

MONTICELLO OPERA HOUSE



RENTAL INFORMATION

SECURITY DEPOSITS: *Minimum of \$200.00 for every rental. (May be waived for Non-Profits and/or returning rentals). Deposit required at time of contract signing. Security Deposit is in addition to rental fees and will be refunded within two business days following rental. Entire Security Deposit will be forfeited if alcohol remains/evidence found on premises if none to be present per contract.*

WEDDING/RECEPTIONS \$725.00

(Patron Members - call for reduced Member Rates)

ALL OTHER EVENTS

GENERAL RATE - NON-MEMBERS \$525.00

PATRON & ABOVE MEMBERS \$375 (One time per year)

NON-PROFITS (Mon-Thur) \$300.00

NON-PROFITS (Fri-Sun) \$375.00

PAYMENTS: A 30% of total rental cost or \$100.00 (whichever is higher) down payment is due at the time the contract is signed. 30% is due within 60 days of event date and final payment **MUST** be received no later than 14 days prior to the event.

ADDITIONAL CHARGES:

TABLECLOTHS (White tablecloths only) \$12.00 PER CLOTH

SOUND SYSTEM (Wired Microphone system suitable for keynote speakers) \$50.00

Professional sound system available. DJ services available. Please call for rates for other sound system rentals

POLICY ON ALCOHOL: RENTER IS REQUIRED TO DO ONE OF THE FOLLOWING IF ALCOHOL OPTION CHOSEN ON CONTRACT:

- PAY ADDITIONAL FEE OF \$25 PER HOUR; \$20 PER HOUR FOR MEMBERS, PER SERVER, FOR BARTENDING SERVICE OF RENTER-SUPPLIED ALCOHOL. OVERTIME WILL BE CHARGED AT \$37.50 PER HOUR; \$30 PER HOUR FOR MEMBERS.
- MONTICELLO OPERA HOUSE WILL PROVIDE CASH BAR WITH BARTENDING @ \$15.00 PER HOUR FOR SERVICE, PROVIDE ALL ALCOHOL AND RETAIN PROFITS
- **ENTIRE SECURITY DEPOSIT WILL BE FORFEITED IF ALCOHOL REMAINS/EVIDENCE FOUND ON PREMISES DURING OR AFTER RENTAL IF NO ALCOHOL TO BE PRESENT PER CONTRACT.**
- **IF ONE OF THESE OPTIONS NOT CHOSEN AND MOH PERSONNEL DISCOVER ALCOHOL ON PREMISES, WHETHER INSIDE, IN THE GARDEN OR ANY OTHER PORTION OF PROPERTY, IMMEDIATE EXPULSION OF RENTER AND GUESTS, AND FORFEITURE OF SECURITY DEPOSIT AND ALL RENTAL FEES WILL APPLY.**
- Renter may NOT charge or receive funds for alcoholic beverages

IF ALCOHOL IS TO BE PROVIDED, RENTER IS RESPONSIBLE FOR ALL SET UPS: GLASSES/CUPS, NAPKINS, ICE, ETC...Unless special arrangements are made.

ADDITIONAL \$200.00 FEE FOR USE OF THE GARDEN IN CONJUNCTION WITH RENTAL OF THE DOWNSTAIRS BAY AREA.

ADDITIONAL \$800.00 FEE FOR USE OF THE THEATER IN CONJUNCTION WITH RENTAL OF THE DOWNSTAIRS BAY.

THEATER LIGHTING/SOUND TECHNICAL ASSISTANCE IS AVAILABLE AT \$38.00 PER HOUR AND MUST BE HIRED IF THE OPERA HOUSE STAGE LIGHTS OR SOUND SYSTEM ARE USED.

CANCELLATION AFTER THE SEVENTH (7) DAY OF SIGNED CONTRACT WILL RESULT IN THE FORFEITURE OF THE SECURITY DEPOSIT.

