



Thank you for considering The Parador for your special celebration. We offer private use of our Historic Venue, which is located in the Museum District near the Medical Center. The Parador hosts one event each day, so you and your guests will be able to celebrate in an intimate setting, without running into any other wedding parties or events!

V E N U E R E N T A L

Monday through Thursday Daytime of Complete Facility (between 9am and 3pm)	\$1500
Monday through Thursday Evening of Complete Facility (between 4pm and Midnight)	\$3500
Friday Evening with The Duomo and Gardens Only (between 4pm and 2am)	\$4300
Friday Evening of Complete Facility (between 4pm and 2am)	\$5500
Saturday of Complete Facility (any 10 hours of your choice, no earlier than 9am and no later than 2am)	\$7000
Sunday of Complete Facility (any 8 hours of your choice, no earlier than 9am and no later than 12am)	\$4000

*Purchase Additional Rental Hours - \$300

*Rental times include all vendor setup, event time and all vendor breakdown

*Venue Rental does not include cost for security guards as well as refundable damage deposit

*Holiday rates and three day holiday weekends are subject to additional fees and charges

*The Parador Outdoor Candle Package is available for an additional fee of \$350 to add ambiance to the Gardens with lantern stakes along the walkway and votives and lanterns hanging in the trees. The Parador will handle the installation and breakdown of the lightning package.

❖ THESE AMENITIES ARE INCLUDED IN YOUR RENTAL BY THE PARADOR –

- (30) 60" Round Tables (seats 8-10)
- (350) Chiavari Chairs for the Ceremony (Inside) and/or Reception
- (200) White Resin Garden Chairs
- (6) 30" Cocktail High Tables
- (4) 36" Round Tables
- (4) 48" Round Tables
- (9) 6' x 30" Tables
- (25) Wrought Iron Scroll Centerpiece with Glass Insert and Battery Operated Ivory Pillar Candle
- Votive Candles (4) on each of your guest table, votive candles on each of the window sills throughout The Duomo Room and The Cloister Room as well as Cake Table and Sign In Table.
- Floor length linens for all tables provided by The Parador. Clients have a choice of Chocolate Brown or Ivory in a Pin Tuck Linen or a Matte Satin Linen (please note that tables & linens for the buffet line are NOT provided by The Parador).
- Napkins will be provided in the same color as the chosen color for the guest tables.
- Upgraded Linen for the Cake Table and/or Sign-In Table (2 total). Client can choose from either an Ivory Linen with an Ivory Rosette Overlay, an Ivory Satin Pleated Linen or a Chocolate Brown Crinkle Taffeta Linen.
- Complimentary Table Numbers Stands
- (3) Complimentary Standing Easels

ADDITIONAL CHARACTERISTICS ABOUT US.....

❖ BOOKINGS AND RESERVATION DEPOSIT

- In order to secure your special date, a fifty percent (50%) deposit of the room rental cost is required. Dates are booked on a first-come first-serve basis. This non-refundable room rental may be in cash or check when securing your date. All checks must have your current address and daytime phone numbers. Please place your event date on your checks and payments as well. The remaining amount must be paid in full six (6) months prior to the event date. The mailing address is 2021 Binz, Houston, Texas 77004.
- Once a client has booked with The Parador they are required to book with a Caterer from our Exclusive Caterers List within six (6) months of securing their date with The Parador. If Client secures The Parador less than six (6) months prior to their event, The Parador requires Client to book Caterer from our Exclusive Caterers List within one (1) month of the date The Parador was secured.

❖ SECURITY / DAMAGE DEPOSIT / VALET SERVICES

- The Parador requires that all events have security in place from start to finish and will arrange for this service. The Parador will determine how many guards are necessary depending on the number of your anticipated guests. Each Security Guard is \$40.00 per hour with a four (4) hour minimum and the estimated total is due thirty (30) days prior to the event date. At least one Security Guard will stay on site until all vendors have left the facility. Any additional fees above the estimated amount will be deducted from the Damage Deposit. If the fee is less than estimated, it will be refunded.
- A refundable damage deposit is due for all events (\$1000.00), which is due thirty (30) days before the event date.
- Valet Services, if requested, are booked by The Parador as well as the number of Valet Attendants needed for each event.

