



THE GRANDEUR HOUSE

NEW CLIENT INQUIRY

The Grandeur Story

HELLO NEW FRIEND! MY NAME IS NATALIE SCOTT, THE
CREATOR AND OWNER OF THE GRANDEUR HOUSE.

AS A PROFESSIONAL WEDDING PLANNER OF NEARLY TEN
YEARS, I NOTICED THAT MANY VENUES WERE NOT BUILT
WITH THE KNOWLEDGE OF HOW A WEDDING DAY WORKS
BOTH LOGISTICALLY AND AESTHETICALLY. MANY FAMILIES
WERE FACED WITH A ROOM FLIP (CHANGING THE SET UP IN
THE SPACE FROM CEREMONY TO RECEPTION) AND OTHER
CHALLENGES THAT WEREN'T IDEAL FOR VENDORS OR
CLIENTS.

I FELT THE LORD TUGGING ON MY HEART, AND LEADING ME
TO USE MY EXPERIENCE TO BUILD THE ULTIMATE WEDDING
VENUE. AFTER YEARS OF PRAYER AND PREPARATION, WE
BROKE GROUND ON THE MOST PERFECT PIECE OF
PROPERTY. FAMILY IS SO IMPORTANT, AND MY HOPE IS
THAT THE GRANDEUR HOUSE CAN HELP MAKE THE
WEDDING EXPERIENCE FOR YOU AND YOUR FAMILY THE
BEST IT CAN POSSIBLY BE!

XO, Natalie Scott

THE GRANDEUR HOUSE



COMMUNICATION

EMAIL: HELLO@GRANDEURHOUSE.COM

PHONE: 501-860-3322

OFFICE HOURS ARE MONDAY-THURSDAYS FROM 9:30AM TO 3:00PM.
NEW CLIENT TOURS AND MEETINGS ARE SCHEDULED DURING THESE
HOURS. FRIDAYS-SUNDAYS ARE RESERVED FOR EVENTS ONLY.

WE LOVE TO KEEP ALL COMMUNICATION ORGANIZED AND EASILY
ACCESSIBLE FOR ALL OF OUR STAFF. FOR THIS REASON, WE CAN
SERVE YOU BEST USING OUR PREFERRED METHODS OF
COMMUNICATION, EMAIL OR HONEYBOOK. WE TRY TO RESPOND TO
ALL EMAILS WITHIN 48-72 HOURS. IF IT IS YOUR WEDDING WEEK AND
YOU HAVE AN URGENT REQUEST, PLEASE CALL NATALIE AT THE PHONE
NUMBER LISTED ABOVE.

HONEYBOOK

OUR CLIENT MANAGEMENT SOFTWARE IS CALLED HONEYBOOK. THIS
WILL SERVE AS THE HUB FOR ALL OF YOUR DOCUMENTS. ONCE YOU
BOOK, YOU WILL RECEIVE AN EMAIL FROM HONEYBOOK WITH YOUR
CONTRACT AND INVOICE. YOU MAY PAY ONLINE WITH A CARD AND E-
SIGN YOUR CONTRACT ONLINE. IF YOU ARE PAYING WITH A CHECK
PLEASE SEND US A MESSAGE THROUGH HONEYBOOK NOTIFYING US.
ALL TIMELINES, LAYOUTS, AND DOCUMENTS YOU WILL NEED TO
SUBMIT BEFORE YOUR EVENT CAN BE SUBMITTED THROUGH
HONEYBOOK.



PRICING

PEAK SEASON (MARCH – DECEMBER) FRIDAY
OR SUNDAY: \$6,000 SATURDAY: \$8,000

NON PEAK SEASON (JANUARY AND FEBRUARY)
FRIDAY OR SUNDAY: \$4,500 SATURDAY: \$6,000

*HOLIDAYS ARE SUBJECT TO A HIGHER RATE. *WEEKDAY RATES
AVAILABLE UPON REQUEST.

*500 DISCOUNT FOR NON ALCOHOLIC WEDDINGS

ADDITIONAL CHAIR RENTAL PRICING (200 OF EACH STYLE
INCLUDED IN RENTAL)

WOODEN FARMHOUSE X BACK CHAIRS AVAILABLE FOR RENT
\$4.50 PER CHAIR WHITE CHIVARI CHAIRS AVAILABLE FOR RENT
\$3.50 PER CHAIR



DEADLINES

TIME OF BOOKING: SIGNED CONTRACT

TIME OF BOOKING: RESERVATION FEE PAID

90 DAYS PRIOR TO EVENT: USE OF FACILITY FEE
PAID

3 WEEKS PRIOR TO EVENT: FINAL QUESTIONNAIRE SENT

2 WEEKS PRIOR TO EVENT: FINAL QUESTIONNAIRE DUE

2 WEEKS PRIOR TO EVENT: FINAL TIMELINE DUE

2 WEEKS PRIOR TO EVENT: FINAL LAYOUT DUE

2 WEEKS PRIOR TO EVENT: SECURITY DEPOSIT DUE

EVENT DAY: SECURITY OFFICER FEE DUE (IN CASH)



