



Our building comfortably holds 220 guests and we do have the capabilities of hosting both the ceremony and reception, should this be something you're interested in. I would love to schedule a sit-down meeting with your group to talk about logistics of hosting both the ceremony and reception if you have questions regarding this.

Our building is over 100 years old, with original brick, tin-lined skylights, and original hardwood floors. We have public restrooms on the ground floor, as well as a groom's lounge and bride's suite on the second floor, both with their own private restrooms. Our HVAC system allows the air to be controlled in each room, meaning adjustable temperatures for both suites, as well as more controlled temperatures in the main space.

In the meantime, I have attached our venue pricing for you to review. Our venue rental includes use of the following:

- (220) Champagne Chiavari chairs
- Use of Bride's Suite and Groom's Lounge
- (20) 60" round tables
- (6) 30"x96" rectangular tables
- (10) cocktail tables
- (2) 48" rounds (can be used as cake tables, gift tables, and sweetheart tables)
- (4) Peavey speakers (our speakers are hidden in our ceiling so you will never have exposed cords, plug and play.)
- Full day rental (capability of having both ceremony and reception in space)
- Day before set up (if available)

Rentals of the following are available, prices upon request:

- Champagne aisle runner, 30 feet
- Table settings (Dinner plate, salad plate, silverware, linen, water goblet)
- Votives
- Table cloths (black, ivory)

The Charleston also features a built-in lighting system that includes one custom color wall wash, cake spotlight, sweetheart table spotlight, and upgraded options as well. We ask that if you are interested in using lighting, you use our lighting. Please do not bring in outside lighting.

As far as vendors are concerned, we do not require you to use any specific vendors, you may use any caterer, DJ, photographer, etc. if they are insured.

For pictures, I encourage you to visit our website, [www.thecharlestonbg.com](http://www.thecharlestonbg.com) and follow us on Facebook and Instagram @thecharlestonbg.