❖ ENGAGEMENT / BRIDAL PORTRAIT SITTING

- If you have chosen The Parador for your special celebration, the Portrait Sitting is complimentary and includes:
 - One Hour Rental For Bridal or Engagement Photo (Tuesday - Friday, during Business Hours)
 - Use of our Cottage, which is equipped with a vanity, lounge furniture, full length mirror and a private bathroom

❖ REHEARSAL SCHEDULING

- If your event requires having a Rehearsal, the Rehearsal time is complimentary (1 hour) during business hours from 10 a.m. and completed by 5 p.m., Monday through Friday. If your Rehearsal exceeds the one (1) hour complimentary time, the rental fee is \$150 per hour thereafter and billed by the hour. (All fractional hours are billed by the hour). This time will be tentatively scheduled at your request and must not conflict with any scheduled bookings. If you choose to have your Rehearsal after 5 p.m., the rental period begins at 5 p.m. at \$150 per hour until your rehearsal is completed. The complimentary Rehearsal time cannot be confirmed till approximately 30 days before event.

❖ PLANNING DETAILS

- All 3rd party vendors must be approved and must provide proof of insurance / liability and signed waiver form at least 2 weeks prior to your event.

FREQUENTLY ASKED QUESTIONS

❖ How do I hold my day or book an event?

You will need to complete The Parador Agreement and Contract and place 50% of the venue rental fee down, which will secure your date and is non-refundable. If you book your date with less than 6 months to the event, the venue rental fee is due in full.

❖ How far in advance should I book the venue?

The Parador books events anywhere from 1 month out, and as far as 2 years out.

❖ Is there special pricing for events held on holidays?

Special rates and conditions apply during certain holiday periods. Some major Holiday weekends may have additional charges. Including however not limited to Thanksgiving weekend, Easter weekend, Christmas weekend, 4th of July weekend, Memorial Day weekend, Labor Day weekend and New Year's Eve.

❖ Can your event time last longer than four hours?

Yes you can extend your special celebration longer than the standard 4 hours with your caterer (additional fees applying). Depending on how much additional time will determine the amount of additional fees. Please consult with The Parador, as well as your Catering Coordinator, to go over those fees with you.

❖ Can my venue rental exceed the time allowed on The Parador Agreement and Contract?

If you would like to exceed the rental time allowed on the contract, you can purchase an additional hour at the rate of \$300 per hour. Additional cost may also apply, such as security, staffing and catering fees.

❖ How do payments work?

Half of the venue rental is due upon the signing of The Parador Agreement and Contract to secure the date, with the remaining venue rental balance due 6 months prior to your event date. If you book The Parador less than 6 months out from your event date, the entire venue rental is due with the signing of The Parador Agreement and Contract. All payments to The Parador must be in the form of Cash, Check, Money Order and/or Cashier's Check.

❖ What is the capacity for ceremonies and/or receptions?

The Parador city occupancy is 594 persons, however the room capacity will vary depending on the room set-up. The following seating capacities for style of event are as follows:

- Inside Ceremony – 330 in The Duomo Room and 180 in The Cloister Room
- Outside Garden Ceremony – 215 to 230 on grass
- Seated Dinner – 236 in The Duomo Room and 200 (tables only) in The Cloister Room
- Seated Buffet – 220 in The Duomo Room (252 with 4 tables of 8 on wood flooring) and 150 in The Cloister Room (with either the Buffet or a Dancefloor set up in the room as well)
- Cocktail Style Reception – 250 in The Duomo Room, 300 in The Cloister Room or 300 in The Garden

❖ Do you allow outside catering?

The Parador has chosen the finest Caterers in the area to provide an exquisite, customized culinary experience. Whether you are planning a glorious seated dinner, a scrumptious buffet or delicious finger foods, these experienced caterers will help assist in providing the best options for your special event. We are confident that their high standards will meet all your expectations. Since these Caterers are Exclusive to The Parador, we require that you please choose from the list provided.

❖ Do you have a preferred vendor list? Am I allowed to use other vendors not listed on the preferred vendor list?

We do have a preferred vendor list for your convenience! It's a great starting point. You may also bring in vendors of your choice, however we do reserve the right to approve or deny use of vendors.

❖ **Does the Parador supply a wedding coordinator?**

The Parador does not provide these services. All clients are highly encouraged to have an Event Coordinator for their event. You can either hire an outside coordinator or ask our Exclusive Caterers if they offer one with their services.

❖ **Can we bring in our own alcohol and/or take alcohol that is not use at the event?**

No! All Bar Services are contracted through Capital Beverage Service. Capital Beverage Service will contact the Client to help decide on a bar package best for their event. Capital Beverage Service is licensed by the State of Texas (T.A.B.C.), therefore follows the laws set in by the State of Texas at all times. No outside alcohol may be brought in and no alcohol may leave the premises.

