

Weddings

HOFF FAMILY ARTS & CULTURE CENTER

POTTAWATTAMIE ARTS, CULTURE & ENTERTAINMENT



WEDDING CEREMONIES

Exchange vows among our preserved historic wood beams, brick and wood floors. More convenient though no less elegant, holding both your wedding ceremony and reception at the Hoff Family Arts & Culture Center simplifies the planning process and eliminates the need for guests to travel to multiple locations.

SOCIAL / COCKTAIL HOUR

A favorite custom at many weddings, social hour is an excellent opportunity to whet guests' appetites while the new-ly-weds prepare for the reception in their private bridal and groom's rooms. In addition to delectable Hors D'oeuvres, our team of Kitchen Council Entrepreneurs and Mixologists will treat your friends and family to champagne, fine wine, craft beer and unique cocktails at McCormick's 1894.

WEDDING RECEPTIONS

Seamlessly integrated rustic beauty with impressive technological amenities, The Hoff Family Arts & Culture Center's 4,000 square foot Iowa West Event Venue is a wedding venue unlike any in Council Bluffs. Share your first dance within our historic architecture. Enjoy your unique dinner selections at tables arranged to your exact specifications. At The Hoff Family Arts & Culture Center, there is no wedding reception vision we cannot realize.



IOWA WEST EVENT VENUE

\$3,500.00

280 Seating Capacity

3,964 Square Feet

What's Included:

Flexible room layouts

Water carafes on each table

Water goblets on each table

Complimentary napkin rolling

What we take care of during a Room Flip

Placing all reception items

Decorate the reception tables

Move any ceremony pieces

Put out the desserts

Place napkins & plates

Place water carafes & goblets

Ensure the reception looks perfect

Event Staff Duties:

Busing tables of glasses & plates

Washing dishes

Bathroom checks

Cake cutting

Restocking desserts

Directing buffet line

Greeting guests

Helping with decorations as needed





ACCOMMODATIONS

On-site Event Coordinator

*Outside Vendors are welcome

* Outside Catering is welcome with additional charge

Ask about our recommended vendors list

* All vendors must be licensed and insured

DURATION

*Access day before for decorating

All day access to Venue

Room Flip from Ceremony to Reception

Event curfew:

2:00 a.m on Friday/Saturday

12:00 a.m on Monday - Thursday/Sunday

*Limitations if another event is booked

AMENITIES

Dressing Rooms

(Based on availability)

Complimentary Tables & Chairs

Round 72" Tables

6' Banquet Tables

Black Banquet Chairs

Cocktail Tables

PARKING

132 Parking Spaces on site

Valet & self-parking options are available at an additional rate

Plenty of street parking nearby

VENUE POLICIES

- Coordinator is present during the set up until end of breakdown
- All vendors must be licensed and insured
- No on-site cooking without prior approval and a \$75.00 fee
- Real flame candles are allowed (absolutely no taper candles allowed without vases)
- Hired PACE staff is required for set up, janitorial duties, banquet servers, bartenders and breakdown
- Nothing can be hung on brick walls
- Pre-existing art cannot be removed
- Confetti cannons, sparklers, glitter & cold sparks are not permitted
- Room tear down not required until the following Monday or Tuesday



ADDITIONAL CHARGES

SMALL - WARES

Acopa Bright White Square Porcelain	
10" Square Plate	\$0.50 each
7" Square Plate	\$0.50 each
6" Square Plate	\$0.50 each
11oz Small Bowl	\$0.50 each
8oz Small Bowl	\$0.50 each
4oz Sauce Cup.....	\$0.50 each

SILVERWARE

Acopa Ridge Stainless Steel Heavy Weight	
Dinner Fork.....	\$0.50 each
Salad Fork	\$0.50 each
Soup Spoon	\$0.50 each
Teaspoon	\$0.50 each
Dessert Spoon	\$0.50 each
Dessert Serving Set.....	\$0.50 each

IN-HOUSE TABLE LINENS

132" Black Table Cloth..	\$12.00 each
6x30 Black Table Cloth..	\$12.00 each
120" Table Cloth.....	\$12.00 each

LABOR

Set Up / Tear Down	\$22.00 per hour
Bartender	\$22.00 per hour
Banquet Server	\$22.00 per hour
Event Staff.....	\$22.00 per hour

CLEANING

1st Floor Event Space	\$400.00
Dressing Rooms	\$50.00

DIGITALS

TV Digitals	\$150.00
Projector	\$50.00



ADDITIONAL RENTALS



DRINK WALL

\$200.00

Our drink wall is the perfect way to showcase your signature drink! You can add your own neon sign or use ours.



BUBBLE HOUSE

\$300.00

Think of it like a snow globe guests can play inside. It's a clear dome house filled with up to 200 balloons that swirl around you, courtesy of a blower.



MCCORMICK'S 1894

NON-ALCOHOLIC BEVERAGES

Bottled Water.....	\$3.00
Coffee	\$2.00
Iced Tea.....	\$2.50
Pepsi Products.....	\$2.50
Pepsi, Diet Pepsi, Dr Pepper, Mt Dew, Starry	



BUD LIGHT

Bud light is carefully brewed to be perfect for anywhere there's fun - because when there's fun, there's a Bud Light there. Every bottle, can and draft of Bud Light uses four simple, high quality ingredients to create a clean, crisp taste.



Busch Light

Busch Light is brewed longer to create a lighter body and few calories while always delivering that classic taste.



Michelob Ultra

Michelob Ultra is a light lager brewed with the perfect balance of Herkules hops and wholesome grains, producing a light citrus aroma and a crisp, refreshing finish.



