORY & CULTURE CENTER IS TO STEWARD, INTERPRET, AND EXHIBIT ARTIFACTS AND IMMERSIVE NARRATIVES RELATED TO THE SOCIAL, ECONOMIC, AND CULTURAL HISTORY OF WILLIAMSON COUNTY AND ITS REGIONAL AND NATIONAL INFLUENCE.



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# History and Culture Center WILLIAMSON COUNTY. TN



# **Venue Rental Overview** Make History Here.

To sustain The Center's nonprofit endeavors, this beautifully restored, 6,000-square-foot, three-story building is available for private event use. Located just a couple blocks from the square in historic Downtown Franklin and across the street from The Harpeth Hotel, The Center doubles as an exclusive event venue for weddings, rehearsal dinners, corporate events, and more.

A charming, distinct and configurable setting for any event, The Center's brick walls, hardwood floors, tall windows, and fireplaces serve as the perfect backdrop for your important occasion.



# Weddings:

- Bridal Showers
- Welcome Receptions
- Rehearsal Dinners
- Wedding Ceremonies
- Wedding Receptions

# **Social Events:**

- Graduation Parties
- Family Reunions
- Anniversary
  Celebrations
- Birthday Parties
- Baby Showers
- Cocktail Parties
- Holiday Parties
- Celebrations of Life

# **Corporate Events:**

- Corporate Events
- Fundraising Events
- Networking Events
- Business Retreats
- Board Meetings
- Client Luncheons
- Client Appreciation
  Events
- Product Launch Events
- Press Conferences
- Album Release Parties





History *and* Culture Center



# **STANDARD RENTAL FEES**

#### Sunday – Wednesday:

Half-Day (up to 5 hours): \$2,550 Full-Day (up to 10 hours): \$4,500 \$500/hour holdover fee for more than agreed upon timeframe

#### Thursday – Saturday:

Half-Day (up to 5 hours): \$3,750 Full-Day (up to 10 hours): \$6,000 \$750/hour holdover fee for more than agreed upon timeframe

#### Standard Rental Fee includes:

- Use of the entire 6,400-square-foot building, which includes:
  - Two (2) main rooms on the first floor
  - Two (2) restrooms on the first floor
  - Two (2) sitting/social areas on the second floor
  - One (1) large social room, currently featuring a bar on the second floor
  - One (1) loft on the third floor
  - One (1) main gathering room on the third floor
  - One (1) green room/bridal suite on the fourth floor
  - Five (5) restrooms
- Use of 40 parking spots directly behind the building. Additional spots may be reserved for an additional fee behind the adjacent LeHew Magid Big House with advanced notice.
- Set up and use of 50 folding fruitwood chairs, eight (8) eight-foot tables and two (2) six-foot tables
- Manager-on-Duty for contracted rental period
- Use of basic, ambient house sound system and available television screens
- Wireless internet access

### **DISCOUNTS & PACKAGES**

Non-Profit & School Discount: 20% off Standard Rental Fees

#### **Three-Day Buyout:**

30% off Standard Rental Fees | Rent the History & Culture Center for three (3) consecutive days. Use the first day for load-in and event set up, the second day to host your event and the third day for event breakdown and load-out.

#### **Elopement:**

\$1,500 (up to two hours) | Any day of the week, December, January, February or March (Based on availability. Cleaning fee may be waived dependent upon need).

#### Photo/Video Location Fee:

\$150/Hour | Monday – Thursday only (Based on availability. Cleaning fee may be waived dependent upon need).

Hours represent the total time in the building, including time for load-in, set-up, teardown and load-out.





## **RENTAL REQUIREMENTS**

Unless otherwise specified, the below requirements apply to all rental events:

#### **Professional Event Planner**

For weddings and other more involved events, at the sole discretion and direction of History & Culture Center staff.

#### **Professional Set-Up and Teardown Staff**

Due to the historic nature of the building.

- **\$100 Preservation Fee** to support the ongoing preservation of the historic building.
- **Event Insurance** (Certificate of Insurance showing general liability insurance with a combined single limit of \$1 Million and \$2 Million in the aggregate, naming the "History Center, LLC" as "Additional Insured". This insurance can be sought through commercial insurance providers or TheEventHelper.com)
- Professional Event Planner
- Professional Set-up and Teardown Staff (i.e., rental company staff, catering staff, staffing agency, etc.)
- Licensed and Insured Vendors
- ABC-Licensed Bartenders
- Security for all events with 20 or more guests and serving alcohol. Security is on a 4hr minimum at \$45 per hour per guard and must be present 30min prior to event start time and 30min after scheduled end time.