❖ **Can I order special beer and/or liquor to be served at the bar for my event?**

Absolutely! When in communication with Capital Beverage Service regarding your event details, please let them know what you would like to have so their beverage director can go over pricing and options with you.

❖ **Is cocktail hour part of my reception time counted for calculation of total bar hours?**

Yes, cocktail hour is typically this first 45 minutes to hour of your reception where your guests mingle before you make your official entrance. This is when all staffing begins.

❖ **What is the availability for parking? Do you offer Valet?**

Valet Service is not required, however if requested, a proposal is requested for your approval and is scheduled by The Parador depending on the number of your guests. Payment for this service is due thirty (30) days prior to your event. Your rental includes the use of The Parador parking lot which accommodates approximately 70 spaces. Additional parking is available at the Chase Bank Building. If needed, the fee for the use of this parking area is \$250.00.

❖ **Does The Parador charge tax on the Venue Rental and/or Security Fee?**

The Parador does not charge tax on neither the Venue Rental nor the Security Fee.

❖ **What do we need to know before coming to the Event Cottage?**

The Event Cottage can be occupied during the venue rental time only and will be locked during the event time. If you need a change of shoes, lip gloss, purse, etc., please take those items with you to the reception/event.

❖ **Can I bring food and beverages before the ceremony for the Wedding Party while they are getting ready?**

Yes you are allowed to bring food and non-alcoholic beverages for the Wedding Party while they are getting ready. Please note, all alcoholic beverages must be provided by Capital Beverage Services.

❖ **Is The Parador available for Bridal portraits or engagement portraits?**

If you have chosen The Parador for your special celebration, the Portrait Sitting is complimentary and includes 1 Hour Rental For Bridal or Engagement Photo (Tuesday - Friday, during Business Hours) and use of our Cottage, which is equipped with a vanity, lounge furniture, full length mirror and a private bathroom.



BAR PACKAGES

NON ALCOHOLIC BAR - \$6

Includes Coke, Diet Coke, Sprite, Cranberry Juice and Orange Juice

BEER, WINE AND CHAMPAGNE - \$14.00

Domestic Beer – Bud Light, Miller Lite and Shiner Bock

House Chardonnay, Pinot Grigio, Cabernet Sauvignon, Merlot, White Zinfandel and Sparkling Wine
Plus non-alcoholic bar

CALL BAR - \$18.00

Domestic Beer – Bud Light, Miller Lite and Shiner Bock

House Chardonnay, Pinot Grigio, Cabernet Sauvignon, Merlot, White Zinfandel and Sparkling Wine
Smirnoff Vodka, Bombay Gin, Bacardi Light Rum, Jim Beam Bourbon,
Grant's Scotch, Canadian Club Blend, El Jimador Silver Tequila
Plus non-alcoholic bar

PREMIUM BAR - \$21.00

Domestic Beer – Bud Light, Miller Lite and Shiner Bock

House Chardonnay, Pinot Grigio, Cabernet Sauvignon, Merlot, White Zinfandel and Sparkling Wine
Bourbon: Jack Daniel's and Jim Beam
Whiskey: Canadian Club and Crown Royal
Vodka: Tito's and Smirnoff
Gin: Tanqueray and Bombay
Tequila: El Jimador Silver
Scotch: Dewars and Grant's
Rum: Mount Gay and Bacardi Light
Plus non-alcoholic bar

All bar packages are hosted bar for **four hours** for all guests over the age of 21 years of age.
All glassware, bar set-up and garnishes are included.

BAR STAFFING CHARGES

\$30.00 per bartender and/or supervisor per hour

\$25.00 per bar back and/or cashier per hour



ADDITIONAL HOUR CHARGES (PER GUEST)

Beer, Wine & Champagne - \$4.00
Call Bar - \$4.50
Premium Bar - \$6.00
Wine/Champagne/Mimosa Bar - \$4/guest
Taste of Texas Bar - \$4/guest
Soda/Juice Bar - \$2/guest

****5 hour maximum service time on all Bars****

BAR PACKAGE UPGRADE OPTIONS

TASTE OF TEXAS BAR - \$13.00

Domestic Beer – Lone Star, Bud Light, Miller Lite and Shiner Bock
Margaritas on the Rocks (for Frozen – add \$225 for machine)
Plus non-alcoholic bar

