



## WESTIN WEDDINGS

2022-2023

### *Perfect Partnership*

At Westin, we're committed to bringing your vision of your perfect wedding day to life flawlessly. We take the time to understand your unique needs so that we can delight you with intuitive service, thoughtful touches and enriching experiences, allowing you to enjoy each moment to the fullest.

#### *Refresh*

Our amenities are designed to renew your mind and body. Restore your vitality in the Heavenly Bed™, and allow our invigorating White Tea products to soothe you before and after your big day.

#### *Nourish*

Enjoy fresh, local ingredients, prepared to delight your guests and ensure that you feel energized for your big day.

#### *Invigorate*

Prep for your big event with a morning workout, or revitalize with a custom running route. Whatever your fitness style, Westin allows you to move well and feel your best.

# WEDDING PACKAGE

wedding party hospitality room with champagne and hors d'oeuvres  
Chiavari chairs in your choice of white, gold, silver, or fruitwood  
dance floor, tables, house white floor-length linens · distinctive menu and dessert tasting for four  
complimentary champagne toast · Marriott reward points · discounted wedding room block

*BALLROOM RENTAL: \$3,000*



## Cocktail Hour

*Passed Appetizers*

**select three**

### LAMB LOLLIPOP

*ras el hanout, cilantro chutney*

### SESAME CHICKEN SKEWER

*sweet chili dipping sauce*

### BACON-WRAPPED SCALLOP

### GOAT CHEESE CROSTINI

*fruit chutney, currants*

### MINI BEEF WELLINGTON

### ROASTED TOMATO BRUSCHETTA

*aged Parmesan, crostini*

### COCONUT SHRIMP

*seasonal dipping sauce*

### VEGETABLE SPRING ROLL

*sweet chili dipping sauce*

### BEEF SLIDER

*pineland farm cheddar, house pickles*

### ROASTED GULF SHRIMP

*bloody mary cocktail sauce, lemon*

### MINI JUMBO LUMP CRAB CAKE

*mustard aioli*

### VEGAN CAPONATA PHYLLO STAR

*eggplant, tofu, whole roasted pine nuts*

## Three Course Plated Dinner

*Salad*

**select one**

### LOCAL FARM GREENS SALAD

*herbs, cherry tomatoes, persian cucumbers, green goddess dressing*

### CAESAR SALAD

*crisp romaine, garlic croutons, shaved parmigiano-reggiano, caesar dressing*

### LOCAL KALE SALAD

*baby kale, pumpkin seeds, garbanzos, lemon vinaigrette*

*Entrée*

**select three | all entrées include seasonal vegetables and your choice of starch**

### GRILLED GULF OF MAINE SALMON

### PAN-SEARED ATLANTIC COD

### HERB MARINATED ROASTED CHICKEN

### GRILLED SIRLOIN STEAK

### 16-HOUR BRAISED SHORT RIB

### MUSHROOM TRUFFLE RAVIOLI (Vegetarian)

*shiitake mushrooms, wilted baby kale*

### ROASTED CAULIFLOWER STEAK (Vegetarian)

*carrot puree, wilted greens, romesco sauce*

### GRILLED TOFU (Vegan)

*braised chickpeas, kale, fennel*

*Finishing Touch*

### SIGNATURE DESSERT STATION

*chef selection of assorted petite fours & sweet treats*

### STARBUCKS COFFEE & TEAVANA TEA SELECTION

**Price: \$115.00 per guest\***

*pricing does not include Maine State Tax or Service Charge  
pricing & menu options subject to change based on market fluctuations*

## OPEN BAR PACKAGES

### Preferred Selections

*Ice Pik*  
*Beefeater*  
*Sauza Silver*  
*Jim Beam*  
*Canadian Club*  
*Dewar's*  
*Christian Brothers*  
*Domestic & Imported Beer*  
*Chardonnay & Cabernet Sauvignon*  
*Assorted Soft Drinks*  
*Still & Sparking Water*  
*Assorted Juices*  
1 hr \$20 per person  
Full 5 hrs \$57 per person

### Premium Selections

*Absolut*  
*Tanqueray*  
*Bacardi*  
*Captain Morgan*  
*Hornitos*  
*Marker's Mark*  
*Jack Daniel's*  
*Canadian Club*  
*Dewar's White Label*  
*Hennessy*  
*Domestic & Imported Beer*  
*Chardonnay & Cabernet Sauvignon*  
*Assorted Soft Drinks*  
*Still & Sparking Water*  
*Assorted Juices*  
1 hr \$24 per person  
Full 5 hrs \$69 per person