STANDARD RENTAL OF GARDEN ONLY

NON-MEMBERS \$215.00
PATRON & ABOVE MEMBERS \$125

NON-PROFITS (Mon-Thur) \$ 125
NON-PROFITS (Fri-Sun) \$200

INCLEMENT WEATHER: *It is the responsibility of the renter to have an inclement weather plan in place. If the event is moved into the Reception Hall (if available), Reception Hall rental rates will apply.*

Contact the office for cost arrangements for rental of theater for stand alone events.

General & Technical Information

Banquet Hall & Rental Information

Square Footage: 2912
Dimension of Main Hall: 52' X 56'

Available Tables:

48" Round: 12
60" Round: 10
Eight-Foot Banquet: 5
Stand up Cocktail Tables: 4

Available Chairs:

Upholstered Banquet-style: 140
Metal Folding: 40

Equipment:

Microphone and PA System Available (additional cost -- see Sound System above)
Piano: McPhail Baby Grand
Stage Available: 8' X 8' (additional cost)
Movie Screen -Pedestal Stand 4' X 4'
Podium: Two; 1-Table Top 1- Floor Model

UPLIGHTING PACKAGE

112-HAMPSTER-Complete Up Lighting Package-10 Low Profile bases and 10 114-HAMPSTER LED PAR 38 Cans - LED lights can produce many different effects and colors without using a controller. Just use the dip switches on the rear of the light to mix the colors to produce brilliant shades of purple, pink, magenta and more. Each light has multiple dip switches for each color that can produce multiple different color combinations. Additional LEDs may be added to the array as needed.

Kitchen Facilities (Warming Kitchen Only):

Commercial Gas Range (6 Burner) and Oven
Electric Range (4 Burner) and Oven
Three Compartment Pot Washing Sink (soap not provided)
Small Commercial Hobart Dish Washer (soap not provided)
Ample Preparation Counter Space
Commercial Refrigerator (no freezer)
Garbage Cans (liners not provided)
NOTE - All garbage must be REMOVED from the building at the end of your rental.

Restroom Facilities - Men's and Women's, Handicap Accessible

Garden Information

Overall Area: 5364 Sq. Ft.
Paved Area: 4994 Sq. Ft.
Gazebo with 4 Duplex Electric Power Receptacles (120 Amp circuit)
8 - Period Style Four Lamp Light Posts

Theatre Information

On Second Floor (elevator and stair access)
Non-Union House
Seating Capacity
Main Floor: 300
Balcony: Not for public use

Dressing Rooms:

Two Located Stage Right
Lighted Makeup Tables with mirrors and stools
Hand Washing Sink
Wardrobe Racks

Shared Unisex commode & shower

Stage:

Proscenium: 26'
Center Line to Back Wall: 29'
Wings: 17' X 31'
Stage Floor to Grid: 21'
Stage Floor to Fly: 10' 6"
Stage Entrances from backstage both right and left
Stage Entrances from house left and right
Stage Trap Door: 30" x 78"

Orchestra Pit: 5' x 26'
Fly System: Static Type
Two Permanent Lines

Draperies and Soft Goods:

Main Curtain, Draw, Color Red
Back Drops - Two
One Black
One Painted Gazebo; white/lavenders

Lighting

Dimmer and Control from Balcony or Back Stage with Elation, Stage Setter 8 DMX Controller
19 Leco Fixtures with 500 W Bottles
3 Leco Fixtures with 1000 W Bottles
3 Fresnel Fixtures with 500 W Bottles
One Follow Spot
Foot Lights Available

Equipment in Theatre:

Piano: Baldwin Grand
Electronic Organ/Piano: "Kurzwell Mark 10 Ensemble Grand" with fixed monotone speaker.
Amp and PA System: One Mike Connection Stage Right, Three Down Stage, Right, Left, & Center
Music Stands: 6

No public restroom facilities

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Last Name

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