

Meddelay

Lets Celebrate!

319 E. 8TH AVE PITTSBURGH, PA 15120

p: (412) 407-3147 | www. HillAndCo-Events.com | Contact@HillAndCo-Events.com



Hill & Company Events Center is conveniently located at the heart of Homestead's historic district. With over 20+ years of high-profile experience in the events industry, our dedicated staff will help make your event memorable. With our cost-effective rates, we offer a unique intimate space that will allow you to bring your creative vision to life.

> Visit us online or stop in to schedule a visit! *Appointments required* www.HillAndCo-Events.com





We are fully committed to making sure your wedding day is nothing short of spectacular by filling it with love, laughter and those moments that you'll remember and cherish forever.

Hill & Company Events Center Wedding Ceremony includes:

One Hour Rehearsal the day before Up to One Hour for the Ceremony Chairs + Tables (if applicable) On-site event coordination





Silver

Tables + Chairs + Cocktail Tables

A/V House system & mic

Bluetooth Speaker System

White or Black Drapery

Access to the Kitchenette Area

Portable Beverage Station

Free Wi-Fi

One On Site Event Coordinator

Timeline Creation + Custom Floor Plans

Vendor Coordination

Flexibility To Choose Your Vendors



6 Hours or less

Includes everything in the Silver Package Plus:

jicing & Package

Specialty Uplighting

Table Linens (Black, White or Ivory)

Table Runners (variety of colors)

1 Projector Screen or Television



Includes everything in Silver and Gold Packages Plus:

Ceiling Drapery (White or Black)

Decorative Charger Plates (Gold, Silver or Clear)

Your choice of a select prop: (Please see next page of props)



6 Hours or less



6 Hours or less



Below are a list of optional add-ons/props that you can add to your event if available...

CEILING DRAPERY + CRYSTAL CHANDALIER LINENS PROJECTOR SCREEN & PROJECTOR TELEVISION CHAMPAGNE CART FLOWER WALL GREENERY WALL THRONE CHAIRS RED CARPET STANCHIONS SPECIALTY UPLIGHTING GOLDEN ARCH

Some items may be included in package pricing.

Visit us online or stop in to schedule a visit! *Appointments required* | www.HillAndCo-Events.com

An Event Coordinator, though similar to an event planner, has a more specific set of skills. The role of an Event Coodinator is to primarily execute an event, as opposed to designing it, and bringing it to life. However, this is done in a more logistical way by bringing all of the details together, accomplishing the goal of the event on-site.

Mhat is Bu-Site Event Coordination

Most event coordinators are responsible for orgnization at the venue specifically and the day of event itself with the client, vendoes and event venue staff.

CATERING

Frequently asked

We give you the flexibility to choose your own caterer. We can recommend caterer's that work well in our venue. The catering company is responsible for all clean up and trash disposal. If you don't not have a catering company the client is responsible for all clean up and trash disposal. Failure to do so will result in a forfeited security deposit.

VENDORS

You are welcomed to bring in your own vendors! Upon request, we can recommend vendors that work well in our venue. We do require that some vendors provide certificates of insurance.

ALCOHOL, WINE CHAMPAGNE & BEVERAGES

Alcoholic beverages must be served by a licensed caterer or bartending company. Alcohol cannot be sold at our venue. Liquor liability insurance must be provided prior to your event. We will help you obtain this.

COORDINATION

Our team of Coordinators are available to you throughout the entire process, offering recommendations, troubleshooting, advice, support and even the day of. We help manage your timeline, floor plans, vendor & event load in and load out.

PAYMENT

FAQ's continued

To secure your date a signed contract and 50% non-refundable deposit is required. The remaining balance is due 60 days prior to the start of your event along with proof of insurance. If your event is less than 60 days away full payment is required to secure your date.

PROOF OF INSURANCE

We do require that the couple or family provide proof of insurance and list Hill & Company Events Center as an additional insured. We will help you obtain this.

CLEANING

Our professional staff is on-site to manage the bathrooms, garbage, spills, maintenance, and oversight.

PARKING

There is on street parking on 8th Ave and surrounding areas. There are several parking lots located around our venue as well.

Visit us online or stop in to schedule a visit! *Appointments required* | www.HillAndCo-Events.com