



Woodcliff Community Center Banquet Facility Rental Rates & Fees

980 County Road "W" T-1018 Suite A - Fremont, NE 68025

woodcliffcommunitycenter.com

Phone: 402.909.3232

EVENT RATES

- | | | |
|------------------------------------|---|-----------|
| - Weekdays (Monday -Thursday) | - | \$400.00 |
| - Weekends Sunday only after 12:30 | - | \$400.00 |
| - Weekends Sunday all day | - | \$650.00 |
| - Weekends (Friday-Saturday) | - | \$1200.00 |
| o Day before weekend event | - | \$600.00 |

Reservation Deposit (50% of Total Rate) will be due day of booking. The full event rate plus additional fees will be due no later than 30 days prior to the event.

Payments forms acceptable:

- Checks- made payable to Woodcliff Community Center
- Credit
- Cash

Mailing Address for payments:

Woodcliff Lakes Inc.

980 Co. Rd. "W", T-1018, Suite A

Fremont, NE 68025

DAMAGE DEPOSIT

- \$350.00
- Due 30 days prior to event
- Deposit minus any amounts deemed necessary to repair damages or excess cleaning inflicted on venue will be refunded to Renter within two weeks after the event has occurred.

SECURITY DEPOSIT & FEE

- \$35.00 per hour for security office
- Minimum of four hours – additional hours may be required
- Due 30 days prior to the event

CANCELLATION POLICY

- | | | |
|--|---|--|
| - Cancellation 0-90 Days Prior to Event | = | Non-Refundable Deposit |
| - Cancellation 91-180 Days Prior to Event | = | 50% of Deposit Refunded only if venue can be rented to another party for exact dates |
| - Cancellation 180 Days or more Prior to Event | = | 50% of Deposit Refunded |
| - Cancellation after a Rescheduled Event | = | 0% Refund on Deposit and Payments |

Initials_____