PREFERRED VENDORS

THE GRANDEUR HOUSE PREFERRED VENDOR LIST, IS A GUIDE COMPILED OF VENDORS THAT HAVE WORKED AT OUR FACILITY AND HAVE DONE AN OUTSTANDING JOB WITH OUR CLIENTS. MANY OF THESE VENDORS HAVE WORKED WITH NATALIE FOR YEARS. THESE VENDORS ARE EXTREMELY FAMILIAR WITH OUR FACILITY, AS WELL AS OUR CONTRACT AND POLICIES.

TO ENSURE YOUR EVENT RUNS SMOOTHLY AND YOU ARE GIVEN THE BEST LEVEL OF SERVICE, WE HIGHLY ENCOURAGE YOU TO SELECT VENDORS FROM THIS LIST. IF YOU WISH TO SELECT A VENDOR NOT ON THIS LIST, THEY MUST GO THROUGH AN APPROVAL PROCESS WITH GH LLC FIRST. WE DO NOT GUARANTEE APPROVAL FOR ALL VENDORS.

SECURING PROFESSIONAL AND TRUSTED VENDORS FOR YOUR WEDDING DAY, IS ESSENTIAL TO A NOT ONLY BEAUTIFUL AND SMOOTHLY RAN WEDDING DAY...BUT AN ENJOYABLE PLANNING EXPERIENCE. WE ARE HONORED YOU HAVE CHOSEN THE GRANDEUR HOUSE AS YOUR WEDDING VENUE.



AMENITIES

WHAT IS INCLUDED IN YOUR RENTAL FEE?

USE OF PROPERTY FROM 9AM TO 11:59PM
INDOOR CEREMONY CHAPEL
GRANDUER RECEPTION HALL
PRIVATE BRIDAL SUITE
PRIVATE GROOM'S QUARTERS
FURNISHED LOBBY AND CUSTOM WOODEN BAR
COVERED PORCH
STRING LIGHT COURTYARD
GRANDEUR RECEPTION HALL LOFT
MULTIPLE OUTDOOR CEREMONY SITES
CATERING PREP KITCHEN WITH COMMERCIAL COOLER AND ICE
MAKER EXCLUSIVE USE OF 40 ACRE GROUNDS
30 60" ROUND TABLES
10 32" ROUND COCKTAIL TABLES
20 8' RECTANGULAR TABLES
6 6' RECTANGULAR TABLES
2 48" ROUND CAKE TABLES
2 HOUR BRIDAL PORTRAIT AND ENGAGEMENT SESSION (USE OF
FACILITY) ON SITE PARKING AND HANDICAP ACCESSIBLE
PARKING/RESTROOMS SET UP/BREAKDOWN OF TABLES AND
CHAIRS
ONE HOUR REHEARSAL PRIOR TO EVENT DATE
CHAIRS FOR 200 GUESTS INCLUDED (ADDITIONAL CHAIRS \$4.50
X BACK, \$3.50 CHIVARI

THE GRANDEUR HOUSE



FREQUENTLY ASKED QUESTIONS

HOW DO I RESERVE MY WEDDING DATE?

A SIGNED CONTRACT AND FIRST PAYMENT COMPLETED ARE REQUIRED TO SECURE A DATE ON OUR CALENDAR.

CAN I DECORATE THE DAY BEFORE?

ALL DECORATIONS AND SET UP MUST BE COMPLETED DURING THE RENTAL PERIOD. REHEARSAL IS NOT GUARANTEED THE NIGHT BEFORE, AS WE BOOK EVENTS ON FRIDAYS AND SUNDAYS AS WELL. REHEARSAL CAN BE SCHEDULED 30 DAYS PRIOR TO THE EVENT, BASED ON AVAILABILITY. IF REHEARSAL THE DAY BEFORE IS NOT AVAILABLE, WE WILL OPEN THE VENUE AT 8AM INSTEAD OF 9AM ON YOUR EVENT DAY.

IS A PLANNER OR COORDINATOR INCLUDED IN MY RENTAL FEE?

A WEDDING COORDINATOR IS NOT INCLUDED IN YOUR RENTAL FEE. HOWEVER, WE ENCOURAGE YOU TO USE A WEDDING COORDINATOR OR PLANNER FOR YOUR BIG DAY (SO YOU AND YOUR FAMILY CAN TRULY BE STRESS FREE.) RECOMMENDATIONS ARE ON OUR PREFERRED VENDOR LIST.



FREQUENTLY ASKED QUESTIONS

CAN I REHEARSE THE DAY BEFORE?