Councils' Kolsch (German Kolsch)

Name after our home community. Crisp, dry, easy drinking, and refreshing. Golden straw color. Minimal hop flavor and aroma



Floyd the Barbarian (Session IPA)

Inspired by Nirvana + a yeast strain called 'Barbarian'. An easy drinking, cloudy, hazy, session IPA. 100% Citra hops adds citrus, orange, and grapefruit character.



Blufftown Brown Ale (American Brown)

This brown ale is malty, chocolaty, and nutty with a healthy amount of Pacific Northwest hops for a very well balanced yet slightly complex American Brown Ale.



Kros Strain Fairy Nectar IPA

Aromatic hops and notes of grapefruit, mango and tropical goodness fill this tasty IPA. Leaving very little bitterness behind.



Keg Creek Moongold Apricot Wheat

This is a nice easy drinking wheat beer with a little grain character from the flaked wheat. Malted wheat adds a slight citrus flavor. Hopping is intentionally low to allow malts to shine and not overpower the delicate fruit.

BOTTLED BEER

Domestic.....	\$4.00
Budweiser, Bud Light Seltzer, O'Doul's	
Imported.....	\$6.00
Corona, Guinness, Stella Artois	

BAR PACKAGES

We do not require a bar minimum

All beverages are required to come from PACE

Only PACE staff is allowed to serve alcohol

Non-Alcoholic Open bar session - unlimited hours.....\$10.00 / guest

Wine, Beer & N/A Beverages Open Bar Session - Unlimited Hours\$30.00 / guest

Kegs available upon request & availability

TIER 1

4 Hours - \$30.00 / person

6 Hours - \$50.00 / person

BOURBON Jim Beam

GIN Gilbey's

LIQUEURS Paramount Amaretto,
Peach Schnapps
Blackberry Brandy

RUM Bacardi, Captain
Morgan

TEQUILA Jose Cuervo

VODKA UV Blue, New
Amsterdam

WHISKEY Canadian Club,
Seagram's 7
Dewar's

TIER 2

4 Hours - \$40.00 / person

6 Hours - \$60.00 / person

BOURBON Ezra Brooks

GIN Tanqueray,
Bombay Sapphire

LIQUEURS Paramount Amaretto,
Peach Schnapps
Blackberry Brandy

RUM Bacardi, Captain
Morgan

TEQUILA Hornitos

VODKA Absolut Citron,
Absolut Mandarin,
Stoli Blueberry
Tito's

WHISKEY Jack Daniels

SCOTCH Glenlivet

TIER 3

4 Hours - \$50.00 / person

6 Hours - \$70.00 / person

BOURBON Basil Hayden,
Bulleit, Maker's
Mark, Woodford
Reserve

GIN Hendrick's

LIQUEURS Paramount Amaretto,
Peach Schnapps
Blackberry Brandy

RUM Malibu

TEQUILA Patron Silver

VODKA Grey Goose

WHISKEY Crown Royal,
Jameson, Crown
Royal Apple,
Skrewball Peanut
Butter

SCOTCH Glenfiddich

RYE Bulleit 95,
Templeton 4yr

WINE: INCLUDED IN ALL TIERS

Cabernet Sauvignon, Merlot, Pinot Noir, Chardonnay, Moscato, Pinot Grigio, Sauvignon Blanc



KITCHEN COUNCIL

CATERING

PACE has partnered with Kitchen Council to provide on-site Catering for our couples. Kitchen Council is a food startup incubator designed to lower barriers to market entry for food entrepreneurs.

Through shared commercial kitchen space at PACE and accelerator programming, Kitchen Council aims to increase the startup success and expand inclusivity into “the new food economy”

Outside Catering is allowed. Buyout fee is applied according to guest count & is applied to your final PACE invoice.

A 5% service charge is added to your Kitchen Council order that is paid directly to PACE

RECOMMENDED VENDORS

Wedding / Event Planners

Lust for Life
lustforlifeevents.com
801-710-6382

Divine Events by Rayna, LLC
divineeventsbyrayna.com
402-321-5418
divineeventsbyrayna@gmail.com

Flowers

Loess Hills Floral Studio
Loesshillsfloral.com
1010 S. Main Ste 700
Council Bluffs, IA 51503
712-256-9959

Bloom Works Floral
ebloomworks.com
142 West Broadway, Suite 138
Council Bluffs, IA
bloomworkscb@gmail.com

DJ Services

1 Eyed Jacks
1ejdj.com
402-981-1575
jake@1ejdj.com

P-H Productions
djpatrickomaha.com
402-637-5134
djpatrickomaha@gmail.com

Photographers / Video Service

ErinRenPhotography
erinrenphoto.com

Lovely Nai Photography
lovelynai.com
402-880-6556

Dog & Pony Productions, Inc.
Dogandponyinc.net
402-391-7691

Digital Moxie Studio
digitalmoxie.studio
402-505-1051
marguax@digitalmoxie.studio

Other

Hy-Vee on Madison Ave.
1745 Madison Ave Ste 1, Council Bluffs, IA 51503

AAA Rents & Event Services
Aaarentsevents.com
402-339-3707

Paramount Parking, Inc.
Omahaparking.com
402-339-8998

Professional Wedding Officiants
itietheknots.com
402-965-1060

FOREVER STARTS

Today



Bitsy Metzger
Event Director

Bitsy@PACEartsIowa.org



Pottawattamie Arts,
Culture &
Entertainment (PACE)
712.890.5600
PACEartsIowa.org

Hoff Family Arts &
Culture Center
1001 S 6th St.
Council Bluffs, IA 51501