WINE, CHAMPAGNE & MIMOSAS (3 HOURS OF SERVICE) - \$12.00

House Chardonnay, Pinot Grigio, Cabernet, Sparkling Wine and Mimosas
Plus non-alcoholic bar

ADD 2 SPECIALTY BEERS - \$2/GUEST

Dos XX, Corona, St. Arnold's Amber, or Heinekin

WINE UPGRADE - \$4/PERSON

As a package with J. Lohr Chardonnay, J. Lohr Merlot or Cabernet, La Marca Prosecco

BUTLER-PASSED CHAMPAGNE TOAST AVAILABLE - \$3/GUEST

With an open bar package

TABLESIDE WINE SERVICE - \$5/GUEST

House Wine Selections



OUR EXCLUSIVE CATERERS LIST

The Parador has chosen the finest Caterers in the area to provide an exquisite, customized culinary experience. Whether you are planning a glorious seated dinner, a scrumptious buffet or delicious finger foods, these experienced caterers will help assist in providing the best options for your special event. We are confident that their high standards will meet all your expectations. Since these Caterers are Exclusive to The Parador, we require that you please choose from the list provided below.

Cordua Event Catering

Darla Hickman
713.248.7543
www.cordua.com

Jackson & Company and Event Production

Kelly Biggs
713.523.5780
www.jacksonandcompany.net

A Fare Extraordinaire

Any Event Coordinator
713.527.8288
eventinfo@afehouston.com

City Kitchen Catering

Erin Halverson
713.847.8004
www.citykitchen.com

Silverstone Catering and Events

Elizabeth Stone
713.521.3500
www.silverstone-events.com

Compleat Cuisine

Matt Boykin
713.524.2788
www.compleatcuisine.com

Mélange Catering & Special Events

Harold Kelly
C: 713.205.4357 O: 713.869.0066
hkelly@melangeevents.com

Mandola's Catering

Frankie B Mandola
713.961.3381
frankiebmandola@yahoo.com

Abuso Catering

Kevin Morris
713.660.6617
www.abusocatering.com

Behind the Bash Catering and Events

Jenene Du Val
C: 281.701.9884 O: 832.595.2274
jenene@behindthebash.net



Darla Hickman
Events & Catering Manager
darla@cordua.com
713.961.0911 x 24
Cell: 713.248.7543

Menu will start at \$65 per person for Sunday thru Friday Events

Menu will start at \$65 per person for all Saturday Events

Kid's Meals provided at \$12 per kid under the age of 13

Kids over the age of 13 will be charged the same as an adult.

*At this time, Event Coordination is not offered through Cordua Catering
(prices include sales tax and service charges)*

Food Catering Minimum

Sunday through Thursday - No Food Minimum

Friday - No Food Minimum

Saturday - No Food Minimum



For Inquiries, please contact:
eventinfo@afehouston.com
713.527.8288

Catering Services Price Estimates

Event will start at \$60 per person for Passed Hors D'Oeuvres

Event will start at \$60 per person for Passed and Placed Hors D'Oeuvres

Event will start at \$135 per person for Buffet Dinner Presentations

Event will start at \$160 per person for Seated Dinner

Kid's Meals provided at \$25 per child under the age of 8

Starting price estimates above include a custom menu and food presentation, service staff, and catering rentals. AFE Event Producer coordination is included at no charge. Service Staff includes on-site event managers, chefs, waiters, and food passers/buffet attendants (if applicable). Catering rentals include all-purpose china, flatware, glassware, napkins, serving utensils and equipment, and portable heating equipment. Décor rentals, floral, entertainment, and lighting are just a few of the additional components AFE can coordinate for your event.

Please visit www.afehouston.com for more information on AFE's services.

Food Catering Minimum

Sunday through Thursday - \$25/person Food Minimum

Friday - \$25/person Food Minimum

Saturday - \$25/person Food Minimum



Elizabeth Stone
Elizabeth@silverstone-events.com
713.521.3500

Menu will start at \$35 per person for Sunday thru Thursday Events

Menu will start at \$45 per person for all Friday and Saturday Events

**(Pricing includes service labor, table top rentals, glassware and sales tax)*

Prices may vary pending menu selection and service style

Cost of Event Coordination Provided By Silver Stone Events

\$400 for Reception Only or \$700 for Ceremony and Reception

<u>Food Catering Minimum</u>	<u>Estimated Cost for 150 Guests*</u>
Sunday through Thursday - \$5,250.00	\$11,855.00
Friday - \$6,750.00	\$14,575.00
Saturday - \$6,750.00	\$14,575.00