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### Ultra Premium Selections

*Grey Goose, Bombay Sapphire, Bacardi,*  
*Patron Silver, Knob Creek, Jack Daniel's*  
*Crown Royal, Johnnie Walker Black, Hennessy VSOP*  
*Domestic & Imported Beer Chardonnay & Cabernet Sauvignon*  
*Assorted Soft Drinks*  
*Still & Sparking Water*  
*Assorted Juices*  
1 hr \$28 per person  
Full 5 hrs \$81 per person

*bar Service is maximum of 5 hours, options & pricing subject change to reflect pricing at time of event*

## Event Guidelines

### DECORATIONS

Streamers and confetti are prohibited in function rooms.

### DAMAGES

Patron agrees to be responsible for any damages done to the premises, during the period of time the patron, his/her guests, invitees, employees, independent contractors, agents under patron's control, or agents under the control of any independent contractor hired by the patron are on the premises.

### ELECTRICAL CHARGES

Special needs can be arranged through our sales office. Charges will be based on the materials and labor involved and power drain. Special electrical requirements must be specified at least 14 days in advance to your function.

### FOOD

The Westin Portland Harborview must supply all food items. Menu prices cannot be confirmed more than 90 days prior to the function date due to the daily fluctuation of market prices. The Westin Portland Harborview reserves the right to make reasonable substitutions on the menu to meet increased market prices or commodity shortages.

### LABOR FEE

Additional carvers, station attendants, bartenders, food and cocktail servers are available at a \$150 fee + applicable tax. Coat Check attendants are available at a \$150 fee (per attendant) + applicable tax. Labor fees are charged to offset certain hotel costs and, as such, are not distributed to the associates serving the event.

### SERVICE CHARGE/ADMINISTRATIVE FEE AND SALES TAX A

service charge of (15%) is added to all food & beverage functions for payment to the hourly paid wait staff and service associates engaged in the service of the event. An Administrative fee of (7%) is added to the Food & Beverage portion of the function as well as an Administrative Fee of (22%) is added to all non-food & beverage function and event orders to defray overhead costs of the hotel related to the administration of this event. No part of the administrative fees is purported to be a tip or gratuity. Notwithstanding the foregoing, the hotel, at its sole discretion, may choose to share a portion of the administrative fee with hotel employees, but has no obligation to do so. Maine's law states that the service charges, Administrative Fees and Labor Charges are all subject to sales taxes. Sales taxes will be compiled in strict accordance with federal, state and local tax regulations on other charges.

### GUARANTEES

It is required that the sales office be notified of the exact guest count by 12:00pm, ten (10) days prior to the function. This minimum number of guests will be considered a guarantee for which you will be charged even if fewer guests attend. The Westin Portland Harborview will set up for 3% over the final guarantee figure; however food is prepared for the guarantee only. If the sales office receives no guarantee, we will then consider your last indication of the number of guests attending to be the guarantee.

### SECURITY

The Westin Portland Harborview cannot be held responsible for damage or loss of any articles or merchandise left at the Hotel prior to or following your banquet or meeting event, or any articles or merchandise left unattended for any time. Security arrangements, if needed, should be made prior to the planned function.

### RESPONSIBLE BEVERAGE SERVICE

If alcoholic beverages are to be served on the premises of The Westin Portland Harborview (or elsewhere under the alcoholic beverage license of The Westin Portland Harborview), the Hotel will require that the Hotel supply all alcoholic beverages and only The Westin Portland Harborview servers and bartenders will dispense all beverages. The Westin Portland Harborview alcoholic beverage license requires the Hotel (1) to request proper identification (photo ID of any person of questionable age, with the right to refuse alcoholic beverage service if the person is under age or proper identification cannot be produced); and (2) to refuse alcoholic beverage service to any person who, in the Hotel's sole judgment, appears intoxicated. The Westin Portland Harborview as a licensee, is responsible for the administration and service of alcoholic beverages in accordance with the State / Local Alcoholic Beverage Commission Council' regulations. It is a House Policy, therefore, that The Westin Portland Harborview does not allow "SHOTS," and will only provide a maximum of two alcoholic beverages to a guest at a time.

### BILLING

Billing agreements for all events must be made in accordance with the policies of the Hotel. The Westin Portland Harborview does not direct bill for any function unless prior arrangements have been made and credit references have been completed. If a deposit is required, it is considered non-refundable. In the event of social functions, deposits will be required when the contract is signed and any balance is due 10 days in advance to the function along with the final guest count.