



FOUR SEASONS  
RESORT  
RANCHO ENCANTADO, SANTA FE

# *Wedding Guide 2022*







## *Congratulations on Your Engagement!*

Welcome to Four Seasons Resort Rancho Encantado, tucked gently into the Sangre de Cristo foothills. As the only property in Santa Fe with unobstructed views of the Rio Grande Valley and Jemez Mountains, Four Seasons Resort Rancho Encantado will awaken your five senses with painted sunsets, night skies filled with infinite stars and an unforgettable natural setting.

Four Seasons Resort Rancho Encantado's wedding packages are enclosed for your review. We are more than happy to accommodate your special requests, and if there is something you don't see, simply ask! We will do our best to make sure your every need is met on your special day.

*We look forward to meeting you soon!*



# Wedding Packages

## THE LAND OF ENCHANTMENT PACKAGE

### — COCKTAIL RECEPTION —

Four Selections of Butler Passed Hors d'Oeuvres  
One Hour Premium Brand Unlimited Consumption Bar

### — DINNER SERVICE —

Two Course Plated Dinner  
Cake Cutting Fee / Coulis Garnish on Cake Plates  
Sparkling Wine Toast  
Tablesides Four Seasons Red & White Wine Service (90 minutes)

Beef or Fish Entrée—\$190 per person  
Poultry Entrée—\$170 per person     Duet Entrée—\$205 per person

## AN ENCHANTED DINNER PACKAGE

### — COCKTAIL RECEPTION —

Four Selections of Individually Packaged Gourmet Bites  
Butler Passed His & Hers Superior Cocktails, Wine & Beer

### — DINNER SERVICE —

Four Course Plated Dinner (Starter, Fish, Meat, Cheese Courses)  
Wine Pairings with Dinner Courses  
Single Tier 6" Wedding Cake for Ceremonial Cake Cutting  
Four Seasons House Champagne Toast  
Dessert Trolleys Featuring a Selection of Four Mini Desserts

\$275 per person

*This intimate package is designed for up to 50 guests.*





# Wedding Packages

## AN ENCHANTED EVENING PACKAGE

### — COCKTAIL RECEPTION —

Four Selections of Butler Passed Hors d'Oeuvres  
Two Selections of Terra Signature Flat Breads Prepared in the Pizza Oven  
One Hour Superior Brand Unlimited Consumption Bar  
Butler Passed His & Hers Signature Cocktails

### — DINNER SERVICE —

Two Course Plated Dinner  
Cake Cutting Fee / Coulis Garnish on Cake Plates with Four Seasons House Champagne Toast  
Upgraded Tableside Four Seasons Red & White Wine Service (90 minutes)  
Three Hour Superior Brand Unlimited Consumption Bar  
Butler Passed Late Night Snacks

Beef or Fish Entrée—\$290 per person

Duet Entrée—\$310 per person

## ENHANCEMENTS

### — HOSTED BAR PACKAGES\* —

\$18 per person per hour – House Margaritas, Beer,  
Wine & Soft Drinks

\$22 per person per hour – Premium Brands

\$26 per person per hour – Superior Brands

*\*Pricing applies when added to an existing Wedding Package*

*Premium Brands — Typically include: Tanqueray, Smirnoff,  
Makers Mark, Bacardi, Jimador Blanco & Dewars*

*Superior Brands — Typically include: Bombay Sapphire,  
Belvedere, Titos, Bulleit, Appleton, Patron & JW Black*

### — KIDS PACKAGE —

Reception Food plus a  
Three Course Child Friendly Meal  
\$50 per child

### — LATE NIGHT SNACKS —

*Share with us your favorite indulgences and  
we will re-create it for late night fun!*  
\$24 per person

### — S'Mores Your Way —

Marshmallows, Graham Crackers, Chocolate,  
Peanut Butter Cups, Cookie Butter,  
Candied Bacon & a Stick for Roasting  
\$18 per person

*All charges are subject to 12% service charge, 13% administrative fee and 7.125% New Mexico state tax*



# Inspired Spaces

Perfectly capturing the natural splendor of New Mexico, the Four Seasons Resort Rancho Encantado provides the perfect backdrop for your wedding



## MONTE VISTA TERRACE

Capturing the sacred natural beauty of New Mexico, Monte Vista Terrace is slightly above it all. With views overlooking the valley and embraced by mountains that delicately change color with the sun, it is the perfect outdoor venue. The setting is ideal for afternoon ceremonies and sunset receptions. Capacity of 240 guests.