Erin Halverson
www.citykitchen.com
713.847.8004

Seated Dinner – Based on 50 Guests or More (3-4 hours)

<u>Item</u>	<u>Estimated Range Per Guest</u>
Food	\$70.00 - \$95.00
Staff	\$50.00 - \$75.00
Tablesettings, Linens and Equipment	\$45.00 - \$80.00
Total	\$165.00 - \$250.00

Buffet Dinner – Based on 50 Guests or More (3-4 hours)

<u>Item</u>	<u>Estimated Range Per Guest</u>
Food	\$70.00 - \$95.00
Staff	\$45.00 - \$85.00
Tablesettings, Linens and Equipment	\$50.00 - \$80.00
Total	\$165.00 - \$260.00

All prices are estimated ranges based on typical selections and can certainly be exceeded depending upon menu, rental upgrades, etc
Gratuuity is at client's discretion and sales tax is not included in pricing

Event Coordination is not offered through City Kitchen Catering



Boyd Bryan
bbryan@jacksonandcompany.net
713.523.5780

Children's Meals

Children six (6) years of age and under are served at no extra charge, except at parties specifically for children. Children between the ages of seven (7) and twelve (12) will be charged at half price.

Butler Service Hors D'oeuvre

Food \$25 - \$30 per person

Staff \$20 - \$30 per person

** Rentals \$10 - \$15 per person

Total \$55 - \$75 per person based on a 2 hour event time frame
(does not include beverage service)

Cocktail Reception

Food \$35 - \$70 per person

Staff \$25 - \$45 per person

** Rentals \$25 - \$35 per person

Total \$85 - \$150 per person based on a 4 hour event time frame
(does not include beverage service)

Buffet Dinner

Food \$55 - \$80 per person

Staff \$35 - \$45 per person

** Rentals \$20 - \$35 per person

Total \$110 - \$160 per person based on a 4 hour event time frame
(does not include beverage service)

Seated Dinner

Food \$50 - \$85 per person

Staff \$45 - \$55 per person

** Rentals \$35 - \$50 per person

Total \$140 - \$190 per person based on a 4 hour event time frame
(does not include beverage service)

**Rental Costs vary based upon requirements to fulfil menu needs and options of selected rental items.

Cost of Event Coordination Provided By Jackson and Company

\$500 for Reception Only or \$1000 for Ceremony and Reception

8.25% sales tax applies to all charges

Staff is billed at an hourly rate therefore no additional service charges are applicable

Food Catering Minimum

Sunday through Thursday - \$5,000.00

Friday - \$7,500.00

Saturday - \$10,000.00



Matt Boykin
Director of Sales and Marketing
mboykin@compleatcuisine.com
713.524.2788

Menu will start at \$49 per person for Sunday thru Friday Events

Menu will start at \$49 per person for all Saturday Events

Kid's Meals provided at \$25 per kid under the age of 12

Kids over the age of 12 will be charged the same as an adult

(prices do not include sales tax and service charges)

Cost of Event Coordination Provided By Compleat Cuisine

\$700 for Reception Only or \$700 for Ceremony and Reception

Food Catering Minimum

Sunday through Thursday – No Minimum

Friday – No Minimum

Saturday – No Minimum



Harold Kelly
hkelly@melangeevents.com
Cell: 713.205.4357
Office: 713.869.0066

Food Catering Minimum

Sunday through Thursday - \$3,000.00

Friday - \$7,000.00

Saturday - \$8,000.00

Cocktail Event for 150 Guests*

\$9,750 (\$65.00 per person)

\$9,750 (\$65.00 per person)

\$9,750 (\$65.00 per person)

Dinner Event for 150 Guests*

\$13,200 (\$88.00 per person)

\$13,200 (\$88.00 per person)

\$13,200 (\$88.00 per person)

Cost of Event Coordination Provided By Melange Events are Included in Costs for ALL Events

Menu typically starts at \$45.00 per person for all events, depending on Cocktail or Dinner Events

Young Person meals provided at \$15.00 for young persons under the age of 10; adult prices for all others

A 12% Management / Service Charge and 8.25% Sales Tax will be added to all events for all items provided

**Menu and Event pricing is determined ultimately by your choice of menu items and other service items*

Prices may be lower or higher depending on final selections



Frankie B Mandola Catering
Frankie B Mandola
frankiebmandola@yahoo.com
713.961.3381

Menu will start at \$50 per person for Sunday thru Thursday Events

Menu will start at \$60 per person for all Friday and Saturday Events

Kid's Meals provided at \$25 per kid under 10 years of age

Kid's over 10 years of age will be charged the same as an adult.