DUE TO HOSTING MULTIPLE WEDDINGS/EVENTS THROUGHOUT THE WEEK, WE CANNOT GUARANTEE A DAY BEFORE REHEARSAL. HOWEVER, IF NO WEDDING IS TAKING PLACE THE NIGHT BEFORE YOUR WEDDING, YOU MAY SCHEDULE A 1 HR REHEARSAL THE NIGHT BEFORE. IF THE VENUE IS NOT AVAILABLE FOR REHEARSAL, WE OPEN THE VENUE AT 8AM INSTEAD OF 9AM ON YOUR EVENT DAY.

WHAT DO WE DO AFTER THE EVENT IS OVER?

THE END OF THE NIGHT CHECKLIST CAN BE FOUND IN THIS WELCOME PACKET. ONCE ALL OF THE ITEMS ARE CHECKED OFF THE LIST, THE POINT OF CONTACT FOR YOUR EVENT (PLANNER, COORDINATOR, FAMILY MEMBER ETC.) OF YOUR CHOICE, WILL CHECK WITH ONE OF OUR STAFF MEMBERS. THEY WILL MAKE SURE EVERYTHING IS COMPLETED BEFORE CORRECTLY, BEFORE SIGNING OFF.

ANYTHING ELSE WE SHOULD KNOW?

PLEASE READ YOUR CONTRACT THOROUGHLY. THERE IS INFORMATION ON POLICIES, PARKING, CLEAN UP, PAYMENT DATES, AND SO MUCH MORE IN THERE. IF YOU HAVE ANY QUESTIONS, PLEASE DON'T HESITATE TO ASK!



DECORATIONS

ARE THERE ANY DECOR RESTRICTIONS?

NOTHING CAN BE TAPED, GLUED, NAILED, OR HUNG ON THE WALLS. FLORAL AND GREENERY MAY BE ATTACHED TO THE STAIRCASE RAILINGS OR CHAIR BACKS WITH ZIP-TIES ONLY. REAL CANDLES ARE ALLOWED BUT MUST BE IN AN ENCLOSED GLASS CONTAINER (VOTIVES, HURRICANES, ETC.) TAPER CANDLES MUST BE COVERED IN GLASS. NO CONFETTI, GLITTER, OR SEQUINS. SPARKLERS ARE APPROVED, BUT MUST BE DISPOSED OF PROPERLY (CHECK THE EXIT AND SPARKLER PAGE.)

ALL DECOR PER YOUR CONTRACT MUST BE APPROVED BY GRANDEUR HOUSE LLC PRIOR TO THE EVENT DATE. PLEASE DON'T HESITATE TO REACH OUT TO US, IF YOU HAVE A QUESTION ABOUT SOMETHING. WE WOULD RATHER DISCUSS THIS WITH YOU EARLIER IN THE PLANNING PROCESS INSTEAD OF ON THE EVENT DAY, SO YOU ARE ABLE TO ENJOY THE DAY WITH NO WORRIES.



BAR AND ALCOHOL

PLEASE REFER TO YOUR CONTRACT FOR ALL ALCOHOL POLICIES. READ THE CLAUSE IN YOUR CONTRACT IN ITS ENTIRETY TO ENSURE YOU ARE WELL INFORMED WHAT IS ALLOWED REGARDING BAR SERVICE AND ALCOHOL AT GRANDEUR HOUSE. ADDITIONALLY, KEEP IN MIND:

- NO SHOTS. NO CASH BAR. NO OPEN BAR.
- ALL ALCOHOL MUST BE SERVED BY A LICENSED AND INSURED BARTENDER.
- BEER, WINE, AND 2 PRE MIXED SIGNATURE DRINKS ALLOWED.
- NO SELF SERVING AT ANY TIME.
- ONE DRINK SERVED PER PERSON AT A TIME.
- ALL ALCOHOL MUST BE PUT IN A RESPONSIBLE PARTIES LOCKED VEHICLE AFTER THE BAR CLOSES, AND MUST REMAIN IN THAT VEHICLE UNTIL IT LEAVES GH LLC PROPERTY.
- NO OUTSIDE ALCOHOL OTHER THAN THAT SERVED BY THE LICENSED AND INSURED BARTENDER.
- ALCOHOL MAY NOT BE SERVED OR CONSUMED ON GH LLC PROPERTY FOR MORE THAN 4 HOURS
- NO ALCOHOLIC BEVERAGES ARE ALLOWED TO BE CONSUMED BEHIND THE VENUE OR IN THE PARKING LOT. NO DRINKS MAY LEAVE THE FACILITY.