## TERRA COURTYARD

The centrally located Terra courtyard is adjacent to the Terra Restaurant and main lodge. The courtyard also includes a built-in service area and pressed earthen bars. This unique outdoor space is ideal for casual dinners, cocktail hour, and festive receptions. Capacity of 200 guests.



## ASPEN BALLROOM & TERRACE

Our premier event space features a dramatic floor to ceiling stone fireplace and large glass windows that to an adjacent private outdoor terrace and courtyard. This magnificent room has elevated ceilings, carpeted floors, and authentic Southwestern décor. Capacity of 150 guests with dance floor; 240 with indoor/ outdoor seating.



# Inspired Spaces

Perfectly capturing the natural splendor of New Mexico, the Four Seasons Resort Rancho Encantado provides the perfect backdrop for your wedding



## PIÑON PRIVATE DINING ROOM

This cozy private dining room, adjacent to Terra Restaurant, offers a warm sophisticated space for private functions and special events. A handcrafted stone fireplace provides the ambience for an intimate celebration. Large windows and doors provide natural lighting and access to an outdoor terrace. Capacity of 30 guests.



## LOWER TERRA PATIO

The lower Terra patio rests below the Terra Restaurant and is surrounded by the beautiful New Mexico Landscape. This location is perfect for small weddings, rehearsal dinners, or post wedding Bubbly Brunch. You will be in awe of the natural surroundings overlooking the Jemez Mountains. Capacity of 44 guests.

*Capacities are approximations and subject to change based on final diagrams & décor.*



# Inspired Spaces

## SPACE RENTAL FEE OF \$5000 INCLUDES:

### Ceremony

White Folding Resin Chairs

Fruited Water Station

### Reception

66" or 72" Round Tables

Cream & Wood Dining Chairs

Four Seasons Cream, Brown or Orange Linens

Cream Napkins

Sterling Silver Flatware with White China and Crystal Stemware

Glass Enclosed Tea Light Votive Candles

Teakwood Dance Floor (16' x 16')

Custom Menu Planning with our Catering Team

Complimentary Casita for Bride & Groom on the Night of your Wedding

Discounted Room Rate for your Family & Friends

Complimentary Valet Parking

15% Discount on Tours at the Resort's Adventure Center

10% Discount on Spa Treatments

### Additions:

Portable Space Heaters & Fire Pits—\$75 / \$50 each

Dedicated Power for DJ / Band—\$250

Pin Spot Lights for Aspen Ballroom—\$500

Wedding Guide 2022

FOUR SEASONS RESORT RANCHO ENCANTADO





# Enchanting Additions

Make your destination wedding come alive  
with one of our Enchanting Resort Additions



## SMUDGING CEREMONY

The smudging ceremony is a custom of Native American and other indigenous cultures. For centuries many cultures have used smudging as a way to create a cleansing smoke bath that is used to purify the body, aura, energy, ceremonial/ritual space or any other space and personal articles.



## THE ADVENTURE CENTER

For adventure-seekers, whitewater rafting, mountain biking, hot air ballooning, skiing and snowboarding are all great options. Pair up with the Resort's exclusive adventure team for different excursion options, from short, 90-minute hikes to full-day excursions.



## GUEST ROOM BLOCKS

Using your Food & Beverage Minimum Spend, we will offer discounted room rates for you and your guests. The room block has no financial commitment to you; to do so, we release any unreserved rooms 90 days before your wedding day. A non-refundable deposit equal to the full room & tax will be taken at time of reservation.





# Enchanting Additions

Food Events to round out your wedding  
at the Four Seasons Resort Rancho Encantado

## — ENCHANTING AFTERNOON TEA —

Mini Fruit Kebabs, Lavender Honey Dipping Sauce

Vanilla Maple Roasted Almonds

Toffee Pinon Scones

Assorted Finger Sandwiches:

Prosciutto & Melon on Sourdough, Watercress,  
Chile Jam

Chicken Salad on Pretzel Slider, Applewood  
Smoked Bacon, Bib Lettuce

Scottish Smoked Salmon on House Made Bread,  
Shaved Cucumber and Avocado Horseradish Cream

Assorted Macaroons & Fresh Berry Tartlet

Selection of Tea Leaves Specialty Teas

\$40 per person

## — DEPARTURE BREAKFAST —

Orange & Grapefruit Juices

Coconut - Vanilla Marinated Fruit Salad

Assortment of Cereals with Whole, Low Fat, Skim,  
Almond & Soy Milk

Make Your Own Granola Bar with Dried Fruits,  
Mixed Nuts, Granola & Greek Yogurt