(Prices include the staff charges as well as the sales tax and service fees)

Prices may vary pending menu selection and service style

At this time, Mandola's Catering does not provide Day of Event Coordination for Ceremony/Reception – only food service.

<u>Food Catering Minimum</u>	<u>Estimated Cost for 150 Guests*</u>
Sunday through Thursday - \$3,000.00	\$7,500.00
Friday - \$5,000.00	\$7,500.00
Saturday - \$6,000.00	\$8,250.00



Kevin Morris
713.660.6617
www.abusocatering.com

Menu will start at \$97 per person for Sunday thru Friday Events

Menu will start at \$97 per person for all Saturday Events

Kid's Meals provided at \$22 per kid under the age of 10 years

Kids over the age of 10 years will be charged the same as an adult

(Prices include sales tax and service charges)

Cost of Event Coordination Provided by Abuso Catering

\$435 for Reception and \$812 for Ceremony and Reception

<u>Food Catering Minimums</u>	<u>Estimated Event Price for 150 Guests</u>
Sunday – Thursday \$2,000.00	\$14,550.00
Friday \$2,000.00	\$14,550.00
Saturday \$2,000.00	\$14,550.00

behind the bash

CATERING & EVENTS

Jenene Du Val
jenene@behindthebash.net
O: 832.595.2274 (BASH)
C: 281.701.9884

Menu will start at \$36 per person for Sunday thru Friday Events

Menu will start at \$40 per person for all Saturday Events

Kid's Meals provided at \$15 per kid under the age of 10 years

Kids over the age of 10 years will be charged the same as an adult

(Prices **do not** include staff, sales tax and service charges)

Cost of Event Coordination Provided By Behind the Bash Catering and Events

\$750 for Reception Only or \$1200 for Ceremony and Reception

Food Catering Minimum

Sunday through Thursday - \$5,000.00

Friday - \$7,000.00

Saturday - \$8,500.00

Estimated Cost for 150 Guests (including staff, tax and service charge)

\$8,200.00 plus

\$8,200.00 plus

\$9,450.00 plus



OUR PREFERRED EVENT PLANNER AND WEDDING COORDINATOR LIST

All clients are highly encouraged to have an Event Planner and/or Wedding Coordinator for their event. The event coordination can be done by The Caterer or the client can hire an outside coordinator. Please note The Parador does not create event timelines, floor plan layouts or determine event set up of any décor etc.

The following list of Event Planners and Wedding Coordinators have been selected by The Parador based upon their years of experience and their determination to make each event one to remember.

Eventology - Kelly Balfour

713.409.5737

Kelly@eventologyweddings.com

www.eventologyweddings.com

Two Be Wed – Natalie Dawley

713.572.3030

hello@twobewed.com

www.twobewed.com

Keely Thorne Events – Keely Thorne

713.807.8188

info@keelythorne.com

www.keelythorne.com

Moments Event Planning - Pam Durham

409.739.5586

pam@moments-events.com

www.moments-events.com

Piper and Muse Events – Piper Hatfield

503.729.4566

piper@piperandmuse.com

www.piperandmuse.com

Schwartz & Woodward – JoAnn Schwartz

713.780.1282

joann@schwartzwoodward.com

www.schwartzwoodward.com

Belle of the Ball – Christine Hoffer

713.528.9966

info@belleevents.com

www.belleevents.com

Harper Events – Hedi Shankleton

713.320.0990

hedi@harper-events.com

www.harper-events.com

Fabulous Beginnings By Delcina & Company

832.491.8881 - cell

832.554.9920 - ofc

info@fabbeginnings.com

www.fabbeginnings.com

It takes a lot of time and hard work to pull an event together perfectly. An Event Planner and/or Wedding Coordinator have organized events hundreds of times, and with practice comes perfection!! They know the right people to talk to, how to get the best prices, what should (and shouldn't) be in a contract, manage your budget, mediate disputes with your family, tell you what flowers are in season on your wedding date, take you to meet the other suppliers, research prices, and anything else you wish to ensure that every single detail is prepared for your event. Planning an event takes a lot of time, even more if you do everything yourself. Having an Event Planner and/or Wedding Coordinator is like having a personal assistant whose sole responsibility is doing all the running around for your wedding.