

# INCLUDES

- Accommodate up to 300 Guests
- Access to AV Equipment  
*(includes WIFI, projector, screen and microphones)*
- Tables + Chairs
- Black, White, or Ivory Linens  
Cloth Napkins (any color) \*
- Our events team is onsite to assist you with your needs
- Setup and tear down, including trash removal and venue cleaning is provided

Any additional items you bring in are your responsibility to remove or dispose of in proper manner.

\* Linens are required to be selected through the CLC

CONVENIENT.  
MODERN. FLEXIBLE.



10612 E. Washington Street  
Indianapolis, IN 46229  
[CLCindy.com](http://CLCindy.com)

CALL TODAY!

Call Carlie Stites now to  
schedule your consultation at

**317-396-3728**



COMMUNITY  
LIFE CENTER  
at WASHINGTON PARK EAST



We offer facility related event services through Monumental Weddings and Events. You can be assured that our expert staff has the answers you need to make your event perfect. We have helped create special memories for a wide range of occasions and look forward to talking with you.



As the jewel of the East Side of Indianapolis, the Community Life Center offers local businesses and families the perfect venue for your corporate event or for celebrating all of life's events.





# A COMMUNITY LIFE CENTER EVENT

We offer local businesses and opportunity to host their corporate events, and families to host social events at our beautiful venue. The Courtyard & Crystal Tower, Buchanan Ballroom, and Rotunda provide unique indoor/outdoor facilities accommodating up to 300 guests.

## BUCHANAN BALLROOM

This ballroom is often utilized for indoor events. The ballroom features tall windows, wood columns, vaulted ceiling, and numerous crystal chandeliers provides a wonderful canvas for you to create the look and feel you want for your event. The Buchanan Ballroom can accommodate up to 300 guests. It is fitted with state-of-the-art audio/visual equipment. Each event is custom designed to fit your needs.



## THE ROTUNDA

The Rotunda offers a unique and intimate space to host an event. The imported Italian marble floor, pillars and serene fountain provide an elegant backdrop for your corporate or social event. The Rotunda can accommodate between 150 guests in the back portion. However, we have accommodated close to 225 guests when utilizing both sides of the Rotunda.

When not used for an event, the Rotunda also provides another alternative for cocktail hour and can also be utilized to house any auxiliary tables. Can accommodate parties up to 320 when used in conjunction with the Buchanan Ballroom.



## THE COURTYARD & CRYSTAL TOWER

This open-air courtyard provides a breath-taking sight for an outdoor event. Surrounded by seasonal flowers, it can accommodate up to 300 guests. The Crystal Tower and accompanying Glass Atrium also provide a perfect location for pictures or cocktail hour for guests.



## 4-HOUR RENTAL RATES

Facility access is 2 hours prior to event time to decorate with an additional hour to clean up following your event.

With use of preferred caterer	\$1,700
With use of outside caterer	\$2,000
Outside caterer kitchen use fee	\$250
Additional prep/event time	\$150/per hour
Onsite Security Officer for evening/weekend events	\$450

## CATERING

Our preferred caterers are not required.

All alcohol and non-alcohol beverages must be purchased through the CLC. No outside alcohol is permitted in the facility.

All caterers listed below have been approved for quality and reliability.

MCL Catering  
Jessica Wessler  
855-625-3836  
jwessler@mclhomemade.com  
mclcatering.com

City BBQ  
Ashlee Silva  
317-473-5850  
asilva@citybbq.com  
citybbq.com/catering

Nameless Catering  
Nicci Scaffidi  
nicci@namelesscatering.com  
namelesscatering.com

Kountry Kitchen  
Cynthia Wilson  
317-926-4476  
cynjean0914@gmail.com  
kountrykitchenindy.com

Onsite Catering  
317-861-8000  
inquiries@onsitecaterer.com  
onsitecaterer.com