Blue Corn Porridge, Lavender-Honey Drizzle

Traditional Eggs Benedict

Assorted Breakfast Pastries, Danish, Muffin &  
Croissant

Lavazza Coffee & Tea Leaves Specialty Tea

\$55 per person

## — REHEARSAL DINNER STATIONS —

New Mexico Mason Jar Salads

Chop Salad with Corn, Red Onion, Tomato,  
Avocado, Romaine Lettuce, Chile Lime Vinaigrette  
Chipotle Spiced Chicken, Anasazi Beans, Cucumber,  
Red Onion, Tortilla Crips and Avocado Crema

Frito Pie Station

Build Your Own Santa Fe Original! Red, Green &  
Vegetarian Chili, Bags of Fritos, Cheddar Cheese,  
Diced Red Onion, Chopped Tomato & Sour Cream

Chef Attended Taqueria Encantado\*

Chicken Tinga, Chipotle, Bay Leaves, Onion,  
Tomato and Garlic

Pork Shoulder al Pastor, Guajillo Marinated, Grilled  
Pineapple Salsa

Chimichurri Marinated Seasonal Fish, Jalapeno,  
Onion, Garlic, Tomato, Bay Leaves, Cumin

Grilled Vegetables, Bell Peppers, Squash, Red  
Onion and Cilantro

Churros!

Chimayo Chile Sugar, Cinnamon Sugar, Spiced Dark  
Chocolate Sauce, Toffee & Vanilla

\$90 per person / Chef Fee of \$200

\*Optional Taco Truck Façade—\$250

Wedding Guide 2022

FOUR SEASONS RESORT RANCHO ENCANTADO



# General Information

**Day of Coordinator / Wedding Planner:** We strongly suggest that you engage the services of a Day-Of Coordinator or Wedding Planner to assist with your ceremony and celebration at the Resort. The Resort will not coordinate or direct your event, ceremony or rehearsal. The Resort is responsible for the setup / tear down of your venue, coordination with your food & beverage team on timing and details, communicates details of your function to all departments in the Resort and will assist your vendors with deliveries and timeline. Please speak with your Catering Manager for recommendations of local Coordinators and Planners. On the day of your event, your Catering Manager will introduce you to the Banquet Manager that has been assigned to your event. This Banquet Manager will be your main contact on the day of your event and will be your point person until the event has concluded. All questions or inquiries day of your event should be directed to the Banquet Manager.

**Food & Beverage:** The Resort prohibits any food and beverage, including alcoholic beverages of any kind to be brought into the Resort by the patron or any of the patron's guests or invitees.

**Alcohol:** As per State Law, service of alcohol is limited to persons twenty one years of age or older. We reserve the right to request proof of age and to refuse service to anyone without proof of age and to refuse service to anyone whom, in our sole determination, appears to be intoxicated or otherwise impaired. Donated alcohol is not permitted.

**Final Guarantee:** Final numbers are due seven days prior to the event date. This number will be considered the guarantee. The Resort will not set the room, nor be responsible for, service of more than three percent over the guarantee number.

**Food & Beverage Minimum:** The resort requires a \$17,500 Banquet Food & Beverage spend for events held in peak season, May through October. Other items such as service charges, taxes, labor charges, restaurant/bar charges and site fees do not contribute to this requirement.

**Service Charge:** All food, beverage, site fees and incidental charges are subject to 12% Service Charge, 13% Administrative Fee and 7.125% Sales Tax. Service Charge, Administrative Fee & Sales Tax are subject to change.

**Coat Check:** Coat Check services are available with a fee of \$150 per attendant. Please contact your Catering Manager to arrange.

**Parking:** Complimentary Valet Parking is included as part of your Wedding Package.

**Outside Contractors:** All outside vendors are required to coordinate and review their program with the Resort in order to comply with the Resort's guidelines. The Group and/or Outside Contractor must provide proof of worker's compensation insurance for employees who will work on the hotel premises and proof of adequate general liability coverage.

**Damage:** Damage to the Resort premises by the Group or appointed contractors will be the Group's responsibility. Group will accept full responsibility for any damages resulting from any action or omission of their individual attendees in conjunction with organized group activities. The Resort is not responsible for any loss or damage no matter how caused, to any samples, displays, properties, or personal effects brought into the Resort, and/or for the loss of equipment, exhibits or other materials left in event rooms.

**Lost Items:** The Resort will not assume or accept any responsibility for damage to or loss of any merchandise brought into or articles left in the Resort prior to, during or following a client function. If items of value, financial or sentimental, are brought to the Resort to use during your event, please ask a friend or family member to be responsible for these items at the conclusion of your event. Resort Staff will not store any items left following the event.