WEDDING PLANNERS

WHILE WE DON'T REQUIRE OUR CLIENTS TO HAVE A WEDDING PLANNER, WE HIGHLY ENCOURAGE YOU TO HAVE A PLANNER OR AT THE MINIMUM AN EXPERIENCED WEDDING COORDINATOR. WEDDINGS ARE FAST MOVING EVENTS, THAT REQUIRE SOMEONE TO JUGGLE MULTIPLE VENDOR TEAMS, LARGE GUEST COUNTS, AND MAKE ON THE SPOT DECISIONS THAT ARISE THROUGHOUT THE ENTIRE DAY. HAVING A TRUSTED PROFESSIONAL TO TAKE ON THIS ROLE IS INVALUABLE. PLEASE REFER TO OUR VENDOR LIST TO BROWSE THROUGH THE PLANNERS WE RECOMMEND.

NATALIE SCOTT EVENTS OFFERS WEDDING PLANNING SERVICES FOR A LIMITED AMOUNT OF EVENTS EACH YEAR, ONLY AT THE GRANDEUR HOUSE. THIS IS NOT INCLUDED IN YOUR RENTAL FEE, AND IS A SEPARATE SERVICE. PLEASE INQUIRE WITH NATALIE FOR MORE INFORMATION OR TO SET UP A CONSULTATION.



END OF NIGHT CHECKLIST

ALL ITEMS, FOOD, BEVERAGES, AND TRASH BROUGHT IN BY CLIENT OR CLIENT'S GUESTS, MUST BE REMOVED BY THE END OF THE EVENT. LARGE MESSES AND SPILLS NEED TO BE CLEANED. YOUR VENDORS AND CATERING TEAM SHOULD COMPLETE MANY OF THESE TASKS FOR YOU, HOWEVER IT IS YOUR RESPONSIBILITY TO HAVE THOSE CONVERSATIONS WITH THE PRIOR TO YOUR EVENT AND ENSURE IT IS TAKEN CARE OF.

BRIAL SUITE

ALL TRASH DISPOSED OF IN DUMPSTER.

SPILLS AND LARGE MESSES ARE CLEANED UP.

ALL FOOD AND BEVERAGES ARE DISPOSED OF.

ALL PERSONAL ITEMS (HANGERS, SHOES, BOBBY PINS, ETC.) ARE REMOVED.

MAKEUP CLEANED OFF VANITY AND TABLES

GROOM SUITE

ALL TRASH DISPOSED OF IN DUMPSTER.

SPILLS AND LARGE MESSES ARE CLEANED UP.

ALL FOOD AND BEVERAGES ARE DISPOSED OF.

ALL PERSONAL ITEMS (HANGERS, CHARGERS, TIES, ETC.) ARE REMOVED.



END OF NIGHT CHECKLIST

RECEPTION HALL

ALL TRASH BAGS DISPOSED OF IN DUMPSTER.

ALL TABLES ARE CLEANED AND CLEARED OF FLORAL, LINENS, DECOR, ETC.

ALL FLORAL AND DECOR IS REMOVED. (FLORAL DEBRIS AND WATER MUST BE SWEEP/CLEANED.)

CHAPEL

ALL FLORAL AND CLIENT ITEMS REMOVED FROM STAGE.

ALL PEW MARKERS, PROGRAMS, & FLORAL REMOVED FROM CHAPEL.

ALL FOOD, BEVERAGE, AND TRASH SWEEP OFF FLOORS.

KITCHEN

ALL TRASH BAGS ARE DISPOSED OF IN DUMPSTER.

COUNTERTOPS ARE CLEARED OF ITEMS AND WIPED DOWN.

COOLER IS CLEARED OF CLIENT FOOD AND BEVERAGE.

SPILLS AND MESSSES ARE CLEANED AND SPOT MOPPED. SINK IS RINSED OUT (NO FOOD REMNANTS).

NO ITEMS OR FOOD LEFT WHATSOEVER.

OTHER

ALL CLIENT ITEMS REMOVED FROM FOYER, RESTROOMS, & PORCH.

ALL EXIT MATERIAL (SPARKLERS) ARE DISPOSED OF PROPERLY.

ALL ITEMS (CUPS, NAPKINS, PROGRAMS, TRASH, ETC.) ARE FREE FROM PORCH, WALKWAYS, AND FLOWER BEDS.



RENTALS

A CURATED
COLLECTION OF
GRANDEUR HOUSE
RENTALS
COMING SOON....

THE GRANDEUR HOUSE



THANK YOU FOR
INQUIRING WITH US!

WE ARE HONORED THAT YOU ARE
CONSIDERING THE GRANDEUR HOUSE FOR
YOUR WEDDING DAY. WE KNOW HOW
IMPORTANT SELECTING A VENUE IS. WE
HOPE THAT YOU WILL JOIN THE GRANDEUR
HOUSE FAMILY, AND CELEBRATE YOUR LOVE
STORY WITH US. IF YOU HAVE ANY
QUESTIONS PLEASE DON'T HESITATE TO
ASK!

XO, Nataile Scott

THE GRANDEUR HOUSE